

Law and Finance Committee Minutes
August 9, 2017 – 4:00 p.m.

Present: Chairman Collyer; Committee members Preston Allen, Paul Lent, Dan Lewza, Kevin Tollisen, Matt Veitch, Mo Wright; Supervisors Phil Barrett, Alan Grattidge, Peter Martin, Bill Peck, Dan Pemrick, Tom Richardson and Tom Wood; Chad Cooke, County Administrator; Steve Dorsey, County Attorney; Jason Hayes, Animal Shelter; Brian O’Conor, Auditor; Craig Hayner, County Clerk; Jason Kemper, Planning; Cathi Duncan, Public Health; Keith Manz, Public Works; Dan Rourke, Sewer; J. Wes Carr, STOP DWI; Andrew Jarosh, Treasurer; Press.

Chairman Collyer called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Lewza, seconded by Mr. Wright, the minutes of the July 12, 2017 meeting were approved unanimously.

On a motion made by Mr. Tollisen, seconded by Mr. Veitch, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Authorizing amendments to the 2017 Saratoga County Compensation Schedule to reclassify one Building Maintenance Supervisor to a Facilities Maintenance Supervisor, Grade 13 in the Public Works Department, effective November 3, 2017 and reclassifying one Senior Account Clerk (Conf.) to an Administrative Coordinator (Conf.), Grade 6 in the Sheriff’s Department, effective August 25, 2017.
- Appointing Brian O’Conor as the Director of Finance at the base Salary Grade 21 effective September 22, 2017.

Mr. Cooke said that for the first item, the Facilities Maintenance Supervisor will not be in the bargaining unit, the Admin Coordinator will have additional duties and responsibilities. For the second item, the position will be vacated on August 24th. The process building up to the recommendation began with the submission of 27 applications of which 5 were chosen for interviews. Mr. O’Conor will immediately begin working with the Treasurer’s and Administrator’s office to start the transition. Mr. O’Conor will also oversee the Auditor’s duties for several months to allow the Board ample time to find a suitable replacement.

On a motion made by Mr. Allen, seconded by Mr. Wright, the following resolutions were approved unanimously.

ECONOMIC DEVELOPMENT

- Authorizing the Chair to enter into the necessary agreements to apply for, accept and administer a New York State Snowmobile Grant-In-Aid Program Grant and authorizing the issuance of a negative declaration under SEQRA.

- Declaring Saratoga County as the Lead Agency and issuing a Negative Declaration for the Zim Smith Trail Southern Extension Project under SEQRA.
- Authorizing the transfer of 2016 trails grant funds from the county trails development reserve fund to the Town of Saratoga for the reconstruction of 1.2 miles of an abandoned section of the Champlain Trail and amending the budget in relation thereto.

Mr. Cooke said that the first item is an annual housekeeping item. The funds are pass through funds for the snowmobile clubs. The second item, the project proposes to construct a 2.7 miles by 10ft wide asphalt multi-use trail to accommodate bicyclists and pedestrians. Mr. Cooke said that there will be a presentation at next week's Board meeting prior to voting on the resolution to provide the board with additional information regarding the SEQRA documents. For the third item, the amount of the transfer is \$11,250.

On a motion made by Mr. Veitch, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

PUBLIC HEALTH

- Authorizing amendments to Mental Health contracts authorized by Resolution 37-2017 to accept additional state funds and amending the 2017 County budget in relation thereto.
- Authorizing the acceptance of \$2,328 in state aid from the NYS Department of Health for Children with Special Health Care Needs COLA for the period from 4/1/17 to 3/31/18 and amending the budget in relation thereto.
- Authorizing the acceptance of \$3,103 in state aid from the NYS Department of Health for Lead Poisoning Prevention COLA for the period from 4/1/17 to 3/31/18 and amending the budget in relation thereto.
- Authorizing the acceptance of \$2,778 in state aid from the NYS Department of Health for Rabies Prevention COLA for the period from 4/1/17 to 3/31/18 and amending the budget in relation thereto.
- Authorizing the acceptance of \$9,048 in state aid from the NYS Department of Health for Lead the Immunization Action Plan Program COLA for the period from 4/1/17 to 3/31/18 and amending the budget in relation thereto.
- Authorizing the acceptance of \$19,000 in state aid from the NYS Department of Health for the 2017 Local Health Department Performance Incentive and amending the budget in relation thereto.

Mr. Cooke said that the first item is a house keeping item, as part of the resolution the county will be accepting \$213 from the NYS Office of People with Disabilities to provide a .2% COLA

for direct care staff and also accepting \$15,907 in the Office of Mental Health for .2% COLA, an additional housing bed for Transitional Services and a rent stipend increase.

