

Discover Metrix Learning

Test your skills!

Learn new skills!

- ❖ No cost to you, if eligible
- ❖ Progress at your own pace
- ❖ Learn anytime—day or night
- ❖ Use our computers or study at home
- ❖ 24/7 web access
- ❖ Earn certificates
- ❖ 1,000's of courses & assessments

Courses and assessments include, but are not limited to:

- Microsoft Office (Word, Excel, Access, PowerPoint)
- Management and Leadership
- Finance and Accounting
- Webpage Design
- Sales and Marketing
- Computer Technology

Visit:
<http://nysdol.metrixlearning.com>

User name: saratoga01
Password: metrix

To take the tutorial and review the course catalog.

Complete the attached application and call the Saratoga County One-Stop 518.884.4170 for an appointment for a one-time 90-day license.



*Knowing is not enough; we must apply.
Wishing is not enough; we must do.*

Johann Von Goethe

Website: <http://nysdol.metrixlearning.com>

User Name: _____

Password: _____

Start Date: _____

End Date: _____

Welcome to Metrix Learning System, online learning from some of the best and most accredited learning providers! Please let us know if you have any questions. We would also love feedback on your experience.

One-Stop Center Staff





Saratoga County One-Stop Career Center
152 West High Street, Ballston Spa, New York 12020
Phone 518.884.4170 Fax 518.884.4262

Metrix Learning System Memorandum of Understanding

A limited number of Metrix Learning Systems accounts will be available for use by One-Stop Center customers for online skills assessment and training.

Please read the following guidelines carefully and sign at the bottom to indicate that you understand the scope and structure of this program and you will follow the established guidelines.

1. Metrix Learning accounts will be provided to individuals as a short-term pre-vocational training option for intensive services that include workplace readiness skills, soft skills, basic skills, computer literacy and job skills development.
2. A One-Stop Center Employment Counselor will work with you to develop the appropriate selection of courses and provide authorization to use the account once the training plan is approved.
3. Once your license is issued, you must begin using the account immediately. You will be issued a one-time, 90-day license. Your goal is to complete the designated courses and assessments in your initial plan within that 90-day period.
4. The Metrix account is for your sole use only. Usage and progress will be reviewed periodically by the One-Stop Center. If the account is not being used consistently, it may be terminated at the discretion of the One-Stop Center Staff.
5. You will have 24/7 access to your account from any computer with internet access. Our computers are available for your use during office hours.
6. Once you have completed your initial plan, you may explore other optional courses or assessments at your leisure to further advance your training.

I have read the above guidelines and will follow them accordingly.

Customer _____

Date _____

Counselor _____

Date _____

Metrix Learning Start Date _____ End Date _____



Application for Metrix Learning



Name: _____

Phone: _____

Address: _____

Primary

Secondary

Email: _____

NY #: _____

One-Stop Staff to fill in

Career Goals: *What type of position are you seeking? What advancement opportunities do you want to pursue?*

Skills Needed: *What skills do you lack for reaching your career goals? What specific skills do employers require for the jobs you are seeking?*

Courses Needed: *Select 3 – 5 courses from the online catalog for your training plan. Your Employment Counselor may assist you or suggest additions to your plan.*
