

Law and Finance Committee Minutes
March 9, 2016 – 4:00 p.m.

Present: Chairman Kinowski; Supervisors Collyer, Lent, Lewza, Raymond, Tollisen, Veitch, Martin, Wood, Lucia, Wright, Grattidge, Allen, Johnson; Spencer Hellwig, Administrator; Wes Carr, STOP-DWI Coordinator; Michael Zurlo, Sheriff; Tina Potter, Patrick Maxwell, Social Services; Margaret McNamara, Personnel; Jason Kemper, Planning; Craig Hayner, County Clerk; Gerald Moser, Brian O’Conor, Auditor; Sandi Cross, Office for the Aging; Dan Rourke, Sewer District; Chad Cooke, Deputy Administrator; Stephen Dorsey, County Attorney; Cynthia Baker, Treasurer; Cathi Duncan, Public Health; Press.

Chairman Kinowski called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Collyer, seconded by Mr. Lent the minutes of the February 10, 2016 meeting were approved unanimously.

SOCIAL PROGRAMS

- **Authorize the acceptance of a grant in the amount of \$36,554 from the NYS Office of Temporary and Disability Assistance for the purposes of extending shelter hours for the homeless.**
- **Authorize an agreement with the Town of Corinth providing for the County to issue a one-time grant towards the town’s purchase of a vehicle for transportation of local senior citizens in an amount not to exceed \$20,000.**
- **Authorize the Chairman to enter into a renewal agreement with the Senior Citizens Center of Saratoga Springs to provide \$20,000 in funding for the center’s community connections program.**
- **Authorize the Chairman to enter into renewal contracts for nine (9) different homecare agencies to provide expanded in-home services for the elderly.(EISEP)**
- **Authorize the Chairman to enter into a renewal contract with HHDL, Inc. dba Home Helpers & Direct Link to provide additional caregiver support services under the Balancing Incentive Program Caregiver Support Program Grant.**
- **Authorize a contract with the Mechanicville Area Community Services Center for the Elder Care Services Program in the amount of \$20,000 for counseling and assistance to local services.**

Mr. Hellwig said the first resolution will be the acceptance of a grant in the amount of \$36,554 from the NYS Office of Temporary and Disability Assistance. He said there was an executive order that was issued by the Governor to extend shelter hours for the homeless. This funding will be used to cover costs associated with the extension of those hours.

The second resolution is authorizing an agreement with the Town of Corinth to provide \$20,000 in pass through money from the State, for the purchase of a senior transportation vehicle.

The third resolution will authorize a renewal contract with the Saratoga Springs Senior Center to pay staff costs associated with conducting assessments of seniors at their homes and services related to recruiting and managing volunteers to help the seniors stay in their homes and manage the various chores and activities that they will need assistance with.

The fourth resolution is the renewal of contracts with nine agencies that provide a variety of homecare services for the elderly in their homes.

The fifth resolution is a renewal of a contract with Home Helpers and Direct Link who provides respite and personal care services. The services are provided totally by grant funds that were accepted in 2015. This contract renewal will be using the balance of the grant funds to cover the costs associated with both level one and level two services.

The sixth item will authorize a contract for the first year of services provided by the Mechanicville Area Community Center to provide referrals and various advocacy services for seniors in the City of Mechanicville. The program is similar to the program that is offered in the City of Saratoga Springs of \$20,000. The first \$13,000 is state aid and the remaining \$7,000 is provided by the county.

On a motion made by Mr. Lewza, seconded by Mr. Veitch the above items were approved unanimously.

TECHNOLOGY

- **Authorizing amendments to Chapter 1 Section N of the Saratoga County Policies and Procedures Manual relative to email usage.**

Mr. Hellwig said the above resolution is an amendment to the Policies and Procedures Manual to update references to the county email provider. This will be a generic reference email provider as opposed to what it currently is, which lists SpaNet, which is no longer the provider.

On a motion made by Ms. Raymond, seconded by Mr. Tollisen the above resolution was approved unanimously.

