

UNAPPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1 MINUTES OF MAY 4, 2017 3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Howe, Cannon, Doyle, Hale, Hotaling, Marshall, Ostapczuk and Thompson

COMMISSIONERS EXCUSED: Loewenstein

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; William Bills, Assistant Maintenance Manager; Chad M. Cooke P.E., Deputy County Administrator; Robert Wilcox, Assistant County Attorney; Saratoga County BOS Chairman, Ed Kinowski

Chairman Howe called the meeting to order and welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Led by Commissioner Doyle

PUBLIC COMMENT: Ed Kinowski, Saratoga County Chairman of the Board of Supervisors introduced himself and said he was there to observe. Chairman Howe welcomed him and thanked him for attending.

CHAIRMAN'S COMMENTS: Chairman Howe said he didn't want to go into too much detail about the unfortunate incident that occurred last month but he was very grateful and thankful the child was okay. He commended the Sewer District staff as well as the County Administrator's office for the way things were handled.

APPROVAL OF MINUTES of April 6, 2017. *Commissioner Marshall made a motion to approve the minutes of April 6, 2017. Commissioner Doyle seconded the motion. No discussion. The minutes of April 6, 2017 were approved. 6 Ayes, 1 Abstain, 2 Absent, 0 Nays.*

2015 CAPITAL PROJECTS

Bar Screen No. 3 and Mixer Project – Executive Director Rourke said the issue that was discussed at last month's meeting has been remedied for the most part. Tanks 1 and 3 are both operational and tank 2 is currently under construction and will be finished next week. Executive Director Rourke mentioned that the shaft in tank 4 needs to be replaced. The manufacturer has stated that since the shaft in tank 4 was compromised due to the failure, they are going to replace the shaft as well. This will delay the finish of the project as they have to manufacture a new shaft.

Bar Screen No. 1 and No. 2 Replacement – Executive Director Rourke said "3/4" (three quarters) of the new gates have been installed. Screen demolition started today, new screen installation is set to begin in the next 2-4 weeks and the project is anticipated to be completed in mid June.

2016 CAPITAL PROJECTS

Interceptor Relining Phase VI – Executive Director Rourke stated, as did Chairman Howe, that he was extremely happy that the young man involved in the incident is okay and doing well. He reported that the project was shut down from April 8th until May 1st and that work commenced again yesterday, May 3, 2017. The General Contractor has hired a new subcontractor and a new civil site/bypass contractor to complete the work and the project is scheduled for completion by mid June.

Odor Control – Executive Director Rourke said he received 90% of the design plans from the engineer, GHD Consulting Services, Inc. and he is hoping to have this project go out to bid in the next 30 days.

2017 CAPITAL PROJECTS

Round Lake, Moe Road and MTP Pump Station Design – Executive Director Rourke reported that the engineer is currently performing preliminary flow monitoring and flow meters have been installed for collecting data. Once the data has been reviewed and analyzed, the engineer will be able to scope out the design for the pump stations.

Joint Feasibility Study – Regional Biosolids Handling Facility – Executive Director Rourke said five (5) proposals were received for the Joint Feasibility Study ranging from \$72,500.00 to \$100,000.00.

Executive Director Rourke said Arcadis of New York scored the highest and had the best written proposal with a proposed cost of \$100,000.00. Matrix scoring sheets for Albany County Sewer District (ACSD) and Saratoga County Sewer District (SCSD) were provided in the agenda packet for the Commissioners to review. Executive Director Rourke mentioned that \$50,000.00 of this project will be funded by New York State Energy Research Development and Authority (NYSERDA) and the remaining \$50,000.00 will be split equally between SCSD and ACSD in the amount of \$25,000.00. Due to the available funding, the actual added cost to the Sewer District was only \$6,875.00 to award to the highest bidder compared to the lowest bidder. Executive Director Rourke asked for a motion to recommend awarding the contract to Arcadis of New York, Inc. to move forward with the Joint Feasibility Study for a Regional Biosolids Handling Facility.