The items 2-6 are all the acceptance of additional State Aid. For the second item the funds will be used to purchase software, parent stipends for those participating in focus groups, and website hosting services. For the third and fourth items, the funds will be used for educational outreach materials and printing costs. For the fifth item, the funds will be used for purchase of a refrigerator freezer for immunization clinics, data loggers for vaccine storage and printing costs. For the final item, Mr. Cooke said that Public Health received this performance incentive award for maintaining high standards in communicable disease reporting. The funds will be used to purchase laptops, scanners and a vaccine refrigerator. Mr. Collyer commended Mrs. Duncan on receiving the incentive award.

On a motion made by Mr. Lent, seconded by Mr. Lewza, the following resolutions were approved. Mr. Tollisen recused himself from the Public Defender item vote.

PUBLIC SAFETY

- Authorizing the acceptance of an additional \$5,000 in STOP-DWI grant funding for Crackdown Patrols and Activities and amending the 2017 budget in relation thereto.
- Authorizing the acceptance of state aid in the amount of \$211,602 from the Office of Indigent Legal Services, Distribution No. 6, for the contract period of January 1, 2016 - December 31, 2018.
- Authorizing an amendment to Resolution 110-2017 to clarify the grant funds received were Statewide Interoperable Communications Round V grant funds and providing for a budget amendment in the amount of \$874,563 to improve the 800 MHz radio communications and infrastructure.
- Authorizing a re-appropriation of unspent Round III Statewide Interoperable Communications Grant in the amount of \$17,558.29 and amending the budget in relation thereto.
- Authorizing a transfer of funds from the Animal Shelter Trust TTA57A Fund and amending the budget in relation thereto.

Mr. Cooke said that for the first item, there is currently \$18,000 allocated in the budget and this additional amount will bring the funding up to \$23,000. For the second item, the funds will be used to pay salary and expenses for the Appellate Attorney as well as a part time Social Worker. For the third item, the amendment is to clarify that the funds are Round V grant funds. For the fourth item, the funds will also be used towards the purchase of 800 MHz radio equipment. For the final item, items the transfer funds will cover include vet tech services, medications, food, medical supplies, repair and maintenance. Mr. Lent said that he voted no on this item in the Public Safety Committee as he has a problem with appropriating approximately 20% of the Trust Fund dollars for reasonable customary and normal operating expenses which they would do regardless of whether they had the Trust Fund or not. Mr. Cooke said that the language in the

Trust is vague. Mr. Wright said that this is something they may need to work on for the Trust Fund. Mr. Lent said that he believes this will be a self-liquidating problem as after this \$97K transfer, there will only be a little over \$100K remaining in the fund, if this occurs again next year the Trust Fund will be gone.

On a motion made by Mr. Tollisen, seconded by Mr. Lent, the following resolution was approved unanimously.

BUILDINGS & GROUNDS

- Authorizing a contract with James H. Maloy, Inc., the lowest qualified bidder, in the amount of \$1,342,000 for the rehabilitation of the Based Aircraft Apron project at the Saratoga County Airport and amending the budget in relation thereto.

Mr. Cooke said that there is currently \$960K in the 2017 budget for this project, a supplemental FAA Grant has been received by the County and the budget amendment is necessary to recognize the additional revenue. The budget amendment will include appropriating \$27,518 from fund balance to cover the county's 5% share.

CHAIRMAN'S ITEMS

- Appointment of Charles Pasquarell to the Fire Advisory Board.

Mr. Cooke said that the appointment is to fill the unexpired term of Derek Briner who recently resigned. The term expires 12/31/2018. A vote is not needed for this item.

On a motion made by Mr. Wright, seconded by Mr. Veitch, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorizing an amendment to the contract with Adirondack Environmental Services, Inc. in the amount of \$20,000 for additional compliance lab testing services.
- Authorizing the commencement of litigation against Town and Country Construction Company of Schaghticoke, Inc. for unpaid septage fees totaling \$7,046.
- Authorizing the acceptance of state aid from the NYS Department of Environmental Conservation in the amount of \$114,796.88 for the development and implementation of the County's Intermunicipal Stormwater Management Program.

Mr. Cooke said that for the first item, the current contract is for \$35,000 and this amendment will include an additional \$20,000 to get through the end of the contract which is December 2018. Additional lab tests are required for compliance for the new SPDES Permit. For the second item, the total includes unpaid invoices dating back to 2012 and the Sewer District has refused to accept septage from them for some time. They have been engaged in attempting to collect the

money however the requests have been ignored. For the final item, these are pass through funds for the Intermunicipal Stormwater Management Program managed by Cornell Cooperative Extension. The County provides a match of \$55,000 per year.

On a motion made by Mr. Lent, seconded by Mr. Veitch, the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Deputy Clerk of the Board