

Buildings & Grounds Committee Minutes
October 11, 2016 – 4:00 p.m.

Present: Chairman Bill Peck; Supervisors Ed Kinowski, Paul Lent, Dan Lewza, Dan Pemrick, Jean Raymond, Tom Richardson and Jon Schopf; Spencer Hellwig, Chad Cooke, County Administrator; Steve Dorsey, County Attorney, Keith Manz, Tom Speziale, Public Works; Michael Zurlo, Rick Castle, Sheriff; Andrew Jarosh, Treasurer; Barbara Kerr.

Chairman Peck called the meeting to order and welcomed all in attendance.

On a motion made by Mrs. Raymond, seconded by Mr. Pemrick the minutes of the August 9, 2016 meeting were approved unanimously.

A motion was made by Mr. Richardson, seconded by Mr. Lewza to terminate a lease with Lyme Adirondack Timberlands LLC for a parcel of improved land located on Spruce Mountain Road in the Town of Corinth. Unanimous.

Mr. Manz said that this is a small building that housed some radio equipment at the base of Spruce Mountain. The lease expires at the end of December 2016 and this vote is to approve non-renewal of the lease.

Mr. Peck said that the USDA-NRCS has leased space at 50 West High Street since 2003. They have had long term leases and several temporary lease extensions. The end date of the last temporary lease extension ended on September 30, 2016. The USDA-NRCS went out to bid on a new lease and a bid was submitted by the County. The County has a meeting with the USDA-NRCS on October 13, 2016. They share the space with the Saratoga County Soil and Water Conservation District and have expressed that they would like to remain in the space. Mrs. Raymond suggested that in the event the USDA-NRCS decide not to enter into a new lease with the County, the area could be used for additional space in the Planning Department.

A motion was made by Mr. Lewza, seconded by Mr. Pemrick to authorize an amendment to the agreement with Greenman-Pederson, Inc. for additional engineering services related to building #2 roof replacement in the amount of \$2,066. Unanimous.

Mr. Manz said that a new bid was required due to an alternate pvc membrane roofing system. The funds are available in the 2016 budget.

A motion was made by Mrs. Raymond, seconded by Mr. Richardson to authorize an amendment to the agreement with Clark Patterson Lee for additional architectural services related to the replacement of the Mack Shack in the amount of \$57,380. Unanimous.

Mr. Manz said that upgrades were required as a result of NYS Code reviews. Upgrades include plumbing and handicapped ramps. Mr. Manz said that the additional fees are being reimbursed 100% by the insurance company.

A motion was made by Mr. Richardson, seconded by Mr. Schopf to authorize the Department of Public Works to reach out to Pacheco Ross Architects for a cost estimate on an update to their 2007 design and needs assessment of a new public safety facility. Unanimous.

Mr. Peck said that this project was referred to Buildings and Grounds by the Public Safety Committee. Mr. Lent said that in 2007, Pacheco Ross Architects was hired to design a new Public Safety Building. The building project was almost to the point of bid documents however two other projects were also in the works, the construction of the animal shelter and a new radio system project. The public safety building was put on the shelf in lieu of the other two projects. Mr. Lent said that the needs identified in 2007 are still there and in the past 10 years the need for a new building has increased. Mr. Lent said that he has discussed this project with Mr. Kinowski and administration during the past few months.

Mr. Zurlo said basically they have run out of space. Since 2007 over 12 new members have joined the department. Communications system is an 800 square foot room and has a lot of noise due to the close quarters. Office space has been divided to accommodate new staff. 13 Sergeants are working out of one office. Records department is running out of room, pistol permits are up and there is no space for the paperwork. There are no interview rooms for investigators.

Mrs. Raymond suggested that the County also look at adding on to the current facility and jail as an alternative option rather than a new stand-alone building. A discussion ensued regarding the future building needs of other departments including the Probation Department, Mental Health Department and Public Health building on Woodlawn Avenue. All of which will be reviewed as part of the overall process.

On a motion made by Mr. Pemrick, seconded by Mrs. Raymond the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Legislative Clerk