Commissioner Hotaling made a motion to forward a recommendation to the Board of Supervisors to award a contract in the amount of \$25,000.00 to Arcadis of New York, Inc. to prepare a Joint Feasibility Study for a Regional Biosolids Handling Facility. Commissioner Hale seconded the motion. Discussion involved individual contracts for each entity and the overall savings for both Albany and Saratoga County Sewer Districts. Motion passed: 7 Ayes, 1 Abstain, 1 Absent, 0 Nays.

Long Term Hauling – Executive Director Rourke stated that our Long Term Hauling contract with Cassella New England Waste services dba Cassella is up June 1, 2017. Currently, the contract is at \$76/wet ton. There was a mutual extension for one (1) year that Cassella decided to opt out of and the contract had to go back out to bid. Executive Director Rourke said three (3) bids were received ranging from \$90.76/wet ton to \$123/wet ton. The low bidder was Cassella at \$90.76/ wet ton. The total estimated cost is \$1.95M. at 21,500 wet tons a year. Executive Director Rourke said this is definitely something that is not sustainable long term but it needs to be done. He recommended awarding the contract to Cassella at \$90.76/ wet ton.

Commissioner Doyle made a motion to forward a recommendation to the Board of Supervisors to authorize a contract with Cassella New England Waste services dba Cassella in the amount of \$90.76/wet ton for long term sludge hauling from the WWTP. Commissioner Thompson seconded the motion. Discussion involved reliability of the hauler as well as the length of the contract and a 90 day cancellation clause. Motion passed: 8 Ayes, 1 Absent, 0 Nays

ATTORNEY REPORT

Attorney Wilcox reported that he has been working on the agreement with Albany County regarding the study and the Church Hill Road Sewer District easements as well as the agreement between SCSD and the Towns of Ballston and Town of Clifton Park with respect to the Ballston Lake Sewer District. He also has been working on dedications and said there are two (2) ready for today.

EXECUTIVE SESSION

On a motion by Commissioner Ostapczuk and seconded by Commissioner Cannon, the Commission moved to go into Executive Session at 3:18 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2) for a discussion with Counsel regarding pending litigation regarding the 2008 plant expansion project. Motion passed: 8 Ayes, 1 Absent, 0 Nays.

On a motion by Commissioner Marshall and seconded by Commissioner Hotaling, the Commission moved to go out of Executive Session at 3:55 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2). Motion passed: 8 Ayes, 1 Absent, 0 Nays.

DEDICATIONS:

Linden Woods Subdivision – United Residential Group, LLC has requested dedication of the sanitary sewer infrastructure servicing the Linden Woods Subdivision located on Dunsbach Road off Exit 8 in the Town of Halfmoon. *A motion to accept dedication of Linden Woods Subdivision was made by Commissioner Hotaling and seconded by Commissioner Marshall. No discussion. Resolution 3-2017 accepting dedication of Linden Woods Subdivision consisting of 20 manholes approximately 4,423 ft of 8” PVC SDR26 gravity main and approximately 599 ft of 2” DR-11 low pressure forcemain in the Town of Halfmoon conditioned upon receipt of a properly executed Mortgage Subordination Agreement or Partial Mortgage Release suitable for recording in the Saratoga County Clerk’s Office passed: 8 Ayes, 1 Absent, 0 Nays.*

Sitwell Enterprises, LLC – Sitwell Enterprises, LLC has requested dedication of the sanitary sewer infrastructure servicing Sitwell Plaza located on Route 9 in the Town of Malta. *A motion to accept dedication of Sitwell Plaza was made by Commissioner Ostapczuk and seconded by Commissioner Doyle. No discussion. Resolution 4-2017 accepting dedication of Sitwell Plaza consisting of 3 manholes and approximately 367 ft of 8” PVC SDR26 gravity main in the Town of Malta passed: 8 Ayes, 1 Absent, 0 Nays.*

COMMITTEES:

ENGINEERING COMMITTEE – No Report

A motion to adjourn the meeting was made by Commissioner Hale and seconded by Commissioner Cannon. No discussion. The motion passed.

NEXT COMMISSION MEETING
Thursday, June 8, 2017
P.M. at the Treatment Plant