



# Human Resources & Insurance Committee

Wednesday, August 7, 2024 2:30PM  
40 McMaster Street, Ballston Spa, NY

## Minutes

Present: Chairman Kevin Tollisen; Committee Members C. Eric Butler, John Lant, Angela Thompson, Matt Veitch, Mo Wright.

Absent: Tom Richardson,

Steve Bulger, Ridge Harris, Stephanie Hodgson, County Administrator; George Conway, County Attorney; Scot Chamberlain, Katie Bottger, Wendy Tennant, Human Resources.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Butler, seconded by Mrs. Thompson, the minutes of the June 5, 2024 meeting were approved unanimously.**

Mr. Chamberlain gave an overview of the Workers Compensation Report that was distributed with the agenda. Discussion ensued.

**On a motion made by Mr. Wright, seconded by Mr. Veitch, the committee approved the 2025 Workers Compensation Plan Budget. Unanimous.**

Mr. Chamberlain provided an overview of the 2025 budget. This budget reflects a 5% increase from last year.

**A motion was made by Mr. Butler, seconded by Mrs. Thompson, to authorize the acceptance of New York State Healthcare Worker Bonus Program Funds, disbursement of program funds to eligible Saratoga County employees, and amending the 2024 County budget in relation thereto. Unanimous.**

This bonus program will provide \$1,500 each to four Mental Health employees.

**A motion was made by Mr. Lant, seconded by Mr. Veitch, to amend the Policies and Procedures Manual to revise the Vacation Carryover Policy and process. Unanimous.**

This change is consistent with the recently negotiated CSEA contract and will automate the carryover process.

**On a motion made by Mr. Wright, seconded by Mrs. Thompson, the meeting was adjourned unanimously.**

Respectfully submitted,

Bridget M. Rider, Deputy Clerk of the Board