

Law and Finance Committee Minutes
November 9, 2016 – 4:00 p.m.

Present: Chairman Kinowski; Committee members John Collyer, Paul Lent, Dan Lewza, Jean Raymond, Kevin Tollisen, Matt Veitch; Supervisors Alan Grattidge, Art Johnson, Peter Martin, Bill Peck, Jonathan Schopf, Tom Wood and Chairman of the Board Mo Wright; Spencer Hellwig, Chad Cooke, County Administrator; Steve Dorsey, County Attorney; Brian O’Conor, Auditor; Craig Hayner, County Clerk; Susan Hayes-Masa, Coroner; Carl Zeilman, Emergency Services; Lisa Scaccia, Employment & Training; Sandi Cross, Office of the Aging; Marcy McNamara, Diane Brown, Personnel; Jason Kemper, Planning; Cathi Duncan, Public Health; Keith Manz, Public Works; Joanne Bosley, Real Property; Michael Zurlo, Sheriff; Andrew Jarosh, Treasurer; Anita Daly, Capital Resource Corporation; Chris Martell, Hodgson Russ, Bill Schwerd, Cornell Cooperative Extension.

Chairman Kinowski called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Lewza, seconded by Mr. Veitch the minutes of the October 12, 2016 meeting were approved unanimously.

PERSONNEL & INSURANCE

On a motion was made by Mr. Collyer, seconded by Mr. Tollisen the following resolutions were approved unanimously.

- Authorize a five year agreement with Marshall & Sterling for services associated with soliciting insurance carriers and brokers for the County’s property and casualty insurance policies in an amount not to exceed \$80,000.
- Amending the Policies & Procedures Manual to revise the Salary Grade Policy and create Surveillance Cameras in the Workplace Policy.

Mr. Hellwig said that the Salary Grade Policy will be renamed as the Salary Grade & Promotional Policy and will help clarify procedures already in place. The new policy is a result of the installation of surveillance cameras at various County buildings. The policy details what the cameras will be used for and who will have access to the video.

ECONOMIC DEVELOPMENT

On a motion was made by Mr. Lent, seconded by Mrs. Raymond the following resolutions were approved unanimously.

- Designating the Saratoga County Chamber of Commerce as the County’s tourism promotion agency and authorizing the Saratoga County Chamber of Commerce to apply for an “I Love New York” grant for 2017.

- Approving the issuance of certain obligations by Saratoga County Resource Corporation to finance a certain project for the Saratoga Hospital.
- Authorizing acceptance of \$50,000 in additional State Aid for services associated with the employment needs of individuals with disabilities and amending the job training fund budget in relation thereto.

Mr. Hellwig said that designation for the Saratoga County Chamber of Commerce will allow them to apply for funding for 2017. For the second resolution, the approval is needed for debt refinancing for Saratoga Hospital.

EQUALIZATION & ASSESSMENT

On a motion was made by Mr. Collyer, seconded by Mr. Veitch the following resolution was approved unanimously.

- Authorizing the correction of the 2015 and 2016 tax bills in the Town of Ballston and issue a credit in the amount of \$11,631.93.

Mr. Hellwig said that this is the former location of Augie's Restaurant which burned down. The property was incorrectly assessed as still having a structure.

SOCIAL PROGRAMS

On a motion was made by Mr. Tollisen, seconded by Mr. Lewza the following resolution was approved unanimously.

- Authorizing 2017-2018 Annual Implementation Plan and 2017 subcontracts for Office of the Aging.

Mr. Hellwig said this is a housekeeping item, renewing the contracts with the ten agencies that provide homecare and personal care service for the elderly.

PUBLIC SAFETY

On a motion was made by Mrs. Raymond, seconded by Mr. Lent the following resolutions were approved. Mr. Tollisen recused himself from voting on the two items from the Public Defender's office.

- Authorize an amendment to the agreement with NMS Labs to increase the costs associated with drug testing and post mortem toxicology tests.
- Authorize a renewal agreement with Jody O'Neill to provide social worker services to clients of the Public Defender's office at a cost not to exceed \$25,000.

