

AGENDA SESSION  
June 14, 2017 4:30 p.m.  
Meeting Minutes

Vice Chairman Collyer called the meeting to order and welcomed those in attendance.

Roll call was taken. PRESENT – Timothy Szczepaniak, Alan Grattidge, Jonathon Schopf, Jean Raymond, Paul Lent, Daniel Pemrick, Arthur M. Wright, Kevin Tollisen, Vincent DeLucia, Daniel Lewza, Thomas Richardson, R. Gardner Congdon, John Collyer, Thomas N. Wood, III, Peter Martin, Matthew E. Veitch, Edward D. Kinowski, John Lawler – 18. ABSENT – Preston Allen, Philip C. Barrett, Arthur J. Johnson, Richard Lucia, Willard H. Peck - 5

**On a motion by Mr. Tollisen, seconded by Mr. DeLucia the minutes of the May 10, 2017 meeting were unanimously approved.**

Mr. Hellwig presented the following:

**BUILDINGS & GROUNDS**

Authorizing Chair to enter into an agreement with H2M Architects & Engineers for Schematic Design Services for the new Public Safety Building at a cost not to exceed \$247,450 and amending the 2017 budget in relation thereto.

**HUMAN RESOURCES & INSURANCE**

Amendment to the Saratoga County Policies and Procedures Manual to provide for the revision of the Acceptable Use of County Information Technology Resources Policy.

Amending resolution 267-2016 and approving a revised standard work day reporting resolution for elected and appointed county officials for retirement purposes.

**ECONOMIC DEVELOPMENT**

A transfer from the County's Trail Reserve Fund in the amount of \$11,250 to provide for a trails grant to the Town of Stillwater.

An amendment to the agreement with GPI in the amount of \$95,000 for additional engineering services associated with improvements to the Zim Smith Trail.

Authorize the Chairman to sign any and all restrictive covenants to the State as part of any State or Army Corps of Engineers approvals related to improvements to the Zim Smith Trail.

Accepting \$197,893 for the TANF Summer Youth Employment Program and amending the budget in relation thereto.

Authorizing application for and acceptance of Federal Funds for the Workforce Innovation and Opportunity Act Program for the 2017-2018 program year.

Approving the Workforce Development Board Budget for program year 2016-2017 for \$97,500 and authorizing agreements with Warren and Washington Counties to fund WDB services.

Authorizing a contract with J. J. Young, LLC to provide administrative services for the Workforce Development Board.

Authorizing the execution of a Local Workforce Development Area Service Delivery Memorandum of Understanding.

## **PUBLIC HEALTH**

Authorizing an amendment to the software license agreement with Complia Health, LLC to reduce the number of authorized licenses for Public Health Services.

## **PUBLIC SAFETY**

Introducing a proposed Local Law repealing the wireless communications surcharge authorized by Article Six of the County Law of the State of New York; and imposing the wireless communications surcharges pursuant to the authority of Tax Law §186-g and setting a date for a public hearing thereon.

Authorizing a contract with LaBella Associates, D.P.C. of Rochester NY for a population trend assessment for the County Jail in the amount of \$40,000.

Approving the County's Alternatives to Incarceration (ATI) Performance-Based Services Plan and authorizing acceptance of State Grants for the Community Work Order and Pre-Trial Services Program.

Adopting the County's Comprehensive Emergency Management Plan.

## **PUBLIC WORKS**

Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore for the Rehabilitation of Mott/Stafford's Bridge Road Bridge projects in the amount of \$13,384.

**On a motion by Mr. Richardson, seconded by Mr. Wood the agenda was set for the June 20, 2017 Board Meeting.**

Planning Department employee Jamie O'Neill said that this year's "Sundae on the Farm" is scheduled for Sunday, June 18 from 12 to 4pm at Kings Ransom Farm in Schuylerville. Ms. O'Neill said that invitations have been distributed to all of the Supervisors. This is the 22<sup>nd</sup> year of the event.

**On a motion by Mr. Veitch, seconded by Mr. Martin the meeting was unanimously adjourned.**

Respectfully submitted,

Therese Connolly, Deputy Clerk