

Requirements for Saratoga County Sewer District #1 Grease Trap Installation Permit

1. All information on the grease trap installation permit must be completed.
2. Applicant is required to have the contractor portion filled out and the applicant or designated agent is required to sign the last page of the permit before submitting the permit for approval.
3. A sketch of the installation layout must be submitted with the permit. Indicate whether the grease trap is inside or outside. The sketch should have the location, size of the grease trap and the type of pipe used. In addition, the applicant will be required to submit a detail sheet of the grease trap and floor plan of the building.
4. Design calculations for sizing of the grease trap are to be submitted for the review and approval of SCSD. In the case of leased locations, approval of the property owner is required.
5. SCSD will require the contractor to have a certificate of insurance listing **Saratoga County, 40 McMaster Street, Ballston Spa, NY 12020** as certificate holder and an additional named insured prior to the signing of the permit. See standard format.
6. SCSD requires that the permit fee be paid when submitting the permit. Please refer to the fee schedule.
7. A sampling point for monitoring the grease trap's effluent to ensure compliance with SCSD's Sewer Use Ordinance is required.
8. The occupant may be required to perform monitoring and to provide documentation of cleaning on a regular schedule.
9. A grease trap disposal permit must be obtained from SCSD for disposal at the treatment plant.