- Appointing Brian Quinn, Esq. to Appellate Attorney and authorizing a renewal agreement for appellate services at Salary Grade 18 for 35 hours per pay period.
- Authorize a five year agreement with Emergency Communications Network, LLC in the amount of \$122,411.25 for services associated with reverse 9-1-1 emergency notifications.

Mr. Hellwig said that the NMS Labs agreement reflects a 3% raise from last year. For the second and third resolutions, the contracts will be paid for through a state grant. For the fourth item, Emergency Communications Network, LLC was the low bidder.

BUILDINGS & GROUNDS

On a motion was made by Mr. Lewza, seconded by Mr. Lent the following resolutions were approved unanimously.

- Authorizing acceptance of an FAA Grant in the amount of \$872,908 and a NYSDOT grant in the amount of \$48,495 relative to the reconstruction of a tie down apron at the airport and amending the budget in relation thereto.
- Authorize an agreement with McFarland Johnson in the amount of \$176,469 for design, construction and inspection services associated with the tie-down apron reconstruction project at the Airport.
- Authorizing a 2-year lease renewal with Vinny DiMartino, Enzo Bonello, and Domenico Nuzzi for Judge Nolan's chambers at 433 Broadway in Saratoga Springs in the amount of \$86,266.52
- Authorize a contract with Pacheco Ross Architects in the amount of \$39,500 for design services to update the schematic designs and cost estimates for a new public safety building and amending the budget in relation thereto.

Mr. Hellwig said for the first item, the distribution of costs is 90% Federal, 5% State and 5% County. For the third item, the proposed lease includes a 2% annual increase with an option to extend for an additional two one-year terms.

LAW & FINANCE

On a motion was made by Mr. Veitch, seconded by Mrs. Raymond the following resolutions were approved unanimously.

- Authorize support of the Access Adirondacks memorandum of understanding among public and private organizations regarding recreational access to Adirondack state lands.

- Authorize an amendment to the agreement with GHD in the amount of \$17,200 for additional engineering services related to the Sewer District's study of alternatives to sludge incineration.
- Approving three Open Space projects totaling \$105,549 in the Towns of Clifton Park, Galway and Wilton.
- Approving the consolidation of the Town of Malta and the Village of Round Lake Vital Statistics Registration Districts.
- Adopting the 2017 County Budget (TO BE TABLED).
- Appropriating amounts finally set forth in the 2017 Saratoga County Budget (TO BE TABLED).
- Setting December 6, 2016 at 4:30pm in the County Board Room as the date, time and place for the public hearing on the revised tentative 2017 Saratoga County Budget.
- Approving the 2017 Tax Bill Flyer, pursuant Local Law introductory #1, Print #1 of 2012, establishing Truth in Taxation in Saratoga County.

Mr. Hellwig said that Saratoga County is a member of the Adirondack Park Legislative Inter-County group and the first resolution will allow for greater access to the park and recreational opportunities within the park. For the second item, the amendment will introduce four new technologies to address the sludge handling. For the fourth item, Mr. Hellwig said that the request comes from the NYS Department of Health and the Town and Village have already passed resolutions approving the consolidation. The fifth and sixth items will both be tabled until after the public hearing is held on December 6th. Mr. Hellwig distributed copies of the 2017 Tax Bill Flyer which includes a brief narrative summary of the key financial impacts in the budget and contact information for local representatives.

Mr. Kinowski said that he had a meeting with the building department and said that classes will be held by Blue Neils on the new stormwater management programs. This is another mandate that is not only placed on the County but on all developers throughout New York State and will increase the average cost of new homes by \$10,000. Mr. Kinowski agrees that stormwater management is needed but costly. Mrs. Raymond suggested that as part of the County's legislative agenda in 2017, they ask for streamlining of the regulations to help reduce the cost without reducing the intent.

Mr. Kinowski said that he wanted to keep the budget process as open as possible. The budget workshop was held recently and changes were not huge in nature but they did have an effect on the budget. Mr. Kinowski said that he welcomes any questions from Supervisors.

On a motion made by Mr. Lent, seconded by Mr. Collyer the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Legislative Clerk