PERSONNEL & INSURANCE

- **Amending the Policies and Procedures manual relative to the Health Insurance Policy for employees.**

Mr. Hellwig said the above resolution is an amendment to the Policies and Procedures Manual relative to the County's Health Insurance Policy. Changes are needed to reflect regulatory as well as some current practices that are followed by the county and personnel in managing the healthcare program for employees and retirees.

On a motion made by Mr. Lewza, seconded by Mr. Lent the above resolution was approved unanimously.

ECONOMIC DEVELOPMENT

- **Request enactment of State Legislation authorizing the County to transfer ownership of Kinns Road Park to the Town of Clifton Park.**

Mr. Hellwig said the above item is a Home Rule request to enact State Legislation which will authorize the county to transfer ownership of the Kinns Road Park in the Town of Clifton Park for reforestation purposes.

On a motion made by Mr. Veitch, seconded by Mr. Lent the above resolution was approved unanimously.

EQUALIZATION AND ASSESSMENT

- **Accepting tender offers for one parcel in the Town of Clifton Park (\$19,409.10), one parcel in the Town of Edinburg (\$2,803.86), one parcel in the Town of Galway (\$9,297.97), two parcels in the Town of Greenfield (\$69,844.80), one parcel in the Town of Malta (\$2,443.07), and one parcel in the Town of Saratoga (\$3,188.97).**
- **Authorizing the conveyance of tax-acquired lands to the Town of Halfmoon.**

Mr. Hellwig said the first resolution will be the acceptance of seven tender offers, in total just under \$107,000, which includes all penalties and interest. The owners will be able to reclaim the properties and they will be removed from the auction list.

Mr. Hellwig said the E&A committee has set March 15th as a special meeting day in the event that there are additional tender offers that need to be considered, as well as any second pulls.

The second resolution will convey two tax acquired parcels to the Town of Halfmoon that the developers in these neighborhoods had intended on transferring or dedicating to the town.

On a motion made by Mr. Collyer, seconded by Mr. Veitch the above resolutions were approved unanimously.

PUBLIC HEALTH

- **Proclaiming April as Organ Donation Awareness Month**
- **Authorize an amendment to the contract with Transitional Services Association in the amount of \$9,530 for an additional housing bed.**
- **Authorize the acceptance of a grant from the State Office of Alcohol and Substance Abuse Services; enter into a contract with the Albany Diocesan School Board to provide prevention, education and amending the budget in relation thereto.**
- **Authorizing the acceptance of a one-time start-up grant from the Office of Mental Health and the Office of Alcohol and Substance Abuse Services in the amount of \$25,000 for home and community based services and amending the budget in relation thereto.**
- **Authorize a name change from Saratoga County Public Health Nursing Service to Saratoga County Public Health Services as a result of the closure of the County's Certified Home Health Agency.**
- **Accepting a five year grant from the NYS Department of Health in the amount of \$188,305 associated with the Lead Poisoning Prevention Program and amending the budget in relation thereto.**

Mr. Hellwig said the first resolution will proclaim April as Organ Donation Awareness Month. He said in the enrollment in the statewide registry, Saratoga County is at 42% in terms of registered individuals which is considerably over the statewide average of 24%. Of the 62 counties, Saratoga County is ranked number 2.

The second resolution will be an amendment to the Mental Health Contract with Transitional Services in the amount of \$9,350 for additional bed space. The funding is included in the budget; however, the contract does not include authorization to pay them, so this amendment will allow the County to pay Transitional Services for that additional bed space.

The third resolution is for the acceptance of grant funds in the amount of \$27,000 from OASIS and authorization to enter into a contract with the Albany Catholic School Board to provide classroom based prevention education in the Catholic schools.

The fourth resolution is the acceptance of a one-time grant, also from OASIS, for the implementation of Home and Community Service based services, which is a variety of psychological rehabilitation and psychiatric support provided by the Mental Health Department and the service agencies that they work with.

The fifth resolution is for authorization to change the name of the Saratoga County Public Health Nursing Service to Saratoga County Public Health Services, as a result of the CHHA closure. The plan indicated upon approval of the closure plan, that the county would change the name to remove the term Nursing. Even though there are nursing services provided, the Department of Health has asked that revision be made.

The sixth resolution is for acceptance of a five year grant through the NYS Department of Health for the Lead Poisoning Program. The five year grant total is just over \$188,000. For 2016 the amount is \$37,661.

