

SARATOGA COUNTY SEWER DISTRICT NO. 1 PRETREATMENT PROGRAM

**WASTEWATER DISCHARGE PERMIT APPLICATION
AND/OR BASELINE MONITORING REPORT
AND/OR QUESTIONNAIRE FOR INDUSTRIAL DISCHARGES**

GENERAL INFORMATION

Company Name: _____

Mailing Address: _____

Address of Premises: _____

Standard Industrial Classification Code (SIC): _____

Name and Title of Signing Official: _____

Contact Official
Name: _____

Title: _____

Address: _____

Telephone: _____

**** Please read Attachment A before signing below ****

I have personally examined and am familiar with the information submitted in this document and attachments. Based upon my inquiry of those individuals immediately responsible for obtaining the information reported herein, I believe that the submitted information is true, accurate and complete and that the sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

DATE

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PLANT OPERATIONAL CHARACTERISTICS (use additional sheets if necessary)

1. Brief description of production, manufacturing or service activities on premises:

2. List the principal products or services with the appropriate 4 digit Standard Industrial Classification Code:

3. Principal materials (raw materials, catalysts, intermediates) used in activities listed in question 1:

4. Please indicate below the following information for each product:
 - a. Type of production, batch or continuous (or both)
 - b. If batch, the average number of batches / 24 hours
 - c. The average monthly production of each product

Product Name	Production	Number of Batches/ 24 hours	Average Monthly Production
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. Is there a scheduled shutdown(s)?

If yes, when? _____

For what time period? _____

Is Production seasonal? _____

If yes, explain, indicating productional season month(s) of peak production

6. Average number of employees per shift:

1st _____ 2nd _____ 3rd _____

Shift normally worked each day:

Starting Time	Sun.	Mon.	Tue.	Wed.	Thurs.	Fri.	Sat.
1 st	_____	_____	_____	_____	_____	_____	_____
2 nd	_____	_____	_____	_____	_____	_____	_____
3 rd	_____	_____	_____	_____	_____	_____	_____

7. Federal regulations require a Spill Prevention Control and Countermeasures Plan (SPCC) for some industries; does your plant have such a plan?

a. For Oil and Petroleum _____ YES _____ NO

b. For Organic Chemicals _____ YES _____ NO

If yes, please attach copies of the spill control plans.

Water Usage

8. Indicate water source and usage:

<u>Source</u>	<u>Usage</u> (Indicate units)	
	<u>Average</u>	<u>Maximum</u>
Municipal Water Supply	_____	_____
Wells	_____	_____
Other (please list)	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Describe any raw water treatment processes in use:

10. List water consumption in plant:

Consumption
(Indicate Units)

City Wastewater Sewer

Natural Outlet

Waste Hauler

Evaporation

Contained in Product

Other

11. List average daily volume of discharge or water loss to:

Average Daily
Discharge or Loss
(indicate units)

City Wastewater Sewer

Natural Outlet

Waste Hauler

Evaporation

Contained in Product

Other

12. Number of separate production buildings at this site:

WASTEWATER DISCHARGE AND TREATMENT

13. Please attach a detailed map of the plant site and show all production buildings and plant sewer outlets. Also list below for each outlet the size of the pipe and approximate average daily wastewater flow.

Outlet Name or Number*	Sewer Outlet Size (inches)	Avg. Daily Flow (indicate units)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

* Reference the outlet name or number to the site map. If unknown, please indicate.

14. Are the wastewater discharges:

a. Discharged during production? If so: Intermittent _____ Continuous _____

b. Discharged after production (example: clean-up, floor or tank washing)?

If so: Intermittent _____ Continuous _____

15. Does your firm have a Federal Pretreatment Standard for your plant? _____

If so, are pretreatment standards being met? _____

16. Describe any wastewater treatment equipment and processes currently in use:

If so, please indicate in the space provided:

- a. Whether the waste is a by-product
- b. The annual amount of wastes produced
- c. The approximate loss of the waste to the sewer
- d. The approximate accidental loss of the waste to the sewer
- e. The average amount of the wastes stored on site

	A	B	C	D	E
Acidic & Alkaline Substances	_____	_____	_____	_____	_____
Oil & Grease	_____	_____	_____	_____	_____
Corrosive Wastes	_____	_____	_____	_____	_____
Other Metal Bearing Wastewater	_____	_____	_____	_____	_____

19. If your firm has had the wastewaters analyzed to determine pollutant concentrations please indicate in Table 2 the average wastewater characteristics for all samples seen and analyzed for each connection to the sewers. If available, a copy of the laboratory analyses may be attached instead of filling out Table 2. If the plant has more than one connection fill out additional sheets. One for each connection.

For each connection for which wastewater characteristic data have been measured indicate in Table 2:

- a. The method of sampling (composite, flow weighted composite, or grab)
- b. The duration of any composite sampling _____
- c. The date(s) the samples were taken _____
- d. Name of laboratory which did the analysis _____

ATTACHMENT A

According to EPA regulations [40 CFR 403.12 (1)] signatories must be of sufficient stature as to enable the Sewer District to hold the facility legally responsible for the representations made in this permit application and subsequent compliance reports.

- (A) By a responsible corporate officer, if the industrial user submitting the reports is a corporation. For the purposes of this paragraph, a responsible corporate officer means:
 - I. A president, secretary, treasurer or vice-president of the corporation in charge of a principal business function or any other person who performs similar policy- or decision-making functions for the corporation, or:
- (B) By a general partner or proprietor if the industrial user submitting the reports is a partnership or sole proprietorship respectively.
- (C) The principal executive officer or director having responsibility for the overall operation of the discharging facility if the industrial user submitting the reports is a Federal, State or local government entity, or their agents.
- (D) By a duly authorized representative of the individual designated in paragraph A, B, or C of this section if:
 - I. The authorization is made in writing by the individual designated in paragraph A, B or C;
 - II. The authorization specifies either an individual or a position having responsibility for the overall operation of the facility from which the industrial discharge originates, such as the position of plant manager, operator of a well, or a well field superintendent, or a position of equivalent responsibility, or having overall responsibility for environmental matters for the company; and
 - III. The written authorization is submitted to the Sewer District.
- (E) If an authorization under paragraph D of this section is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters for the company, a new authorization satisfying the requirements of paragraph D of this section must be submitted to the Sewer District prior to or together with any reports to be signed by an authorized representative.