

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1

MINUTES OF October 24, 2012

3:00 pm. at the Treatment Plant

COMMISSIONERS PRESENT: Davis, Doyle, Cannon, Loewenstein, Nelson, Bold, Ostapczuk, and Rinaldi

COMMISSIONERS EXCUSED: Marshall

ALSO PRESENT: Chad M. Cooke PE, Executive Director; Anne Gorman, Confidential Secretary; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney; Ed M. Hernandez PE, Delaware Engineering

PUBLIC COMMENT – None

CHAIRMAN’S COMMENTS: Executive Director Cooke welcomed everyone and introduced new staff, Confidential Secretary, to the Sewer District.

Chairman Davis thanked the County Highway Superintendent on behalf of the Commission for the striping of the plant entrance road.

Chairman Davis brought to the attention of the Commission the passing of Michael D. Schrock on October 18, 2012. Schrock was the past Commissioner of 15 years with the Saratoga County Sewer District and the Commission took a moment of silence on his behalf.

APPROVAL OF MINUTES of July 25, 2012. *Commissioner Doyle made the motion to approve the minutes of September 26, 2012. Commissioner Rinaldi seconded the motion. No discussion. The minutes of September 26, 2012 were approved. 8 Ayes, 0 Nays.*

2013 SCALE OF CHARGES:

Approval of publication for the proposed rates for 2013 and scheduling the Public Hearing for 9:00 A.M., November 7, 2012 in the Board of Supervisors Chambers. Executive Director, Chad M. Cooke PE, announced that the Scale of Charges remains unchanged since last year with a few exceptions: 1) Mt. McGregor is now inside the District; 2) Saratoga County Water Authority is now inside the District; 3) Hemstreet Park (Outside, residential and non-residential) – a clarification to incorrect charges for this year with a correction made to the 2013 charges. Reference was made on page 4 and 5 of the proposed 2013 Scale of Charges.

Commissioner Doyle made a resolution to approve publication of the proposed Scale of Charges for 2013 with reduced rate changes for Mount McGregor and the Saratoga County Water Authority and clarification with correction to Hemstreet Park and scheduling the Public Hearing at 9:00 A.M. on November 7, 2012 at the Board of Supervisors Chambers at the Saratoga County Municipal Center in Ballston Spa.

Commissioner Nelson seconded the motion. No discussion. The Resolution for approval of publication of the proposed Scale of Charges and scheduling of the Public Hearing passed unanimously. 8 Ayes, 0 Nays.

TREATMENT PLANT EXPANSION:

Jett Contract – The Contract is complete. All punch list items have been completed.

CONTRACTS FOR UPGRADES:

Pipevision – Relining and site restoration is complete. All close out documents have been submitted and waiting for final documents to close out the contract.

2011 CAPITAL PROJECTS:

Mc Donald Engineering - Saratoga Lake & 4 & 32. A pre-construction meeting was held last week with Kingsley Arms, Inc. and Stilsing Electric. Kingsley Arms to have all grinder pumps around the lake raised by spring 2013 with all easements tracked down and properties secure with approvals by January 1, 2013. Drilling and pipe work on 4 & 32 slated to begin March 1, 2013.

Commissioner Doyle discussed low bids received with regard to Contract No. 3, HVAC and suggested moving the award recommendation to the November 7th meeting in order to properly compare the bids and suggested a time extension to research on three (3) bid amounts of \$10,000.00, \$21,980.00 and \$15,000.00 for Project No. 3, HVAC. The extension will not affect the bid scheduling before the Public Hearing on November 7, 2012 at 9:00 A.M.

North Plant Project – Delaware Engineering continues to work on the North Plant study. Saratoga County must purchase real property for the purpose of constructing a northern Waste Water Treatment Plant to more effectively serve its customers in the northern portion of Saratoga County.

Chairman Davis offered a resolution to approve the purchase of 15 acres from Saratoga County located in the Town of Northumberland for the total purchase price of \$63,000.00 and that the Board of Commissioners of the Sewer District hereby authorizes and directs its Chairman, Executive Director and counsel to prepare and execute all those documents and instruments, and to perform all those acts, ordinary, customary and necessary to effectuate the transfer of ownership of the subject parcels to the Sewer District. Commissioner Bold seconded the Motion. Discussion involved the Harrier Hawk Habitat and its location in connection to the purchase property. Questionability of purchasing the property now opposed to later being that it is owned by the county and not private. It was also discussed the opportunity to the district as well as the benefit of purchasing now opposed to later with the district being at full capacity in the next five (5) years and with not purchasing now, the parcel could be sold and/or unavailable. The resolution to purchase property from Saratoga County passed; 8 Ayes, 0 Nays.

2012 CAPITAL PROJECTS:

Incinerator – A pre-construction meeting was held this morning with Industrial Furnace Company and Delaware Engineering. Burning to end October 25th and hauling to start Monday, October 29, 2013. The roads are to be monitored during the sludge hauling. The project is slated to be completed by the end of April 2013.

Interceptor Relining Phase IV – In the process of executing a contract with the low bidder Insituform Technologies. Work is to start March of next year, 2013.

Non-Potable Water Pump Replacement – A meeting was held at the Sewer District with McDonald Engineering on October 22, 2012 to discuss the project. Avanti Control Systems was awarded the bid. There is a significant lead time associated with the new pumps so construction is not anticipated to start until April 2013.

ATTORNEY REPORT: - Attorney Wilcox reported that A Public Hearing was held on August 22, 2012 at 2:30 p.m. in the Commission’s meeting room at the Waste Water Treatment Plant on Routes 4 & 32 in Mechanicville for the purpose of discussing the proposed public project of installing new force mains along Routes 4 & 32 in the Town of Halfmoon. The Board made a determination in the findings regarding the installation of the sewer pumps and it was found that this is a good public project, it does the public good and that it is not damaging to the environment. Notice of the public hearing was published and all persons desiring to be heard were duly heard. The findings and a synopsis of the findings were prepared and is awaiting 30 days to move forward with the Resolution that authorizes publication, adopts and make the determination of the findings under the Eminent Domain Procedure law.

Chairman Davis offered a resolution that the Executive Director and/or the counsel of the Sewer District be authorized and directed to cause the synopsis of the Sewer District Commission’s Determination and Findings appended to the Resolution for the eminent domain proceedings on Route 4 & 32 in the Town of Halfmoon, to be published in the Times Union and Schenectady Gazette in the manner and within the time provided by law. Commissioner Bold seconded. Discussion involved the necessary steps that need to be taken with regard to obtaining an easement by eminent domain and the laws that protect the property owner. The resolution passed; 8 Ayes, 0 Nays.

Executive Director Cooke suggested moving up the timetable for eminent domain proceedings for properties around Saratoga Lake and to set a public hearing sooner rather than later. *Chairman Davis offered a resolution that the Commissioners of Saratoga County Sewer District No. 1 hereby schedule a Public Hearing pursuant to Eminent Domain Proceedings Law §202 on November 28, 2012 at 2:30 p.m. at the Waste Water Treatment Plant on Routes 4 & 32, Mechanicville, New York for the purpose of presenting the general effects of the proposed public project, the upgrading of the pump stations and sewer pipe of the Saratoga Lake Sewer System, on the environment and residents of the community and direct that notice as required by law be given. Commissioner Nelson seconded. No discussion. The resolution passed; 8 Ayes, 0 Nays.*

Commissioner Davis made a motion that the Commissioners of Saratoga County Sewer District #1 recommend to the Saratoga County Board of Supervisors that eminent domain proceedings, seeking easement interests, be authorized with respect to portions of real property located at the following addresses in conjunction with the construction of improvements to the District’s Saratoga Lake Sewer System.

SBL #240.-2-2	2403 Route 9	DPH Group LLP (84 Lumber)
SBL #240.-2-60.1	Stonebreak Road Ext.	Yellowstone Holdings LLC
SBL #229.-3-29		Fox Wander East Neighborhood Associates, Inc.
SBL #229.-3-32		Fox Wander East Neighborhood

		Associates, Inc.
SBL #218.20-1-18	9 Fathom Dr.	Allen, Patricia M.
SBL #218.20-1-23	19 Fathom Dr.	Elite Properties of Saratoga Lake
SBL #218.20-1-24	21 Fathom Dr.	Terrill, William J. & Bernadette
SBL #218.20-1-8.03	NYS Route 9P	Sofo, Clive H. & Carol L.
SBL #218.20-1-27	529 NYS Route 9P	Couse, Ricki C. Couse, John & Linda
SBL #218.20-1-28	531 NYS Route 9P	Laurenzo, Vincent J.
SBL #219.5-1-36	664 NYS Route 9P	D'Agostino, John A.
SBL #219.5-1-17	662 NYS Route 9P	Pitcherelle, Patrick & Nancy
SBL #219.5-2-7	646 NYS Route 9P	Kinowski, Edward D. and Fusco, Kathleen
SBL #206.17-3-9	708 Route 9P	Muldner, Jr., Carl E. and June M.
SBL #206.-1-38	Jib Drive & Keel Lane	G&D Stillwater LLC
SBL #193.10-1-21	1312 NYS Route 9P	Lavender, Louis F. & Rowena
SBL #193.10-1-51	1292 NYS Route 9P	Morse, Jr., Paul E.
SBL #193.10-1-52	1294 NYS Route 9P	Pusatere, Rosario & Deborah
SBL #205.-1-8.1	Pump Station #6	Riley Cove Corp.
SBL #218.-1-15.1	Pump Station #7	Kelly
SBL #192.-1-41.12	Vista Pump	The Vista on Saratoga Lake Homeowners Assoc./ Watersedge Homeowners Assoc.

Commissioner Doyle seconded the motion. No discussion. The motion passed. 8 Ayes, 0 Nays.

DEDICATIONS: None.

COMMITTEES:

FUTURE PLANT #2 COMMITTEE – Commissioner Ostapczuk

ENGINEERING COMMITTEE – Commissioner Doyle

A motion to adjourn the meeting was made by Commissioner Nelson and seconded by Chairman Davis. No discussion. The motion passed.

NEXT COMMISSION MEETING

Wednesday, November 7, 2012

9:15 A.M. at the County Complex, Bldg 1 following Public Hearing at 9:00 A.M.