SARATOGA COUNTY ANIMAL SHELTER

6010 COUNTY FARM ROAD, BALLSTON SPA, N.Y. 12020
WWW.SARATOGACOUNTYNY.GOV
TEL. 518-885-4113
FAX 518-885-2570

Volunteer Application

I am interested in (check all that apply):

- ☐ Cat Volunteer
- ☐ Dog Volunteer
- ☐ Off-site Adoptions
- ☐ Fostering Momma Cats and Kittens

Dog Volunteer Coordinators

Tracy Dussault - tdussault@saratogacountyny.gov
Becca Wilday - rwilday@saratogacountyny.gov

Cozy Cats Volunteer Coordinator

Melanie Bedford - mbedford@saratogacountyny.gov
Assisted by Lynn LaCross

Offsite-Site Adoption Coordinator

Leta Rock-Wells – lrock-wells@saratogacountyny.gov
Mariah Turner – mturner@saratogacountyny.gov

Name _____ Date_____
Address _____ City _____ St _____ Zip _____
Phone H_____ W_____ C_____
Email _____
Emergency Contact _____ Phone_____
Physician _____ Phone_____
Age _____ (must be at least 10 yrs old to volunteer)
Have you ever been convicted of a criminal offense other than parking violations? Yes No
If so please explain _____
_____

Do you have any allergies or physical limitations that may prevent you from performing certain activities or duties? Yes No
If so please explain _____
_____

Do you have any current or previous volunteer experience? Yes No
If so please describe _____
_____

What do you expect to gain from volunteering at the Saratoga County Animal Shelter?

_____

_____

_____

Briefly describe your experience with animals

_____

_____

Do you have any pets? _____

Are they spayed or neutered? _____

Do you have a veterinarian for your animal?

_____

Have you ever adopted from this shelter? Yes No

Have you ever adopted from any other shelter? Yes No

If yes where _____

Please list 3 references

1. Name _____ Phone _____
   Relationship _____
2. Name _____ Phone _____
   Relationship _____
3. Name _____ Phone _____
   Relationship _____

Employer _____ Phone _____

May we contact your employer? Yes No

ANIMAL SHELTER VOLUNTEERING

We offer a dog walking program and a cat program. Both will require a mandatory orientation class before you can start with us.

The dog walking class will teach you proper handling of the dogs and equipment. You'll learn where you can walk on the premises, and techniques to help manage the dogs while walking.

The Cozy Cat program will help you to better read a cat, and help them to adjust to their surroundings so that their stay at the animal shelter can be as positive and comfortable as possible. We also want to make your experience the safest and most proactive, so we will offer some tips and strategies for success.

Taking this into consideration, please indicate below which days you would be available to volunteer. Volunteer timeslots will be available at the class. (Please circle days available):

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Volunteer Descriptions

Cat Caregiver

The purpose of the cat volunteers is to help with the care of the shelter cats and give them love and attention. You will assist the staff with the daily care of the cats. This will include cleaning the cages, feeding, watering, scooping litter boxes, brushing, and socializing the cats. You may be asked to assist the public with visiting a cat for potential adoption.

Dog Walker

The object of the dog walkers is to get the dogs out of their cages and give them outside time. You will come to realize that this is their favorite time of the day. You will also be responsible for assisting the staff with daily bathroom breaks, exercise, and socializing. You will also be assisting the staff in getting to know the dogs better. You will see more of their personalities and behavior when they are out of their kennels.

Bathing and Grooming

The purpose of this position is to help make the animals stay at the shelter as comfortable as possible. Bathing and grooming of the animals makes the animal feel better and also makes the animals more adoptable. This will pertain mostly the dog population but on occasion it will apply to cats also.

Offsite Adoption Clinics

The purpose of this position is to assist shelter staff at offsite adoption events to find homes for our animals. You will be helping potential adopters decide on which new furry friend to add to their home.

Saratoga County Animal Shelter Release

The understanding, in acting as a volunteer for the Saratoga County Animal Shelter, hereby releases the Saratoga County Animal Shelter, its agents, officers, servants and employees of and from any and all liability, claims, demands, actions and causes of actions whatsoever arising out of or relating to any loss, damage, or injury that my be sustained by the undersigned or any of the property undersigned.

The undersigned further agrees to indemnify and save harmless the Saratoga County Animal Shelter, its agents, officers, servants and employees from any and all liability which may hereafter be brought against the Saratoga County Animal Shelter by or on behalf of the undersigned for the undersigned's named infant of any of the foregoing matters hereby released.

The undersigned hereby acknowledges the risk inherent in the handling of animals, domesticated or wild, and hereby willingly accepts all such risks.

This release and indemnity shall be binding upon the undersigned, his/her, heirs, executors, administrators and assigns.

I agree to the conditions stated above.
Printed name _____
Signature _____
Date _____

If the applicant is 16 years old or younger, the signature of a parent/legal guardian is required.

1. I verify that I am the parent/legal guardian of the above listed applicant.
2. I agree to the conditions stated above.
3. I understand that I must provide direct supervision of this applicant while he/she is volunteering for the Saratoga County Animal Shelter. If I cannot be present , I will designate another chaperone that is at least 18 years of age, and I understand that verification of the chaperone's age my be required.

   Printed name _____
   Signature _____
   Address _____
   Phone _____

The undersigned hereby acknowledges that under volunteering at the Saratoga County Animal Shelter there will be restrictions on adoptions that may take place during such time. I must first speak with the supervisor before I am able to take an animal home.

Initial _____