On a motion made by Mr. Collyer, seconded by Mr. Tollisen the above resolutions were approved unanimously.

PUBLIC SAFETY

- **Amending the 2016 budget to re-appropriate \$80,565.01 in unspent grand funds in relation to audio and visual equipment in the Emergency Operations Center, and Motorola service.**
- **Authorizing a contract with Brian Quinn, Esq., to provide appellate attorney services for Criminal and Family Court cases handled through the Conflict Defender's office at a salary grade 18.**
- **Authorizing a contract with Jody O'Neill to provide social work and case management for Criminal and Family Court cases through the Public Defender's office for an amount not to exceed \$25,000.**
- **Authorizing acceptance of a Domestic Violence Prosecution Grant from the New York State Division of Criminal Justice Services in the amount of \$35,600.**
- **Proclaiming April 10-16, 2016 as National Crime Victims' Rights Week in Saratoga County.**
- **Proclaiming the second full week in April, April 11-17, 2016, as National Public Safety telecommunications Week.**
- **Accepting a Public Safety Answering Points Grant in the amount of \$148,969 from the NYS Division of Homeland Security and Emergency Services for personnel costs.**
- **Authorizing participation in the 2016 State STOP-DWI Program and contracts with local agency participants.**

Mr. Hellwig said the first resolution is an amendment to the 2016 budget to re-appropriate \$80,565.01 of an unspent interoperability grant in the Emergency Services Department.

The second resolution is authorizing a contract with Brian Quinn to provide appellate attorney services for criminal court and family court cases through the Public Defender's office.

The third resolution is authorizing a contract with Jodie O'Neill to provide social service work and case management for criminal and family court cases through the Public Defender's office.

Mr. Hellwig said both contracts will be covered entirely by state aid.

The fourth resolution is an annual grant that the District Attorney's office receives from DCJS to cover costs associated with the prosecution of domestic violence cases. The grant amount of \$35,600 is the same amount that was received in 2015.

The fifth resolution will proclaim April 10th through 16th as National Crime Victims' Rights Week in Saratoga County. The initiative brings awareness to 22 million crimes that are committed each year and how those crimes affect the victims as well as their families across the state.

The sixth resolution is proclaiming April 11th through 17th as National Public Telecommunications Week, sponsored by the Association of Public Safety Communications officials; recognizing the work of the men and women who manage and respond to the emergency service calls, and 911 calls that are handled through the dispatch center across the county.

The seventh resolution is the acceptance of a Public Safety Answering Point Grant in the amount of \$148,969 from NYS Homeland Security and Emergency Services. The grant will defray personnel costs with the public dispatch center.

The eighth resolution is to authorize the participation in the 2016 State STOP DWI Program. The program is entirely funded through STOP DWI revenues that are collected as a result of individuals who are convicted of DWI related offenses.

On a motion made by Mr. Lent, seconded by Mr. Veitch the above resolutions were approved. Mr. Tollisen recused himself from voting on item one and two from the Public Defender's office.

CHAIRMAN'S ITEMS

- **Appointing members to the Tourism Advisory Committee**

Mr. Hellwig said the Tourism Advisory Committee is a nine member Board that was identified in the County's local law and approved by the last legislative cycle. The members include the Chairman of the Board, Chairman of Law and Finance, Chairman of Economic Development,

Chairman of the Saratoga County Prosperity Partnership Board, as well as the Saratoga County Chamber of Commerce, the Saratoga County Southern Chamber of Commerce, Tourism and Convention Bureau, Saratoga Springs City Center and the County Treasurer.

LAW AND FINANCE

- **Authorize a contract with Gottado Contracting, LLC for long term sewer sludge hauling from the Sewer District's treatment plant at a rate of \$74.66 per wet ton.**

Mr. Hellwig said the above item will authorize a contract with Gottado Contracting, LLC who will be hauling the sludge. As a result of some changes, primarily from a regulatory standpoint the district has to pursue other alternatives other than incinerating.

On a motion made by Mr. Lent, seconded by Mr. Veitch the above resolution was approved unanimously.

On a motion made by Mr. Lent, seconded by Mr. Collyer the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom