



# BOARD OF SUPERVISORS

ORDER OF BUSINESS - Tuesday, August 20, 2024 4PM  
40 McMaster Street, Ballston Spa, NY

1. WELCOME
2. ROLL CALL
3. ATTENTION TO FLAG
4. INVOCATION
5. PRESENTATION  
Tornado First Responders  
Capital Region Transportation Council
6. APPROVAL OF MINUTES: July 16, 2024
7. CORRESPONDENCE
8. REPORTS OF COMMITTEES
9. RESOLUTIONS (191 - 224)
10. REQUEST FOR SEPARATE VOTES
11. ADOPTION OF RESOLUTIONS
12. UNFINISHED BUSINESS AND NEW PROPOSALS
13. EXECUTIVE SESSION (as necessary)
14. OTHER BUSINESS
15. PUBLIC INPUT
16. ADJOURN



# BOARD OF SUPERVISORS

REGULAR BOARD MEETING RESOLUTIONS PRESENTED Tuesday, August 20, 2024

191. AMENDING RESOLUTION 296 – 2021 TO AUTHORIZE AMENDMENTS TO HEALTH CONTRACTS TO INCLUDE STATE-FUNDED COST-OF-LIVING INCREASES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
192. AMENDING AN AGREEMENT WITH THE ALCOHOL AND SUBSTANCE ABUSE PREVENTION COUNCIL OF SARATOGA, INC. TO INCLUDE STATE-FUNDED COST-OF-LIVING INCREASES FOR THE CERTIFIED RECOVERY PEER ADVOCATE AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
193. ACCEPTING A HEALTH INSURANCE INFORMATION COUNSELING AND ASSISTANCE PROGRAM GRANT FROM THE NEW YORK STATE OFFICE FOR THE AGING AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
194. ACCEPTING ADDITIONAL COMMUNITY SERVICES FOR THE ELDERLY PROGRAM AND WELLNESS IN NUTRITION PROGRAM GRANT FUNDING FROM THE NW YORK STATE OFFICE FOR THE AGING AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
195. AUTHORIZING AN AGREEMENT WITH THE TOWN OF HALFMOON TO PROVIDE FUNDING FOR THE PURCHASE OF A TRANSPORTATION VEHICLE FOR SENIORS AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
196. AUTHORIZING AN AGREEMENT WITH THE TOWN OF CLIFTON PARK TO PROVIDE FUNDING FOR THE PURCHASE OF A TRANSPORTATION VEHICLE FOR SENIORS AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
197. AUTHORIZING AN AGREEMENT WITH REBUILDING TOGETHER SARATOGA, INC. TO PROVIDE ACCESSIBILITY MODIFICATIONS TO HOMES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
198. ACCEPTING A COMMUNITY OPTIONAL PREVENTIVE SERVICES PROGRAM GRANT FROM THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES
199. ACCEPTING PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT FUNDS FROM THE NEW YORK STATE DEPARTMENT OF HEALTH AND HEALTH RESEARCH, INC. FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS
200. AUTHORIZING NATIONAL GRID UTILITY EASEMENTS ON COUNTY PROPERTY PERTAINING TO IMPROVEMENTS ASSOCIATED WITH COUNTY CAPITAL PROJECTS
201. AUTHORIZING A SUBLEASE WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR SHARED JUDICIAL CHAMBERS
202. ACCEPTING NEW YORK STATE HEALTHCARE AND MENTAL HYGIENE WORKER BONUS PROGRAM FUNDS, DISBURSING PROGRAM FUNDS TO ELIGIBLE COUNTY EMPLOYEES, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
203. AMENDING THE POLICIES AND PROCEDURES MANUAL BY REVISING THE CURRENT VACATION CARRYOVER POLICY
204. AUTHORIZING AN AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE NAVY FOR THE LEASE OF NIGHT VISION GOGGLES

205. ACCEPTING AN ALTERNATIVES TO INCARCERATION GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES AND APPROVING THE ALTERNATIVES TO INCARCERATION SERVICE PLAN
206. ACCEPTING A PRETRIAL SERVICES GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES
207. AUTHORIZING AN AGREEMENT WITH BISHOP HOUSE CONSULTING, INC. FOR PROBATION DEPARTMENT TRAINING SERVICES
208. ACCEPTING AN AID TO DEFENSE SUPPLEMENTAL GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
209. AUTHORIZING AN AGREEMENT WITH PATRIOT TOWERS, INC. FOR THE INSTALLATION OF A 20-FOOT MONOPOLE EXTENSION TO THE SARATOGA COUNTY EMERGENCY RADIO COMMUNICATIONS TOWER IN THE TOWN OF CLIFTON PARK
210. AUTHORIZING THE TRANSFER OF FUNDS FROM THE TRAILS DEVELOPMENT RESERVE FUND AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
211. AWARDING 2024 TRAILS GRANTS
212. AUTHORIZING THE NECESSARY AGREEMENTS TO APPLY FOR, ACCEPT, AND ADMINISTER A NEW YORK STATE SNOWMOBILE TRAIL GRANT-IN-AID PROGRAM GRANT
213. ADOPTING A LOCAL LAW TO PROVIDE SALARY INCREASES FOR CERTAIN COUNTY OFFICIALS AND AMENDING THE 2024 COMPENSATION SCHEDULE
214. AMENDING AN AGREEMENT WITH HUGH G. BURKE, ESQ. FOR LEGAL SERVICES PERTAINING TO THE FREEDOM OF INFORMATION LAW REQUESTS FOR THE DISTRICT ATTORNEY'S OFFICE
215. APPROVING THE PROPOSED INCREASE IN THE MAXIMUM ESTIMATED COST OF PROPOSED UPGRADES TO THE SARATOGA COUNTY SEWER DISTRICT'S NO. 1 WASTEWATER TREATMENT PLANT TO PROPERLY TREAT AMMONIA AND MEET NEW LIMITS PROPOSED BY THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
216. BOND RESOLUTION AUTHORIZING AN INCREASE IN THE ESTIMATED MAXIMUM COST OF UPGRADES TO SARATOGA COUNTY SEWER DISTRICT'S NO. 1 AMMONIA TREATMENT FACILITIES
217. AUTHORIZING AN AGREEMENT WITH WM. J. KELLER & SONS CONSTRUCTION CORPORATION FOR THE INSTALLATION OF A SEWER FORCEMAIN EXTENSION IN THE TOWN OF MALTA
218. AMENDING AN AGREEMENT WITH RAMBOLL AMERICAS ENGINEERING SOLUTIONS, INC. FOR ENGINEERING SERVICES PERTAINING TO THE REPAIR OF AERATION TANKS 5 – 8 AT THE SARATOGA COUNTY SEWER DISTRICT'S NO. 1 WASTEWATER TREATMENT PLANT
219. AUTHORIZING AN AGREEMENT WITH THE LAW OFFICE OF ROBERT KING, PLLC AND STAG LIUZZA, PLLC FOR LEGAL SERVICES PERTAINING TO PFAS LITIGATION SERVICES
220. AUTHORIZING AN AGREEMENT WITH SAGESMITH CONSULTING, LLC TO PROVIDE ELECTION RESULTS CONSOLIDATION AND REPORTING SOFTWARE
221. AUTHORIZING AN AGREEMENT WITH NATIONWIDE COURT SERVICES, INC. FOR THE SERVICE OF LEGAL PAPERS IN COURT PROCEEDINGS FOR VARIOUS COUNTY DEPARTMENTS
222. APPOINTING A DIRECTOR OF WEIGHTS AND MEASURES (A) AND CONSUMER AFFAIRS
223. AUTHORIZING THE PURCHASE OF PROPERTY AT 96–116 BALLSTON AVENUE IN THE CITY OF SARATOGA SPRINGS FOR THE PURPOSE OF A PERMANENT CODE BLUE SHELTER LOCATION AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO
224. AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH SHELTERS OF SARATOGA



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 191 – 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

### **AMENDING RESOLUTION 296 – 2021 TO AUTHORIZE AMENDMENTS TO HEALTH CONTRACTS TO INCLUDE STATE-FUNDED COST-OF-LIVING INCREASES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, Resolution 296 – 2021 authorized ongoing contracts for mental health services, subject to state appropriations therefore; and

**WHEREAS**, Resolution 296 – 2021 further authorized the Health and Human Services Committee to accept additional grant funds from New York State in support of services rendered by the contracting agencies listed in Resolution 296 – 2021, provided the additional grant funds did not exceed 10% of the contract amounts set forth in Resolution 296 – 2021; and

**WHEREAS**, additional funds have become available from the New York State Office of Addiction Services and Supports (“OASAS”), in the amount of \$23,579, for cost-of-living adjustments (“COLA”), effective April 1, 2024, allocated to the following mental health service providers contractually retained pursuant to Resolution 296 – 2021:

Rise Housing and Support Services, Inc.	\$ 6,205
Albany Diocesan School Board, Roman Catholic Diocese of Albany	\$ 650
The Alcohol and Substance Abuse Prevention Council, Inc.	\$ 15,367
Franklin Community Center, Inc.	\$ 1,324
Mechanicville Area Community Services Center	\$ 33

; and

**WHEREAS**, our Health and Human Services Committee has authorized the acceptance of the forgoing additional grant funds in the amount of \$23,579, which additional grant funds do not exceed 10% of the contract amounts set forth in Resolution 296 – 2021; and

**WHEREAS**, the acceptance of these additional funds requires an amendment to the 2024 County Budget; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors and/or the Commissioner of Mental Health and Addiction Services is hereby authorized to execute any agreements and documents necessary to accept additional funding awarded by OASAS in the amount of \$23,579; and be it further

**RESOLVED**, that the form and content of such documents shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that Resolution 296 – 2021 is hereby amended to increase the authorized contract amount listed above, and the terms and provisions of Resolution 296 – 2021 not inconsistent with this Resolution shall remain in full force and effect; and be it further

**RESOLVED**, that the 2024 County Budget is amended as follows:

**MENTAL HEALTH AND ADDICTION SERVICES:**

**Increase Revenues:**

A.43-3477	SA Oasis Fr Comm Center	\$ 1,324
A.43-3483	Alcohol Abuse Program St	\$ 15,367
A.43-3489	State Aid – OASAS Rise	\$ 6,205
A.43-3488	Albany Diocesan School Board	\$ 650
A.43-3463	Alcoholism Services – 818	\$ 33

**Increase Expenses:**

A.43.443-8650	Catholic Schools	\$ 650
A.43.443-8726.013	Transitional Services ASA	\$ 6,205
A.43.443-8735.013	Citizens Committee Franklin Community Ctr	\$ 1,324
A.43.443-8738.013	ASAPP Local Asst	\$ 15,367
A.43.443-8729.001	Mechanicville Srvs LA	\$ 33

; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** The budget will be amended to accept these funds and authorize the related expenses.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 192 – 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

**AMENDING AN AGREEMENT WITH THE ALCOHOL AND SUBSTANCE ABUSE PREVENTION COUNCIL OF SARATOGA, INC. TO INCLUDE STATE-FUNDED COST-OF-LIVING INCREASES FOR THE CERTIFIED RECOVERY PEER ADVOCATE AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, Resolution 296 – 2021 authorized renewal agreements, subject to annual appropriations, with various agencies for mental health services between January 1, 2022 and December 31, 2024, including The Alcohol and Substance Abuse Prevention Council of Saratoga County, Inc. (“The Prevention Council”); and

**WHEREAS**, Resolutions 201 – 2022 and 202 – 2023 amended the aforementioned agreement with The Prevention Council to provide the County with additional Certified Recovery Peer Advocate (CRPA) Services at an additional cost not to exceed \$83,064, through an amended agreement whereby a Memorandum of Understanding outlining the additional CRPA services would be incorporated therein to the total agreement cost not to exceed \$825,848; and

**WHEREAS**, additional funds have become available from the New York State Office of Addiction Services and Supports (OASAS) in the amount of \$1,769, effective April 1, 2024, to provide a 2.84% Cost-of-Living Adjustment (COLA) for the CRPA working in the County’s Addiction Services Outpatient Clinic, for a total cost not to exceed \$84,833; and

**WHEREAS**, our Health and Human Services Committee has recommended the acceptance of the foregoing additional grant funds in the amount of \$1,769, which additional grant funds do not exceed 10% of the agreement amounts set forth in Resolution 296 – 2021 and amended thereafter by Resolutions 201 – 2022 and 202 – 2023, and that those funds be provided to the CRPA working in the County’s Addiction Services Outpatient Clinic at a total cost not to exceed \$84,833; and

**WHEREAS**, the acceptance of these additional funds requires an amendment to the 2024 County Budget; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors and/or the Commissioner of Mental Health and Addiction Services is authorized to execute any agreements and documents necessary to accept additional funding awarded by OASAS in the amount of \$1,769; and be it further

**RESOLVED**, that the Chair of the Board of Supervisors and/or the Commissioner of Mental Health and Addiction Services is authorized to execute an amended agreement with the Alcohol and Substance Abuse Prevention Council of Saratoga, Inc. of Saratoga Springs, New York, for continued CRPA Services at an additional amount of \$1,769, for a total cost not to exceed \$84,833, thereby amending the total agreement amount to not exceed \$849,921; and be it further

**RESOLVED**, that the form and content of such amended agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that Resolution 296 – 2021, hereafter amended by Resolutions 201 – 2022 and 202 – 2023, is hereby amended to increase the authorized agreement amount listed above; and be it further

**RESOLVED**, that the terms and provisions of Resolution 296 – 2021, Resolution 201 – 2022, and Resolution 202 – 2023 not inconsistent with this Resolution shall remain in full force and effect; and be it further

**RESOLVED**, that the 2024 Saratoga County Budget is amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES:

Increase Revenues:

A.43-3463	Alcoholism Services – 818	\$1,769
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Increase Expenses:

A.43.443-8738.013	ASAPP ASA	\$1,769
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; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 193 – 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

**ACCEPTING A HEALTH INSURANCE INFORMATION COUNSELING AND ASSISTANCE PROGRAM GRANT FROM THE NEW YORK STATE OFFICE FOR THE AGING AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, the Department of Aging and Youth Services is eligible to receive Health Insurance Information Counseling and Assistance Program (HIICAP) funding from the New York State Office for the Aging (NYSOFA) in the amount of two thousand dollars (\$2,000), for the grant period commencing April 1, 2023 and terminating March 31, 2024, for the purpose of recruiting and retaining HIICAP Volunteers; and

**WHEREAS**, the approval of this Board of Supervisors and an amendment to the 2024 County Budget is necessary to accept these HIICAP funds from the NYSOFA; now, therefore, be it

**RESOLVED**, that the Saratoga County Board of Supervisors hereby accepts HIICAP funding from the NYSOFA in the amount of two thousand dollars (\$2,000); and be it further

**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to execute all documents and agreements necessary to accept HIICAP funding from the NYSOFA for the grant period commencing April 1, 2023 and terminating March 31, 2024; and be it further

**RESOLVED**, that the 2024 County Budget is hereby amended as follows:

DEPARTMENT OF AGING AND YOUTH SERVICES:

Increase Revenues:

A.76-3778	SA Health Ins Counseling	\$ 2,000
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Increase Expenses:

A.76.767-8150	Training Services	\$ 2,000
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; and be it further

**RESOLVED**, that the form and content of such agreement shall be subject to the approval of the County Attorney; and be it further



**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** The budget will be amended to accept these funds and authorize the related expenses.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 194 – 2024

**Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young**

**ACCEPTING ADDITIONAL COMMUNITY SERVICES FOR THE ELDERLY PROGRAM AND WELLNESS IN NUTRITION PROGRAM GRANT FUNDING FROM THE NEW YORK STATE OFFICE FOR THE AGING AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, the New York State Office for the Aging has released final resource allocations for 2024 resulting in additional funding for the Saratoga County Department of Aging and Youth Services in the amount of forty one thousand, five hundred fifty two dollars (\$41,552); and

**WHEREAS**, the additional funds will assist with the County's Senior Nutrition Program, personal computers, software, and supplies; and

**WHEREAS**, our Health and Human Services Committee and the Director of Aging and Youth Services have recommended acceptance of these funds in the amount of forty one thousand, five hundred fifty two dollars (\$41,552), and amending the 2024 County Budget in relation thereto; and

**WHEREAS**, the acceptance of these funds requires this Board's approval; now, therefore, be it

**RESOLVED**, that the Saratoga County Board of Supervisors hereby accepts the New York State Office for the Aging final resource allocations for 2024 in the amount of forty one thousand, five hundred fifty two dollars (\$41,552); and be it further

**RESOLVED**, that the Chair of the Board is hereby authorized to execute any and all agreements or documents necessary to accept the forty one thousand, five hundred fifty two dollars (\$41,552); and be it further

**RESOLVED**, that the form and content of said agreements and documents is subject to the approval of the County Attorney; and be it further

**RESOLVED**, that the 2024 County Budget is amended as follows:

UNDER DEPARTMENT OF AGING AND YOUTH SERVICES:

Increase Revenue:

A.76-3772	Program for Aging S.A.	\$ 21,617
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A.76-3775	S/A Supply Nutrition Asst	\$ 19,935
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Increase Expenses:

A.76.762-8211	Food/Food Supplies	\$ 1,500
A.76.763-7033	Personal Computers	\$ 12,960
A.76.763-8520	Software	\$ 7,290
A.76.763.8211	Food/Food Supplies	\$ 1,367
A.76.762-7033	Personal Computer	\$ 480
A.76.762-8520	Software	\$ 270
A.76.762-7761	Senior Nutrition Program	\$ 17,685

; and be it further

**RESOLVED**, that this Resolution take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 195 – 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

**AUTHORIZING AN AGREEMENT WITH THE TOWN OF HALFMOON TO PROVIDE FUNDING FOR THE PURCHASE OF A TRANSPORTATION VEHICLE FOR SENIORS AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, the Saratoga County Department of Aging and Youth Services is committed to assisting the County’s senior citizens with maintaining an independent lifestyle, and thus administers funds to accommodate their transportation needs; and

**WHEREAS**, the town of Halfmoon is purchasing a vehicle intended for transporting its senior citizens to and from medical appointments, shopping, and other pertinent errands as needed, and has requested that the County provide funding assistance in the form of a one-time grant in the amount of twenty three thousand, seven hundred fifty dollars (\$23,750) to be applied toward the cost of purchasing such vehicle; and

**WHEREAS**, the town of Halfmoon will be responsible for the remaining amount of at least twenty five percent (25%); and

**WHEREAS**, our Health and Human Services Committee and the Director of the Department of Aging and Youth Services has recommended approval of this grant funding request; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to execute an agreement with the town of Halfmoon to provide for the County’s issuance of a one-time grant to the town of Halfmoon, in an amount not to exceed twenty three thousand, seven hundred fifty dollars (\$23,750) for the town’s purchase of a vehicle to be used for the transportation of local senior citizens to and from medical appointments, shopping, and other pertinent errands as needed; and be it further

**RESOLVED**, that the 2024 County Budget be amended as follows:

DEPARTMENT OF AGING AND YOUTH SERVICES:

Increase Expenses:

A.76.763-8350

Client Transportation

\$ 23,750

Decrease Fund Balance:

A.0599.B Appropriated Fund Balance- Budgetary \$ 23,750

; and be it further

**RESOLVED**, that the form and content of such agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase expenses and decrease fund balance by twenty three thousand, seven hundred fifty dollars (\$23,750).



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 196 – 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

### **AUTHORIZING AN AGREEMENT WITH THE TOWN OF CLIFTON PARK TO PROVIDE FUNDING FOR THE PURCHASE OF A TRANSPORTATION VEHICLE FOR SENIORS AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, the Saratoga County Department of Aging and Youth Services is committed to assisting the County's senior citizens with maintaining an independent lifestyle, and thus administers funds to accommodate their transportation needs; and

**WHEREAS**, the town of Clifton Park is purchasing a vehicle intended for transporting its senior citizens to and from medical appointments, shopping, and other appropriate destinations as needed, and has requested that the County provide funding assistance in the form of a one-time grant in the amount of twenty three thousand, seven hundred fifty dollars (\$23,750) to be applied toward the cost of purchasing such vehicle; and

**WHEREAS**, the town of Clifton Park will be responsible for the remaining amount of at least twenty five percent (25%) of the total cost; and

**WHEREAS**, our Health and Human Services Committee and the Director of the Department of Aging and Youth Services has recommended approval of this grant funding request; now, therefore, be it

**RESOLVED**, that the Chair and/or the Vice Chair of the Board of Supervisors are hereby authorized to execute an agreement with the town of Clifton Park, providing for the County's issuance of a one-time grant to the town of Clifton Park, in an amount not to exceed twenty three thousand, seven hundred fifty dollars (\$23,750), for the town's purchase of a vehicle to be used for the transportation of local senior citizens to and from medical appointments, shopping, and other pertinent errands as needed; and be it further

**RESOLVED**, that the 2024 County Budget be amended as follows:

#### DEPARTMENT OF AGING AND YOUTH SERVICES:

Increase Expenses:

A.76.763-8350

Client Transportation

\$ 23,750

Decrease Fund Balance:

A.0599.B	Appropriated Fund Balance- Budgetary	\$ 23,750
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; and be it further

**RESOLVED**, that the form and content of such agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase expenses and decrease fund balance by twenty three thousand, seven hundred fifty dollars (\$23,750).



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 197 – 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

### **AUTHORIZING AN AGREEMENT WITH REBUILDING TOGETHER SARATOGA COUNTY, INC. TO PROVIDE ACCESSIBILITY MODIFICATIONS TO HOMES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, the Saratoga County Department of Aging and Youth Services is committed to assisting its older citizens to remain in their homes and to actively participate in family and community life, and thus administers funds to aid the County’s senior citizens; and

**WHEREAS**, Rebuilding Together Saratoga County, Inc. (RTSC) provides accessibility modifications to homes of income-eligible Saratoga County seniors, defined as those who are sixty (60) years old and over, which include, but are not limited to, the installation of grab bars, handheld shower heads, wheelchair accessible ramps, and handrails, which will improve the overall safety of local seniors and preserve their independence by allowing them to successfully remain in their homes; and

**WHEREAS**, our Health and Human Services Committee and the Director of the Department of Aging and Youth Services has recommended approval of this grant funding request; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is authorized to execute an agreement with RTSC providing for the County’s issuance of a one-time grant to RTSC in an amount not to exceed \$59,000; and be it further

**RESOLVED**, that the 2024 County Budget is amended as follows:

#### DEPARTMENT OF AGING AND YOUTH SERVICES:

Increase Expenses:

A.76.764-7762	Community Services Prog	\$ 59,000
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Decrease Fund Balance:

A-0599.B	Appropriated Fund Balance- Budgetary	\$ 59,000
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; and be it further

**RESOLVED**, that the form and content of such agreement shall be subject to the approval of the County Attorney; and be it further



**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to increase expenses and decrease fund balance by fifty nine thousand dollars (\$59,000).



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 198 – 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

### **ACCEPTING A COMMUNITY OPTIONAL PREVENTIVE SERVICES PROGRAM GRANT FROM THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES**

**WHEREAS**, the Saratoga County Department of Social Services previously applied to the New York State Office of Children and Family Services (NYS OCFS) for Community Optional Preventive Services (COPS) Program funding and recently received approval of a preliminary allocation in the amount of seventy two thousand, two hundred thirty nine dollars (\$72,239) to offset costs associated with the County's Expanded Placement Prevention Program, which is included in the County's annual plan to update New York State's multi-year Child and Family Services Plan; and

**WHEREAS**, the County's Expanded Placement Prevention Program originated on January 1, 1996 and has been very effective in reducing foster care placements due to the intensive short-term crisis services provided to pre-adjudicated youth referred to Probation; and

**WHEREAS**, our Health and Human Services Committee and the Commissioner of Social Services have recommended acceptance of the NYS OCFS funding available for a term commencing October 1, 2023 and terminating September 30, 2024; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to execute all documents and agreements with the NYS OCFS necessary to accept the COPS preliminary allocation in the amount of seventy two thousand, two hundred thirty nine dollars (\$72,239), for the program term commencing October 1, 2023 and terminating September 30, 2024, to offset costs associated with the County's Expanded Placement Prevention Program; and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 199 – 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

### **ACCEPTING PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT FUNDS FROM THE NEW YORK STATE DEPARTMENT OF HEALTH AND HEALTH RESEARCH, INC. FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS**

**WHEREAS**, funding is available from the New York State Department of Health (NYSDOH) and Health Research, Inc. (HRI) in the amount of \$231,894 to the Saratoga County Department of Health for Public Health Emergency Preparedness (PHEP) Program activities for the period of July 1, 2024 through June 30, 2025; and

**WHEREAS**, our Health and Human Services Committee and the Commissioner of the Department of Health have recommended the acceptance of the grant from the NYSDOH and HRI in the amount of \$231,894; and

**WHEREAS**, the acceptance of these funds requires this Board's approval; now, therefore, be it

**RESOLVED**, that the Saratoga County Board of Supervisors hereby authorizes the acceptance of grant funding in the amount of \$231,894 from the NYSDOH and HRI, which shall be used for PHEP Program activities for the period of July 1, 2024 through June 30, 2025; and be it further

**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to execute all documents and corresponding agreements necessary to accept funds from the NYSDOH and HRI; and be it further

**RESOLVED**, that the form and content of all documents and corresponding agreements shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 200 – 2024

**Introduced by Buildings & Grounds: Supervisors Ostrander, Arnold, Ball, Thompson, Tollisen, K. Veitch and M. Veitch**

### **AUTHORIZING NATIONAL GRID UTILITY EASEMENTS ON COUNTY PROPERTY PERTAINING TO IMPROVEMENTS ASSOCIATED WITH COUNTY CAPITAL PROJECTS**

**WHEREAS**, the County is continually improving its infrastructure through Capital Projects; and

**WHEREAS**, the County's Capital Projects will often require the installation or modification of electric and natural gas utilities located on County property that are owned and maintained by National Grid; and

**WHEREAS**, the installation or modification of electric and natural gas utilities by National Grid will, from time to time, require an easement agreement to allow National Grid to access property owned by the County; and

**WHEREAS**, National Grid will require Saratoga County to execute and deliver to the Company, free from cost, satisfactory permanent utility easements to permit the Company to provide adequate service; and

**WHEREAS**, it is necessary to authorize the Chair of the Board of Supervisors to execute all utility easements and any corresponding paperwork requested by National Grid pertaining to the County's Capital Projects to ensure those projects remain on schedule; and

**WHEREAS**, the Commissioner of Public Works and the Buildings and Grounds Committee recommend that the Chair of the Board of Supervisors be authorized to execute all such utility easements and corresponding paperwork requested by National Grid pertaining to the County's Capital Projects to ensure those projects remain on schedule; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to execute all such utility easements and corresponding paperwork requested by National Grid necessary for the County's Capital Projects to progress and remain on schedule; and be it further

**RESOLVED**, that the form and content of all such utility easements and corresponding paperwork shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 201 – 2024

**Introduced by Buildings & Grounds: Supervisors Ostrander, Arnold, Ball, Thompson, Tollisen, K. Veitch and M. Veitch**

### **AUTHORIZING A SUBLEASE WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR SHARED JUDICIAL CHAMBERS**

**WHEREAS**, pursuant to Resolution 295 – 2023, the County has entered into an agreement to renew a lease with Railroad Place Partners, L.P. (hereinafter the “Lease Renewal”) for 2,134 sq. ft. of commercial space at 60 Railroad Place, Suite 100, Saratoga Springs, New York (hereinafter the “Premises”), for the period of January 1, 2024 through December 31, 2026, in order to provide chambers space for Saratoga County Supreme Court Justice Dianna N. Freestone (hereinafter “Judge Freestone”) and her staff, as required by law; and

**WHEREAS**, the New York State Unified Court System’s Fourth Judicial District (hereinafter the “Fourth District”) requires chambers space for Hon. Amy N. Quinn, who is a Court of Claims Judge designated as an Acting Supreme Court Justice and assigned to the Fourth District (hereinafter “Judge Quinn”); and

**WHEREAS**, the Premises are adequate in size to accommodate both Judges Freestone and Quinn, and sharing the space will inure to the benefit of all; and

**WHEREAS**, the Lease Renewal permits the County to sublease the Premises to the Fourth District; and

**WHEREAS**, the Fourth District will pay to the County fifty percent (50%) of the monthly rent chargeable to the County under the Lease Renewal for the period of July 15, 2024 through December 31, 2026, and the County’s monthly rent under the Lease Renewal is \$4,000; now, therefore, be it

**RESOLVED**, that the County subleases to the Fourth District one-half of the Premises to be used as office space for Judge Quinn and her staff, for the period of July 15, 2024 through December 31, 2026; and be it further

**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to execute all documents and corresponding agreements necessary to enter into a sublease agreement with the Fourth District for the aforementioned reason; and be it further

**RESOLVED**, that the form and content of such sublease shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 202 – 2024

**Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright**

**ACCEPTING NEW YORK STATE HEALTHCARE AND MENTAL HYGIENE  
WORKER BONUS PROGRAM FUNDS, DISBURSING PROGRAM FUNDS TO  
ELIGIBLE COUNTY EMPLOYEES, AND AMENDING THE 2024 COUNTY BUDGET  
IN RELATION THERETO**

**WHEREAS**, per the 2022 – 2023 enacted New York State Budget, the State Legislature allocated \$1.2 billion in funding to the New York State Healthcare Worker and Mental Hygiene Worker Bonus (HWB) Program for the payment of bonuses to certain frontline healthcare workers; and

**WHEREAS**, the HWB Program allows for the payment of bonuses to “recruit, retain, and reward healthcare and mental hygiene workers meeting specified eligibility requirements” as determined and approved by New York State, and bonuses are distributed over a series of five “vesting periods” between October 1, 2021 and March 31, 2024, at approximately six (6) month intervals; and

**WHEREAS**, HWB Program funds were received and disbursed for the first two vesting periods pursuant to Resolution 21 – 2023; and

**WHEREAS**, HWB Program funds were received and disbursed for the third vesting period pursuant to Resolution 212 – 2023; and

**WHEREAS**, HWB Program funds were received and disbursed for the fourth vesting period pursuant to Resolution 37 – 2024; and

**WHEREAS**, now HWB Program funds in the amount of six thousand, four hundred fifty nine dollars (\$6,459) have been received for the fifth and final vesting period to be disbursed to eligible frontline healthcare workers employed by the County; and

**WHEREAS**, the HWB Program requires distribution of funds within thirty (30) days of receipt of those funds, thereby requiring approval from the Board of Supervisors to receive those funds; and

**WHEREAS**, the Law and Finance Committee and the Director of Human Resources have recommended the acceptance of these funds; now, therefore, be it



**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to execute all documents and agreements necessary to accept the HWB Program funds from New York State in the amount of six thousand, four hundred fifty nine dollars (\$6,459); and be it further

**RESOLVED**, that the 2024 County Budget is amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES:

Increase Revenue:

A.43-3086	State/Legislative Grant	\$ 6,000
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Increase Expenses:

A.43.431-6000	Regular Wages	\$ 6,000
A.43.431-6930	Social Security	\$ 459

; and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 203 – 2024

**Introduced by Human Resources and Insurance: Supervisors Tollisen, Butler, Lant, Richardson, Thompson, M. Veitch and Wright**

### **AMENDING THE POLICIES AND PROCEDURES MANUAL BY REVISING THE CURRENT VACATION CARRYOVER POLICY**

**WHEREAS**, Resolution 330 – 82 adopted an Employee Manual of Policies and Procedures (“the Manual”) pertaining to the conduct of Saratoga County Government; and

**WHEREAS**, since its initial adoption in 1982, the Board of Supervisors has authorized several amendments to the Manual; and

**WHEREAS**, pursuant to Resolution 118 – 2020, this Board authorized an amendment to the Vacation Carryover Policy to accommodate staffing, facilitate departmental operation, and avoid vacation carryover expiration for accruals earned on or before December 31, 2021; and

**WHEREAS**, pursuant to Resolution 80 – 2021, this Board authorized an amendment to the Vacation Carryover Policy to accommodate staffing, facilitate departmental operation, and avoid vacation carryover expiration for accruals earned on or before December 31, 2021; and

**WHEREAS**, pursuant to Resolution 331 – 2022, this Board authorized an amendment to the Vacation Carryover Policy, allowing County employees to extend their approved vacation carryover accruals to their next accrual date; and

**WHEREAS**, Resolution 186 – 2024 approved the terms of a negotiated Memorandum of Agreement (MOA) with the Civil Service Employees Association (CSEA) authorizing a Collective Bargaining Agreement between the County and the CSEA for a term commencing January 1, 2024 and terminating December 31, 2028; and

**WHEREAS**, the terms of the MOA included a revision to the Vacation Carryover Policy, which stated that all or part of an employee’s unused vacation time may be carried over to the succeeding year, but must be taken within that next twelve (12) months or such carryover vacation days will be forfeited; and

**WHEREAS**, the Human Resources and Insurance Committee and the Director of Human Resources have recommended that the policy be amended to adopt these new vacation carryover terms authorized in the CSEA Collective Bargaining Agreement, that it be extended to County employees not represented by a Bargaining Unit, and that it be clarified for all members of each of the County’s Bargaining Units; and

**WHEREAS**, the Human Resources and Insurance Committee and the Director of Human Resources have recommended that the policy be amended to adopt the following terms:

Vacation Carryover Amendments:

Effective July 19, 2024, all or part of any County employee's unused vacation may be carried over to the succeeding year and must be taken within that next twelve (12) months or such carryover vacation days will be forfeited. Note: this policy applies to all full-time County employees who are not members of the CSEA Bargaining Unit or represented by another Bargaining Unit. Employees who are members of the Police Benevolent Association (PBA) and/or the United Public Service Employees Union (UPSEU) should refer to the negotiated language in the applicable section(s) of their respective Collective Bargaining Agreements for information pertaining to vacation carryover rules.

; and

**WHEREAS**, implementation of any legislative revision to the Manual requires the approval of this Board; now, therefore, be it

**RESOLVED**, that the following section of the Manual is amended to revise the Vacation Carryover Policy, hereinabove described in the proposal presented by the Human Resources and Insurance Committee:

<b>Chapter</b>	<b>Section</b>	<b>Title</b>	<b>Originally Adopted</b>	<b>Last Revised</b>
4	M	Vacation Carryover Policy	5/13/1980	Resolution 331 - 2022

; and be it further

**RESOLVED**, that the Human Resources Department shall distribute copies of the revised Vacation Carryover Policy to all County Departments and Agencies; and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 204 – 2024

**Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young**

### **AUTHORIZING AN AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE NAVY FOR THE LEASE OF NIGHT VISION GOGGLES**

**WHEREAS**, pursuant to Resolution 230 – 2021, this Board authorized a cooperative agreement with the United States Naval Sea Systems Command (NAVSEA) Naval Surface Warfare Center (NSWC) Crane Division, for the loan of three (3) thermal imaging cameras and twelve (12) night vision goggles for a term of one (1) year, at a cost of \$4,500, including maintenance and replacement as required, the cost of which was entirely funded by a 2018 Homeland Security Grant; and

**WHEREAS**, the lease of said equipment is advantageous, as the estimated cost of purchasing the equipment would be approximately \$49,500; and

**WHEREAS**, pursuant to Resolutions 230 – 2022 and 208 – 2023, this Board authorized subsequent cooperative agreements to lease this equipment for consecutive one (1) year terms; and

**WHEREAS**, the County's cooperative agreement with NAVSEA for the lease of the aforementioned thermal imaging and night vision equipment is set to expire on August 4, 2024; and

**WHEREAS**, our Public Safety Committee and the Sheriff have recommended that the County enter into a new one (1) year cooperative agreement with the NAVSEA NSWC Crane Division for the lease of fifteen (15) night vision goggles, consisting of eleven (11) AN/PVS-7B goggles and four (4) AN/PVS-14 pocketscopes, commencing August 4, 2024 and terminating August 4, 2025, at a cost of \$4,500; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors and/or the Sheriff are hereby authorized to execute a cooperative agreement with the NAVSEA NSWC Crane Division for the lease of fifteen (15) night vision goggles, consisting of eleven (11) AN/PVS-7B goggles and four (4) AN/PVS-14 pocketscopes, for a term of one (1) year, commencing August 4, 2024 and terminating August 4, 2025, at a cost of \$4,500; and be it further

**RESOLVED**, that the form and content of such cooperative agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 205 – 2024

**Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young**

### **ACCEPTING AN ALTERNATIVES TO INCARCERATION GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES AND APPROVING THE ALTERNATIVES TO INCARCERATION SERVICE PLAN**

**WHEREAS**, pursuant to Resolution 105 – 2023, this Board authorized the approval of our current Alternatives to Incarceration (ATI) Program through June 30, 2024, as well as authorized the acceptance of funding from the New York State Division of Criminal Justice Services' Division of Probation and Correctional Alternatives (DCJS – DPCA); and

**WHEREAS**, the New York State DCJS – DPCA has allocated funding for the County's ATI Program in the amount of \$26,224 for the period of July 1, 2024 through June 30, 2025; and

**WHEREAS**, it is necessary that this Board approves the County's ATI Performance-Based Service Plan Program through June 30, 2025 and to authorize acceptance of the allocated ATI Grant funding from the New York State DCJS – DPCA during said period; now, therefore, be it

**RESOLVED**, that this Board of Supervisors approves and ratifies the County's ATI Performance-Based Service Plan through June 30, 2025; and be it further

**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to execute all necessary documents for the application for, and acceptance of, the New York State DCJS – DPCA ATI Grant; and be it further

**RESOLVED**, that the form and content of such agreements and documents shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 206 – 2024

**Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young**

### **ACCEPTING A PRETRIAL SERVICES GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES**

**WHEREAS**, pursuant to Resolution 110 – 2022, this Board authorized the approval of our current Alternatives to Incarceration (ATI) Performance-Based Service Plan through June 30, 2023, as well as the acceptance of funding from the New York State Division of Criminal Justice Services (NYS DCJS); and

**WHEREAS**, pursuant to Resolution 318 – 2022, this Board authorized the acceptance of a County Pretrial Services Grant from the NYS DCJS in the amount of four hundred fifteen thousand, seven hundred thirty-eight dollars (\$415,738) for the period of April 1, 2023 through March 31, 2024; and

**WHEREAS**, the NYS DCJS has allocated additional funding for County Pretrial Services in the amount of four hundred seventeen thousand, three hundred forty-four dollars (\$417,344) for the period of April 1, 2024 through March 31, 2025; and

**WHEREAS**, acceptance of the County Pretrial Services Grant from the NYS DCJS requires this Board's approval; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is authorized to execute all necessary documents and agreements with the NYS DCJS for the acceptance of the County Pretrial Services Grant in the amount of four hundred seventeen thousand, three hundred forty-four dollars (\$417,344) for the period of April 1, 2024 through March 31, 2025; and be it further

**RESOLVED**, that the form and content of such documents shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 207 – 2024

**Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young**

### **AUTHORIZING AN AGREEMENT WITH BISHOP HOUSE CONSULTING, INC. FOR PROBATION DEPARTMENT TRAINING SERVICES**

**WHEREAS**, Saratoga County is committed to training strong leaders and great teams; and

**WHEREAS**, Bishop House Consulting, Inc., located in Clifton Park, has submitted a 2024 Proposal to provide the Probation Department with formal workplace training specific to building trust, managing conflict, and invoking crucial conversations; and

**WHEREAS**, our Public Safety Committee and the Director of Probation have recommended that the County enter into an agreement with Bishop House Consulting, Inc. for comprehensive leadership and management training services, for the term commencing August 31, 2024 and terminating December 31, 2024, at a cost not to exceed seventeen thousand, nine hundred eighty dollars (\$17,980); now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is authorized to execute an agreement with Bishop House Consulting, Inc. for comprehensive leadership and management training services, for the term commencing August 31, 2024 and terminating December 31, 2024, at a cost not to exceed seventeen thousand, nine hundred eighty dollars (\$17,980); and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact. Funds are included in the department budget.





# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 208 – 2024

**Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young**

### **ACCEPTING AN AID TO DEFENSE SUPPLEMENTAL GRANT FROM THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, the New York State Division of Criminal Justice Services (DCJS) has awarded an Aid to Defense Supplemental Grant to the Public Defender’s Office to help offset the cost of public defense services and expenses that the County has incurred; and

**WHEREAS**, DCJS requests County approval and acceptance of this grant for the contract period April 1, 2023 through March 31, 2025; now, therefore, be it

**RESOLVED**, that the Chairman of the Board of Supervisors and/or the County Administrator and/or the Public Defender is authorized, on behalf of the Office of the Public Defender, to execute all necessary documents with DCJS for the acceptance of a 2023-2025 Aid to Defense Supplemental Grant in the amount of \$461,481, with the form and content of such documents being subject to the approval of the County Attorney; and be it further

**RESOLVED**, that the 2024 County budget be amended as follows:

#### PUBLIC DEFENDER’S OFFICE:

Increase Revenues:

A.26-3031	SA Target Crime Program	\$461,481
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Increase Fund Balance:

A-0599.B	Appropriated Fund Balance- Budgetary	\$461,481
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; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** The budget will be amended to accept these funds and increase fund balance by \$461,481.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 209 – 2024

**Introduced by Public Safety: Supervisors Lant, Butler, Fish, Murray, Ostrander, Wright and Young**

**AUTHORIZING AN AGREEMENT WITH PATRIOT TOWERS, INC. FOR THE INSTALLATION OF A 20-FOOT MONOPOLE EXTENSION TO THE SARATOGA COUNTY EMERGENCY RADIO COMMUNICATIONS TOWER LOCATED IN THE TOWN OF CLIFTON PARK**

**WHEREAS**, pursuant to Resolution 334 – 2023, this Board authorized the acceptance of a New York State Division of Homeland Security and Emergency Services 2023 Statewide Interoperable Communications Grant Program in the amount of \$766,246 for improvements to and maintenance on the County’s 800 MHz Emergency Radio Communications Tower and its infrastructure; and

**WHEREAS**, our Office of Emergency Management solicited competitive bids for the installation of a 20-foot monopole extension to the Saratoga County Emergency Radio Communications Tower located at 15 Crossing Boulevard in the Town of Clifton Park; and

**WHEREAS**, our Office of Emergency Management proposes to pay for the installation of the 20-foot monopole extension using a portion of funds from the 2023 Statewide Interoperable Communications Grant Program received from the New York State Division of Homeland Security and Emergency Services; and

**WHEREAS**, our Public Safety Committee and the Director of the Office of Emergency Management have recommended that the bid from Patriot Towers, Inc. of Scottsville, New York, be accepted to install said monopole extension at a cost of \$39,766; now, therefore, be it

**RESOLVED**, that the Chair and/or the Vice Chair of the Board of Supervisors are hereby authorized to execute an agreement with Patriot Towers, Inc. for the installation of a 20-foot monopole extension to the Saratoga County Emergency Radio Communications Tower in the Town of Clifton Park at a cost not to exceed \$39,766, with the form and content of such agreement to be subject to the approval of the County Attorney.

**BUDGET IMPACT STATEMENT:** No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 210 – 2024

**Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Kinowski, Madigan and M. Veitch**

### **AUTHORIZING THE TRANSFER OF FUNDS FROM THE TRAILS DEVELOPMENT RESERVE FUND AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, pursuant to Resolution 249 – 2015, this Board established a Capital Reserve Fund known as the “County Trails Development Reserve” for the purpose of depositing unexpended funds into the Saratoga County Trails Grant Program Account; and

**WHEREAS**, upon receipt of a reimbursement voucher from the municipal applicant, funds will be appropriated from the County Trails Development Reserve to the General Fund Reserve to reimburse the municipal applicant; and

**WHEREAS**, unexpended funds from the 2023 Town of Malta Grants total ten thousand dollars (\$10,000); and

**WHEREAS**, reimbursement requests have been submitted by the Town of Malta for the grant project previously approved in 2023; and

**WHEREAS**, the transfer of funds from the County Trails Development Reserve to the Saratoga County Trails Grant Program Account necessary to reimburse municipal applicants requires approval from this Board, as does an amendment to the 2024 County Budget; and

**WHEREAS**, our Trails and Open Space Committee and the Director of Planning and Economic Development have recommended that ten thousand dollars (\$10,000) be transferred from the County Trails Development Reserve to the Saratoga County Trails Grant Program Account; now, therefore, be it

**RESOLVED**, that this Board authorizes the transfer of ten thousand dollars (\$10,000) from the County Trails Development Reserve to the Saratoga County Trails Grant Program Account; and be it further

**RESOLVED**, that the Budget Officer is hereby authorized to enter the appropriate journal entries to reflect the approved budget transfer; and be it further

**RESOLVED**, that the 2024 County Budget is hereby amended as follows:

DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT:

Increase Expenses:

A.80.000-8492.9      Local Assistance County Trails Grant Program      \$ 10,000

Decrease Reserve:

A-0888.TR      Special Reserves Trails Reserve      \$ 10,000

; and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: The budget will be amended to increase expenses and reduce the County Trails Development Reserve by ten thousand dollars (\$10,000).



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 211 – 2024

**Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Kinowski, Madigan and M. Veitch**

### AWARDING 2024 TRAILS GRANTS

**WHEREAS**, the 2024 County Budget included a Trails Grant Program to give matching grants to local municipalities to fund trail development and construction projects; and

**WHEREAS**, the 2024 Trails Grant Program provides a pool of up to one hundred fifty thousand dollars (\$150,000) to fund trail feasibility studies, engineering work, and construction in local municipalities; and

**WHEREAS**, the Trails and Open Space Committee received fifteen (15) applications for funding totaling one hundred forty-eight thousand dollars (\$148,000), which the Committee recommended to be fully funded; and

**WHEREAS**, the Trails and Open Space Committee and the Law and Finance Committee approved fully funding all fifteen (15) applications submitted, at a cost of one hundred forty-eight thousand dollars (\$148,000) utilizing allotted 2024 Trails Grant funds; now, therefore, be it

**RESOLVED**, that the Saratoga County Board of Supervisors authorizes the payment under the 2024 Trails Grant Program of the sum of one hundred forty-eight thousand dollars (\$148,000) to the following municipalities for the purposes stated, upon condition that each municipality provide matching funds or services in-kind:

- 1. Town of Ballston:** The amount of ten thousand dollars (\$10,000) to be applied toward the Jenkins Park Trail Extension and Existing Trail Restoration to include the construction of 885 ft. of trail extension on the existing 2.5-mile trail network within the existing town-owned, 43-acre multi-use recreational park, and restoration of 2,450 l.f. of the existing trails with resurfacing and drainage repairs.
- 2. Town of Charlton:** The amount of ten thousand dollars (\$10,000) to be applied toward the LaRue Creek Covered Bridge Replacement to include replacement of a covered bridge that expands LaRue Creek and is part of the Saratoga County Snowmobile Trail Network. The bridge will be replaced with a 50 ft. x 8 ft. x 7 ft. covered bridge.
- 3. Town of Clifton Park:** The amount of ten thousand dollars (\$10,000) to be applied toward the Trail Boardwalk Restoration: Brookhaven to Park Lane Estates to include a repair/restoration of the existing 17-year-old pedestrian boardwalk section of the existing trail route that traverses wetlands on the south side of a steel bridge that expands the Dwaas Kill. This trail connects with other local trails that connect residential neighborhoods with public parks, school areas, and commercial ventures in town.

4. **Town of Corinth:** The amount of ten thousand dollars (\$10,000) to be applied toward the Trail Network/9N property to include funding for Phase I of the town's Master Plan of town-owned property to be utilized as a recreational park. Phase I will include the design, layout, and possibly material for 1.6 miles of planned trails in the park.
5. **Village of Corinth:** The amount of eight thousand dollars (\$8,000) to be applied toward the Upgrade Corinth Recreational Area Trails to include funds for a feasibility study and trail amenities, such as a new kiosk in the parking lot, benches along the trail, new trailhead markers, and new trail identification markers along the village's existing Upper Reservoir Trail Network.
6. **Town of Hadley:** The amount of ten thousand dollars (\$10,000) to be applied toward the Tennis Court/Basketball Course Refurbishing to refurbish existing tennis and basketball courts and replace some fencing surrounding the tennis courts in the town park.
7. **Town of Halfmoon:** The amount of ten thousand dollars (\$10,000) to be applied toward the Erie Canalway Trail Paving to pave a portion of the town's Mohawk Towpath Scenic Byway – or more specifically, 1,200 l.f. of existing stone dust trail from Whites Lane to the Crescent Boat Club.
8. **Town of Malta:** The amount of ten thousand dollars (\$10,000) to be applied toward the Malta Community Park Trail Restoration to refurbish a 0.62-mile nature trail of the 22.69-acre Malta Community Park with engineered wood fiber and replacing existing wayfinding signage with new signage.
9. **Town of Moreau:** The amount of ten thousand dollars (\$10,000) to be applied toward the Big Bend Trail Phase I Completion: Trail Amenities to include providing an accessible kayak launch into the Hudson River from the town's Phase I of the Big Bend Trail.
10. **Town of Northumberland:** The amount of ten thousand dollars (\$10,000) to be applied toward the Meadow in the Sky Trail – Hudson Point Crossing (Phase II) to include funding for the provision of over fifty (50) understory, native species of plants in between the oaks that will provide ecological benefits to the area. In 2023, Hudson Crossing Park completed Phase I of Meadow in the Sky Trail with a segment of “Allee of Oaks” of seven (7) different varieties of oak trees.
11. **Town of Saratoga:** The amount of ten thousand dollars (\$10,000) to be applied toward the townwide Restoration and Maintenance Project to include resurfacing of several trails, including trails connected to the Siege Trail, the Champlain Canal Trail, the town's Boat Launch Trail, and one more that connects to the Town of Stillwater with stone dust and fine rubble with emphasis on maintenance where trails are worn or washed out.
12. **City of Saratoga Springs:** The amount of ten thousand dollars (\$10,000) to be applied toward the Bog Meadow Brook Nature Trail Improvements to include the following: fix parking lot pot holes on both Route 29 and Meadowbrook Road parking lots, repair drainage issues in the Route 29 parking lot as well as Gilbert Road, perform maintenance on culverts and/or add new culverts between the Route 29 parking lot and the bridge over the Bog Meadow Brook, and replace or refurbish aging trail identification signs throughout the trail. The original improvements for the existing Trail Network date back to 1993, making them over thirty (30) years old.
13. **Village of South Glens Falls:** The amount of ten thousand dollars (\$10,000) to be applied toward the Betar Byway Public Restroom (Upper Trailhead) to include placing an Americans with Disabilities Act (ADA)-compliant portable toilet facility that connects to municipal water and sewer. The proposed restroom facility will be placed on the village's DPW lands in the upper section of the existing trail.

**14. Village of Stillwater:** The amount of ten thousand dollars (\$10,000) to be applied toward the Village of Stillwater Pedestrian Park to include construction of a Village Overlook Park on property neighboring the Stillwater Blockhouse. The project will include the creation of walkways, an expanded parking area, and a Hudson River Overlook constructed of Alaskan Cement Slab with stainless steel posts and cables.

**15. Town of Wilton:** The amount of ten thousand dollars (\$10,000) to be applied toward the Northern Pines Road Fishing Access Parking and Trail to include providing a parking lot and trail access to the Snook Kill off Northern Pines Road to provide fishing access to the Veterans Housing Community as well as to the general public. Funds will be used to provide grading of raw land and purchase of parking and trail construction materials.

; and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 212 – 2024

**Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Kinowski, Madigan and M. Veitch**

### **AUTHORIZING THE NECESSARY AGREEMENTS TO APPLY FOR, ACCEPT, AND ADMINISTER A NEW YORK STATE SNOWMOBILE TRAIL GRANT-IN-AID PROGRAM GRANT**

**WHEREAS**, on an annual basis since 1994, this Board has authorized the acceptance of state aid for the maintenance of snowmobile trails, as well as the administration of such aid by the Saratoga County Association of Snowmobile Clubs (the “Association”); and

**WHEREAS**, the Association has requested that the County apply for funding from the 2024 – 2025 “New York State Snowmobile Trail Grant-In-Aid Program” in an amount of up to eighty thousand dollars (\$80,000), and to serve as the conduit between the State and the Association for the distribution of these grant funds; and

**WHEREAS**, the Association has submitted to our Trails and Open Space Committee a list of the 2023 – 2024 trail mileage planned for each snowmobile club within the County, and the Committee has approved said list; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to execute all necessary documents to apply for, accept, and administer the 2024 – 2025 New York State Snowmobile Trail Grant-In-Aid Program Grant, in an amount up to eighty thousand dollars (\$80,000), for the administration by the Saratoga County Association of Snowmobile Clubs; and be it further

**RESOLVED**, that the form and content of such documents shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that the County Auditor is hereby authorized to approve payment of the actual grant funds to the Saratoga County Association of Snowmobile Clubs for use in the development and maintenance of locally maintained snowmobile trails throughout the County; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact. Funds are included in the department budget.





# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 213 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

### **ADOPTING A LOCAL LAW TO PROVIDE SALARY INCREASES FOR CERTAIN COUNTY OFFICIALS AND AMENDING THE 2024 COMPENSATION SCHEDULE**

**WHEREAS**, Resolution 189 – 2024 introduced and presented a proposed Local Law identified as Introductory No. 2, Print No. 1 of 2024, to this Board of Supervisors and scheduled a public hearing thereon for August 14, 2024, at 4:35 p.m. in the Meeting Room of the Saratoga County Board of Supervisors, 40 McMaster Street, Ballston Spa, NY; and

**WHEREAS**, the scheduled public hearing was held and all persons desiring to be heard have been heard by this Board; now, therefore, be it

**RESOLVED**, that this Board of Supervisors, on this 20th day of August 2024, hereby adopts a Local Law identified as Introductory No. 2, Print No. 1 of 2024, as set forth in the annexed Schedule A; and be it further

**RESOLVED**, that the Budget Director is authorized to make any necessary interdepartmental budget transfers to account for the additional costs associated with the Resolution; and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the 2024 County Budget.

INTRODUCTORY NO. 2

PRINT NO. 1

INTRODUCED BY SUPERVISORS: M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch

COUNTY OF SARATOGA

LOCAL LAW 2024

A LOCAL LAW AMENDING THE 2024 SARATOGA COUNTY COMPENSATION SCHEDULE TO PROVIDE A SALARY AND COST-OF-LIVING INCREASES FOR CERTAIN COUNTY OFFICIALS

BE IT ENACTED by the Saratoga County Board of Supervisors as follows:

SECTION 1. The 2024 compensation for the following County Officials shall be increased to the following levels, effective July 19, 2024:

ELECTED OFFICIALS

Susan Hayes-Masa, Coroner	\$ 41,499
David DeCelle, Coroner	\$ 41,499
Craig Hayner, County Clerk	\$ 132,357
Michael Zurlo, Sheriff	\$ 151,493
JoAnn Kupferman, Acting County Treasurer	\$ 132,357

APPOINTED OFFICIALS

Joseph Suhrada, Commissioner of Elections	\$ 95,800
Cassandra Bagramian, Commissioner of Elections	\$ 95,800
Lauren Roberts, Historian	\$ 76,350
George Conway, County Attorney	\$ 155,042
John Warnt, Director of Purchasing	\$ 104,549
Scot Chamberlain, Director of Human Resources	\$ 138,128
Daniel Kuhles, Commissioner of the Department of Health	\$ 214,767
Andrew Blumenberg, Public Defender	\$ 151,381
Anna Stanko, Director of Real Property Tax Services	\$ 101,321
Patrick Maxwell, Commissioner of Social Services	\$ 134,984
Matthew Maiello, Conflict Defender	\$ 117,937
Chad Cooke, Commissioner of Public Works	\$ 158,639

SECTION 2. This Local Law is subject to a permissive referendum as provided in Municipal Home Rule Law §24.

SECTION 3. This Local Law shall become effective as provided in Municipal Home Rule Law §27.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the 2024 County Budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 214 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

### **AMENDING AN AGREEMENT WITH HUGH G. BURKE, ESQ. FOR LEGAL SERVICES PERTAINING TO FREEDOM OF INFORMATION LAW REQUESTS FOR THE DISTRICT ATTORNEY'S OFFICE**

**WHEREAS**, the District Attorney's Office has a backlog of pending Freedom of Information Law (FOIL) requests due to unfilled positions, thus outside legal assistance is required to timely review, compile, and respond to the FOIL requests; and

**WHEREAS**, pursuant to Resolution 79 – 2024, the legal services rendered by Hugh G. Burke, Esq., of Clifton Park, since January 2024 has exceeded the minor contract limit of fifteen thousand dollars (\$15,000) and it was necessary to enter into an amended agreement with Hugh G. Burke, Esq., increasing the contract limit to a not to exceed amount of thirty-five thousand dollars (\$35,000); and

**WHEREAS**, due to the aforementioned FOIL backlog, the legal services rendered by Hugh G. Burke, Esq. has since exceeded the amended major contract limit of thirty-five thousand dollars (\$35,000) and it is necessary to enter in an amended agreement with Hugh G. Burke, Esq., increasing the contract limit to a not to exceed amount of fifty thousand dollars (\$50,000); and

**WHEREAS**, Hugh G. Burke, Esq. has submitted an updated Scope of Services document, dated July 26, 2024, which outlines his intent to provide legal services to the District Attorney's Office as it pertains to the aforementioned pending FOIL backlog, at a rate of one hundred fifty eight dollars (\$158) per hour, plus additional expenses, if any; and

**WHEREAS**, the Public Safety Committee and the District Attorney have recommended that the County enter into an amended agreement with Hugh G. Burke, Esq. to provide legal services to the District Attorney's Office as it pertains to the aforementioned pending FOIL backlog, at a rate of one hundred fifty eight dollars (\$158) per hour, plus additional expenses, if any, increasing the contract limit to a not to exceed amount of fifty thousand dollars (\$50,000); now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is authorized to execute an amended agreement with Hugh G. Burke, Esq., pertaining to the backlog of pending FOIL requests within the District Attorney's Office, at a rate of one hundred fifty eight dollars (\$158) per hour, plus additional expenses, if any, increasing the contract limit to an amount not to exceed fifty thousand dollars (\$50,000); and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 215 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

**APPROVING THE PROPOSED INCREASE IN THE MAXIMUM ESTIMATED COST OF PROPOSED UPGRADES TO THE SARATOGA COUNTY SEWER DISTRICT NO. 1 WASTEWATER TREATMENT PLANT TO PROPERLY TREAT AMMONIA AND MEET NEW LIMITS PROPOSED BY THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

**WHEREAS**, by proceedings heretofore duly had and taken pursuant to Article 5-A of the County Law, the Board of Supervisors of Saratoga County, New York (the “Board of Supervisors”), established a county sewer district designated and known as Saratoga County Sewer District No. 1, in said County (the “District”); and

**WHEREAS**, the District operates pursuant to the terms and conditions of a State Pollution Discharge Elimination System (SPDES) Permit issued and regulated by the Department of Environmental Conservation (DEC); and

**WHEREAS**, the District’s SPDES Permit contains limits on the discharge of various pollutants and requirements for the measurement of said pollutants and the reporting of said measurements; and

**WHEREAS**, the District resolved violations of its SPDES permit by entering into administrative consent order with the DEC approved by Board Resolution 226-2019, and with the United States Environmental Protection Agency (USEPA) by Board Resolution 39-2020 and both consent orders called for the District to upgrade its existing facilities and properly treat ammonia (the “Project”); and

**WHEREAS**, following a public hearing held on July 13, 2022, the Board of Supervisors determined, pursuant to Resolution 251 - 2022 adopted July 19, 2022, that it is in the public interest of the people of the County of Saratoga residing within the boundaries of the District to undertake the Project at a maximum estimated cost of \$44,469,202, with the annual net cost to the typical property in the District as a result of the Project previously estimated to be \$8.00; and

**WHEREAS**, following a public hearing held on June 12, 2024, the Board of Supervisors subsequently determined, pursuant to Resolution 163-2024 adopted June 18, 2024, that it is in the public interest of the people of the County of Saratoga residing within the boundaries of the District

to undertake the Project at an increased maximum estimated cost of \$48,228,452, at a revised annual net cost to the typical property in the District of \$11.63; and

**WHEREAS**, the estimated maximum cost of the Project has increased from \$48,228,452 to \$52,628,452; and

**WHEREAS**, the estimated maximum annual net cost to the typical property in the District is estimated to be \$11.63; and

**WHEREAS**, on July 16, 2024 the Board of Supervisors duly adopted Resolution 181-2024, calling a meeting of the Board of Supervisors for the purpose of holding a public hearing regarding the proposal to construct the Project at the increased maximum estimated cost described above; and

**WHEREAS**, such Resolution authorized and directed the Clerk of said Board of Supervisors to publish the notice of public hearing; and

**WHEREAS**, said public hearing was duly held in the Meeting Room of the Saratoga County Board of Supervisors, 40 McMaster Street, in the Village of Ballston Spa, New York, in said County, on August 14, 2024 at 4:30 p.m.; and

**WHEREAS**, notice of said public hearing was duly published and filed in the manner provided by law and proof thereof was submitted to said Board of Supervisors;

**NOW, THEREFORE BE IT**

**RESOLVED**, that it is hereby found and determined that it is in the public interests of the people of the County of Saratoga residing within the boundaries of the District to proceed with the Project, all as more fully described in the preambles hereof, and such increase and improvement of District facilities is hereby authorized at the increased maximum estimated cost of \$52,628,452; and be it further

**RESOLVED**, the expense of said increase and improvement of District facilities shall be financed by (a) the issuance of bonds in an amount not to exceed \$48,228,452 of said County, and (b) the expenditure of federal and New York State grant funds for costs not financed with County bonds, and the costs of said increase and improvement of District facilities, including payment of principal of and interest on said bonds, shall be apportioned in accordance with the District's annual scale of charges for the collection, conveyance, treatment and disposal of sewage and wastewater from public corporations, improvement districts, commercial and industrial users and individuals, as such scale of charges currently exists and will be amended and adopted on an annual basis, with the expectation that any funds received by the District from federal or New York State grants shall be used to pay a part of the cost of the project or to pay debt service on bonds issued to finance the project or shall be budgeted as an offset to such assessments to be levied and collected; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 216 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

### **BOND RESOLUTION AUTHORIZING AN INCREASE IN THE ESTIMATED MAXIMUM COST OF UPGRADES TO SARATOGA COUNTY SEWER DISTRICT NO. 1 AMMONIA TREATMENT FACILITIES**

**WHEREAS**, the County Board of Supervisors of the County of Saratoga, New York on August 17, 2021 adopted a Bond Resolution (the “Original Bond Resolution”) entitled “RESOLUTION 240-2021 AUTHORIZING THE ISSUANCE OF \$33,100,000 BONDS OF THE COUNTY OF SARATOGA, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF CONSTRUCTION OF UPGRADES TO AMMONIA TREATMENT FACILITIES BY SARATOGA COUNTY SEWER DISTRICT NO. 1; STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$33,100,000, STATING THE PLAN OF FINANCING; PROVIDING FOR A TAX TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS; AND PROVIDING FOR REIMBURSEMENT BY SARATOGA COUNTY SEWER DISTRICT NO. 1 TO SAID COUNTY”; and

**WHEREAS**, on July 13, 2022, the County Board of Supervisors adopted a Supplemental Bond Resolution entitled “RESOLUTION 250 - 2022 BOND RESOLUTION AUTHORIZING THE ISSUANCE OF AN ADDITIONAL \$11,369,202 SERIAL BONDS OF THE COUNTY OF SARATOGA, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF CONSTRUCTION OF UPGRADES TO AMMONIA TREATMENT FACILITIES BY SARATOGA COUNTY SEWER DISTRICT NO. 1.” (the “First Supplemental Bond Resolution”); and

**WHEREAS**, on June 18, 2024, the County Board of Supervisors adopted a Supplemental Bond Resolution entitled “RESOLUTION 162 - 2024 BOND RESOLUTION AUTHORIZING THE ISSUANCE OF AN ADDITIONAL \$3,759,250 SERIAL BONDS OF THE COUNTY OF SARATOGA, OR SO MUCH THEREOF AS MAY BE NECESSARY, TO FINANCE THE COST OF CONSTRUCTION OF UPGRADES TO AMMONIA TREATMENT FACILITIES BY SARATOGA COUNTY SEWER DISTRICT NO. 1.” (the “Second Supplemental Bond Resolution”); the Original Bond Resolution, the First Supplemental Bond Resolution and the Second Supplemental Bond Resolution are collectively referred to as the “Prior Bond Resolutions”); and

**WHEREAS**, the County Board of Supervisors wishes to authorize the expenditure and appropriation of additional funds in connection with the construction of improvements and upgrades to the Saratoga County Sewer District No. 1 (the “District”) facilities in order to treat

ammonia, and the acquisition of land or rights in land and acquisition of original furnishings, equipment, machinery or apparatus required in connection therewith (the “Project”);

**NOW, THEREFORE, BE IT RESOLVED**, by the affirmative vote of not less than two-thirds of the total voting strength of the County Board of Supervisors of the County of Saratoga, New York as follows:

Section 1. The County of Saratoga, New York (herein called “County”), is hereby authorized to undertake the Project at an estimated maximum cost not to exceed \$52,628,452, constituting an increase of \$4,400,000 over the amount previously authorized in the Prior Bond Resolutions.

Section 2. The plan for financing such new maximum authorized cost of \$52,628,452 shall be as follows:

(a) by the issuance of \$48,228,452 of Serial Bonds of the County (the “Bonds”) previously authorized to be issued pursuant to the Prior Bond Resolutions; and

(b) by the expenditure of \$4,400,000 of federal or New York State grant funds to be received by the County for such objects or purposes, which is hereby authorized.

Section 3. It is hereby determined that the period of probable usefulness for the specific object or purpose is forty (40) years pursuant to paragraph 4 of Section 11.00(a) of the Local Finance Law; provided, however, that the maximum maturity of the Bonds shall be computed from the date of issuance of the first issue of bonds or bond anticipation notes authorized pursuant to the Prior Bond Resolutions.

Section 4. Pursuant to Section 107.00(d)(9) of the Local Finance Law, current funds are not required to be provided prior to issuance of the Bonds or any bond anticipation notes issued in anticipation of issuance of the Bonds.

Section 5. The temporary use of available funds of the County, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution.

Section 6. As set forth in the Prior Bond Resolutions, the Bonds and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the County, payable as to both principal and interest by a general tax upon all the real property within the County without legal or constitutional limitation as to rate or amount. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be assessed and levied upon the real property of users connected to the District’s sewer system, in accordance with the District’s annual scale of charges for the collection, conveyance, treatment and disposal of sewage and wastewater from public corporations, improvement districts, commercial and industrial users and individuals, as such scale of charges currently exists and as it will be amended and adopted on an annual basis, an amount sufficient to pay the principal of and interest on such obligations as the same become due and payable, but if not paid from such source, all the taxable real property in the County shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal



and interest on such obligations when due. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the County by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, and as set forth in the Prior Bond Resolutions, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of the issuance of the Bonds, and the power to issue bonds providing for level or substantially level or declining annual debt service, is hereby delegated to the County Treasurer, the Chief Fiscal Officer of the County.

Section 8. This resolution is intended to constitute the declaration of the County's "official intent" to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by Regulation Section 1.150-2. Other than as specified in this resolution, no moneys are reasonably expected to be, received, allocated on a long term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 9. The serial bonds and bond anticipation notes authorized to be issued by this resolution are hereby authorized to be consolidated, at the option of the County Treasurer, the Chief Fiscal Officer, with the serial bonds and bond anticipation notes authorized by other bond resolutions previously or heretofore adopted by the Board of Supervisors of the County for purposes of sale in to one or more bond or note issues aggregating an amount not to exceed the amount authorized in such resolutions. All matters regarding the sale of the bonds, including the dated date of the bonds, the use of electronic bidding, the consolidation of the serial bonds and the bond anticipation notes with other issues of the County and the serial maturities of the bonds are hereby delegated to the County Treasurer, the Chief Fiscal Officer of the County.

Section 10. The validity of the Bonds authorized by the Prior Bond Resolutions and of any bond anticipation notes issued in anticipation of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the County is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this resolution or a summary hereof are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 11. The County Treasurer, as Chief Fiscal Officer of the County, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the

County to provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12, as amended.

Section 12. This resolution, or a summary of this resolution, shall be published in the official newspapers of the County for such purpose, together with a notice of the Clerk of the County in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. This resolution is not subject to a mandatory or permissive referendum.

Section 14. The Board of Supervisors of the County hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this resolution.

Section 15. This resolution shall take effect immediately upon its adoption.

BUDGET IMPACT STATEMENT: No budget impact.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 217 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

### **AUTHORIZING AN AGREEMENT WITH WM. J. KELLER & SONS CONSTRUCTION CORPORATION FOR THE INSTALLATION OF A SEWER FORCEMAIN EXTENSION IN THE TOWN OF MALTA**

**WHEREAS**, the Saratoga County Sewer District's Executive Director solicited bids for the provision of the installation of a sewer forcemain extension in the Town of Malta; and

**WHEREAS**, WM. J. Keller & Sons Construction Corporation, located in Castleton, New York, submitted the lowest bid for the contract associated with said installation of a sewer forcemain extension in the Town of Malta and has proposed providing said installation and related construction services at a cost of one hundred thirty thousand, five hundred eighty one dollars (\$130,581); and

**WHEREAS**, our Law and Finance Committee, the Saratoga County Sewer District No. 1 Sewer Commission, and the Executive Director of the Saratoga County Sewer District have recommended that this Board accept the proposal submitted by WM. J. Keller & Sons Construction Corporation for construction services related to the installation of a sewer forcemain extension in the Town of Malta at a cost not to exceed one hundred thirty thousand, five hundred eighty one dollars (\$130,581); now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is authorized to execute an agreement with WM. J. Keller & Sons Construction Corporation for construction services related to the installation of a sewer forcemain extension in the Town of Malta at a cost not to exceed one hundred thirty thousand, five hundred eighty one dollars (\$130,581); and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 218 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

**AMENDING AN AGREEMENT WITH RAMBOLL AMERICAS ENGINEERING SOLUTIONS, INC. FOR ENGINEERING SERVICES RELATED TO THE REPAIR OF AERATION TANK NOS. 5-8 AT THE SARATOGA COUNTY SEWER DISTRICT NO. 1'S WASTEWATER TREATMENT PLANT**

**WHEREAS**, the Saratoga County Sewer District owns and operates a Wastewater Treatment Plant that is equipped with eight (8) aeration tanks, four (4) of which (Aeration Tank Nos. 5-8) were constructed in 2008; and

**WHEREAS**, pursuant to Resolution 151 – 2015, this Board ratified the determination of the Saratoga County Sewer District Commission that a public emergency existed as result of the structural failure of the slab floor of Aeration Tank No. 7 at the Saratoga County Sewer District No. 1's Wastewater Treatment Plant, and authorized the Sewer District's Executive Director to procure, upon consultation with the Sewer District's Engineering Committee, those goods and services needed to design a repair to the floor of Aeration Tank No. 7; and

**WHEREAS**, pursuant to the authority granted by Resolution 151 – 2015, the Executive Director of the Sewer District executed an agreement with O'Brien & Gere Engineers, Inc. to provide engineering services to the Sewer District related to evaluation, design, bid, and construction phase engineering services relative to the repair of Aeration Tank No. 7 and prepare a report as to the adequacy of the existing design of Aeration Tank Nos. 5, 6, 7, and 8, at a cost not to exceed one hundred thirty five thousand dollars (\$135,000); and

**WHEREAS**, the engineering and construction of Aeration Tank No. 7 was subject to investigation and litigation between the Sewer District and the Engineer of Record due to suspected deficiencies in design and construction; and

**WHEREAS**, the engineering report prepared by O'Brien & Gere recommended that the slab floors of Aeration Tank Nos. 5-8 be replaced due to defective design and construction, and that the new slab floors be secured by a rock-anchor system; and

**WHEREAS**, pursuant to Resolution 97 – 2017, the agreement with O'Brien & Gere was amended to include final design engineering services for the replacement of slab floors of Aeration Tank Nos. 5-8, increased construction inspection services, and additional litigation support services, at a revised cost not to exceed two hundred and one thousand dollars (\$201,000); and

**WHEREAS**, O'Brien & Gere Engineering, Inc. was merged with, and is now known as, Ramboll Americas Engineering Solutions, Inc.; and

**WHEREAS**, to prevent further operational and safety issues in Aeration Tank Nos. 5-8, the Executive Director of the Sewer District requested a review of previous design issues and a plan for safe operation of Aeration Tank Nos. 5-8 and providing a permanent groundwater depression system and thereafter Ramboll Americas Engineering Solutions, Inc. submitted various solution options; and

**WHEREAS**, pursuant to Resolution 165 – 2022, the Board authorized an amended agreement with Ramboll Americas Engineering Solutions, Inc. (f/k/a O'Brien & Gere Engineering, Inc.) to include the proposed final design and bid documents for the repair of Aeration Tank Nos. 5-8 at a revised total not to exceed two hundred eighty three thousand dollars (\$283,000); and

**WHEREAS**, based on the recommendation of the Executive Director of the Sewer District to pursue a solution to repair Aeration Tank Nos. 5-8, Ramboll Americas Engineering Solutions, Inc. submitted a proposal for additional engineering services to include construction phase services at an additional cost of forty-seven thousand, eight hundred dollars (\$47,800); and

**WHEREAS**, our Law and Finance Committee, the Sewer District Commission and the Sewer District's Executive Director have recommended that the agreement with Ramboll Americas Engineering Solutions, Inc. be amended to include the construction phase services for the repair of Aeration Tank Nos. 5-8 at an additional cost not to exceed forty seven thousand, eight hundred dollars (\$47,800); now, therefore, be it

**RESOLVED**, that the Chair of the Board is authorized to execute an amended agreement with Ramboll Americas Engineering Solutions, Inc. (f/k/a O'Brien & Gere Engineering, Inc.) of Syracuse, New York, to include the construction phase services for the repair of Aeration Tank Nos. 5-8 at the Saratoga County Sewer District No. 1 Wastewater Treatment Plant, at a revised total not to exceed three hundred thirty thousand, eight hundred dollars (\$330,800); and be it further

**RESOLVED**, that Resolution 151 – 2015, as amended by Resolutions 97 – 2017 and 165 – 2022, is amended accordingly, and that any provision of Resolution 151 – 2015, as amended by Resolutions 97 – 2017 and 165 – 2022, not inconsistent with this amending Resolution shall remain in full force and effect; and be it further

**RESOLVED**, that the form and content of such amended agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 219 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

**AUTHORIZING AN AGREEMENT WITH THE LAW OFFICE OF  
ROBERT KING, PLLC AND STAG LIUZZA, PLLC FOR LEGAL SERVICES  
PERTAINING TO PER-AND POLYFLUOROALKYL SUBSTANCES (PFAS)  
LITIGATION SERVICES**

**WHEREAS**, the Saratoga County Sewer District No. 1 is responsible for the construction, operation, maintenance, and administration of sanitary sewer systems and wastewater treatment facilities within the County; and

**WHEREAS**, the Saratoga County Sewer District No. 1 is committed to identifying parties and taking reasonable steps necessary to avoid relaying costs associated with contamination treatment and remediation onto its customers; and

**WHEREAS**, the Law Office of Robert King, PLLC and Stag Liuzza, PLLC have assembled a team of uniquely-qualified and experienced attorneys (the “Firms”) who have joined together to assist public entities facing challenges posed by contamination specific to per- and polyfluoroalkyl substances (PFAS), chemicals that originated in the 1940’s which resist grease, oil, water, and heat, and do not degrade easily, thus increasing levels of contamination of air, water, and soil; and

**WHEREAS**, the Firms are comprised of experienced attorneys in both PFAS Litigation and the representation of municipal entities in cases involving groundwater contamination; and

**WHEREAS**, the Saratoga County Sewer District Commission and the Executive Director of the Saratoga County Sewer District No. 1 have recommended that the County enter into an agreement (“Agreement”) with the Firms for the purpose of providing legal services related to requirements levied as a result of emerging containment regulations pertaining to PFAS; and

**WHEREAS**, this Agreement will be established on a contingency basis, ensuring that no costs will be incurred by the Saratoga County Sewer District No. 1; now, therefore be it

**RESOLVED**, that the Chair of the Board of Supervisors is authorized to execute an agreement with the Law Office of Robert King, PLLC and Stag Liuzza, PLLC for the purpose of providing legal services related to requirements levied as a result of emerging containment regulations pertaining to PFAS; and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 220 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

### **AUTHORIZING AN AGREEMENT WITH SAGESMITH CONSULTING, LLC TO PROVIDE ELECTION RESULTS CONSOLIDATION AND REPORTING SOFTWARE**

**WHEREAS**, the Saratoga County Board of Elections needs to be able to provide timely and accurate reporting of election results to the general public as well as to candidates and campaigns following elections; and

**WHEREAS**, our Board of Elections is in need of accurate and reliable election results software to help canvass votes; and

**WHEREAS**, pursuant to Resolution 223-2020 the Board authorized the Chair of the Board and/or the Director of Information Technology to execute an agreement with SageSmith Consulting, LLC of Charlotte, Vermont, for the provision of election results reporting and management software, for a term commencing at the signing of said agreement and continuing for four (4) years, at an initial cost not to exceed \$23,000 for the first year and \$12,900 per year for each of the subsequent three years, subject to renewal annually at the end of said four (4) year term at a rate equal to the cost of the previous term plus seven percent (7%); and

**WHEREAS**, SageSmith Consulting, LLC is a sole-source provider of Election Record software; and

**WHEREAS**, SageSmith Consulting, LLC has proposed a contract renewal for i) the acquisition, onboarding and training thereon of election results reporting software at a cost of \$30,148 for the first year; and ii) \$16,909 annually for licensing, maintenance, and support for three additional years starting with the second year of the agreement, subject to renewal annually at the end of said four (4) year term at a rate equal to the cost of the previous term plus seven percent (7%); and

**WHEREAS**, our Law & Finance Committee, the Director of Information Technology and the Commissioners of Election have recommended that the proposal of SageSmith Consulting, LLC to provide Election Record software and service to the Saratoga County Board of Elections be accepted; now, therefore, be it

**RESOLVED**, that the Chair of the Board and/or the Director of Information Technology is hereby authorized to execute a renewal agreement with SageSmith Consulting, LLC of Shelburne, Vermont extending the current software license to September 3, 2028 at a total cost



of \$30,148 and continuing the hosting and support for 2025-2028 at a total cost of \$67,636; and be it further

**RESOLVED**, that the form and content of such agreement to be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 221 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

### **AUTHORIZING AN AGREEMENT WITH NATIONWIDE COURT SERVICES, INC. FOR THE SERVICE OF LEGAL PAPERS IN COURT PROCEEDINGS FOR VARIOUS COUNTY DEPARTMENTS**

**WHEREAS**, pursuant to Resolution 287 – 2022, this Board authorized an agreement with Nationwide Court Services, Inc. of Ronkonkoma, New York, for a term of two (2) years commencing August 15, 2022 and terminating August 15, 2024; and

**WHEREAS**, the County issued a Request for Proposals for Process Server services to serve legal papers in court proceedings for various County Departments, including the County Attorney's Office, the Public Defender's Office, the Conflict Defender's Office, the Department of Social Services, and the Mental Health and Addiction Services Clinic; and

**WHEREAS**, Nationwide Court Services, Inc. submitted the only bid and it is necessary for the County to enter into an agreement with Nationwide Court Services, Inc. for the provision of service of legal papers in court proceedings for various County Departments for a term of two (2) years commencing August 15, 2024 and terminating August 14, 2026, with an option of up to two (2) renewals for a term of one (1) year each; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is authorized to execute an agreement with Nationwide Court Services, Inc., of Ronkonkoma, New York, for the provision of service of legal papers in court proceedings for various County Departments for a term of two (2) years commencing August 15, 2024 and terminating August 14, 2026, with an option of up to two (2) renewals for a term of one (1) year each, at the following rates: an eighty-five dollar (\$85.00) flat-rate service in Saratoga County; fifty dollars (\$50.00) per service in New York City; sixty dollars (\$60.00) per service in Nassau County; seventy dollars (\$70.00) per service in Western Suffolk County; ninety dollars (\$90.00) per service in Eastern Suffolk County; sixty dollars (\$60.00) per service in Westchester County; and fifty dollars (\$50.00) per service in Orange County. Eighty-five dollar (\$85.00) flat-rate service in counties adjoining Saratoga County (Albany, Fulton, Hamilton, Montgomery, Rensselaer, Schenectady, Warren, and Washington); ninety dollar (\$90.00) flat-rate service in a county other than Saratoga or a county adjoining Saratoga County; one hundred fifty dollar (\$150.00) flat-rate service in the United States outside of New York State; service charge for attempted but failed service shall be the same rate as if service was made provided at least three (3) attempts were made at service; seventy dollars (\$70.00) per hour for stakeout; and twenty-five dollars (\$25.00) for a rush surcharge for any service within thirty-six (36) hours of the request for service; and be it further

**RESOLVED**, that the form and content of such agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact. Funds are included in the department budget.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 222 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

### **APPOINTING A DIRECTOR OF WEIGHTS AND MEASURES (A) AND CONSUMER AFFAIRS**

**WHEREAS**, a vacancy exists in the position of Director of Weights and Measures (A) and Consumer Affairs; and

**WHEREAS**, Christopher M. Stark, who has served two (2) years as the Deputy Director of Weights and Measures, has been recommended for this position; now, therefore, be it

**RESOLVED**, that Christopher M. Stark is appointed as the Director of Weights and Measures (A) and Consumer Affairs, effective August 30, 2024; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** No budget impact.



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 223 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

**AUTHORIZING THE PURCHASE OF PROPERTY AT 96-116 BALLSTON AVENUE  
IN THE CITY OF SARATOGA SPRINGS FOR THE PURPOSE OF A PERMANENT  
CODE BLUE SHELTER LOCATION AND AMENDING THE 2024 COUNTY BUDGET  
IN RELATION THERETO**

**WHEREAS**, it has been a longstanding goal of Saratoga County to develop a comprehensive and sustainable solution to address homelessness within the County; and

**WHEREAS**, the purchase of a parcel of land suitable for a Code Blue Shelter to be built in the City of Saratoga Springs would be a significant step toward achieving that goal by providing a permanent location for individuals experiencing homelessness to seek shelter during extreme weather conditions; and

**WHEREAS**, there is a 1.4-acre parcel of land suitable for a permanent Code Blue Shelter located at 96-116 Ballston Avenue in the City of Saratoga Springs, New York that is available for the County to purchase; and

**WHEREAS**, the aforementioned parcel was appraised at approximately 3.2 million dollars; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to sign all documents and agreements necessary to purchase the parcel of land located 96-116 Ballston Avenue in the City of Saratoga Springs, New York for an amount not to exceed three million (\$3,000,000) dollars; and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that the 2024 County Budget be amended as follows:

**COUNTY ADMINISTRATOR:**

**Increase Expenses:**

A.14.000-7091	Land Acquisitions and Improvements	\$3,000,000
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Decrease Reserve:

A-0878

Capital Reserve

\$3,000,000

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** The budget will be amended to increase expenses and decrease the Capital Facilities Reserve Fund by three million dollars (\$3,000,000).



# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION 224 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

### **AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH SHELTERS OF SARATOGA**

**WHEREAS**, the County of Saratoga (hereinafter the “County”) and the Shelters of Saratoga, Inc. (hereinafter the “Non-Profit”) agree that the County and the Non-Profit should, in the best interest of the County, collaborate to build and operate a Code Blue Shelter designed to provide individuals experiencing homelessness with emergency overnight accommodations during extreme weather conditions; and

**WHEREAS**, a Memorandum of Understanding (hereinafter the “MOU”) is needed to outline the basic terms and conditions under which the County and the Non-Profit will collaborate to build and operate the aforementioned Code Blue Shelter; and

**WHEREAS**, the MOU shall outline the County’s general responsibilities in respect to the aforementioned collaboration, including acquiring a suitable parcel of land in Saratoga Springs, New York, leasing the acquired parcel of land to the Non-Profit, establishing the best practices and service standards for the operation of the Code Blue Shelter, and exercising final authority over which programs are conducted on the property; and

**WHEREAS**, the MOU shall also outline the Non-Profit’s general responsibilities, including designing and constructing the Code Blue Shelter on the leased land, submitting the detailed design and construction plans for the Code Blue Shelter to the County for approval, outlining the day-to-day operations of the Code Blue Shelter, including staffing, management, and provision of services to shelter residents, ensuring that the shelter operates in accordance with the best practices and service standards established by the County, and only conducting programs on the premises that have been approved in writing by the County; and

**WHEREAS**, the MOU shall also outline the basic financial arrangements, including acknowledgment that the County will bear the full cost of purchasing the land, the Non-Profit will be responsible for all costs associated with the construction of the Code Blue Shelter, the Non-Profit owning, repairing and maintaining any building it constructs on the land, ownership of all such buildings will transfer from the Non-Profit to the County free and clear of any encumbrance at the end of the lease at no additional cost to the County; the County shall retain ownership of any buildings existing on the property at the time of the purchase of the land; the County shall own the land; and the Non-Profit will be responsible for covering all operational expenses, including but not limited to staffing, utilities, and maintenance; and

**WHEREAS**, any additional financial arrangements will be addressed in the lease agreement; and

**WHEREAS**, the MOU will go into effect pursuant to when the County executes a binding contract for the acquisition of the parcel of land; and

**WHEREAS**, the MOU will remain in effect until the County and the Non-Profit enter into a binding land lease agreement, unless terminated earlier by a mutual agreement; and

**WHEREAS**, the Law and Finance Committee and the Commissioner of the Department of Social Services recommend that the County enter into the aforementioned MOU; now, therefore, be it

**RESOLVED**, that the Chair of the Board of Supervisors is hereby authorized to execute a Memorandum of Understanding outlining the basic terms and conditions under which the County of Saratoga and the Shelters of Saratoga, Inc. will collaborate to build and operate a Code Blue Shelter designed to provide individuals experiencing homelessness with emergency overnight accommodations during extreme weather conditions; and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact.