

Technology Committee Minutes
October 3, 2016 – 4:30 p.m.

Present: Chairman Kevin Tollisen; Supervisors Ed Kinowski, Paul Lent, Tom Richardson, Jon Schopf and Matt Veitch; Spencer Hellwig, Chad Cooke, County Administrator; Steve Dorsey, County Attorney; Andrew Jarosh, County Treasurer, Eileen Bennet, Chris Dubois, Data Processing; Brian O’Conor, Auditor; Craig Hayner, County Clerk; John Warnt, Purchasing.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Lent, seconded by Mr. Richardson the minutes of the May 9, 2016 meeting were approved unanimously.

A motion was made by Mr. Richardson, seconded by Mr. Kinowski to authorize the Chairman to enter into an agreement with Tyler Technologies, Inc. for integrated financial software and services at a cost not to exceed \$450,000. Unanimous.

Mr. Hellwig said that Tyler Technologies is the owner of the financial software system currently used by the County. The software will no longer be supported in the near future and this upgrade will bring the County to a windows based system. The Treasurer’s office brought in several companies for presentations on a new financial system, several counties across the State were contacted and this is the best option. Funds will be moved from the 2016 contingency budget to cover the cost.

The 5-year Kronos agreement will expire at the end of 2017 and options to renew will be brought up at a later date.

A motion was made by Mr. Lent, seconded by Mr. Kinowski to amend the Saratoga County Policy & Procedures manual to consolidate and update information technology policies. Unanimous.

Mrs. Bennett said that there are currently two separate documents and this change will merge all IT policy and procedures into one document. Wireless, bring your own device and VPN for remote access policies have also been added. Mr. Hellwig said that this policy change will be passed along to Personnel for incorporation into their Policy and Procedure manual.

On a motion made by Mr. Richardson, seconded by Mr. Schopf the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Legislative Clerk