



SARATOGA COUNTY WATER AUTHORITY

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SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES WEDNESDAY, JUNE 26, 2024 @ 3:30 P.M.

PRESENT: Vice Chair Robert Wilcox, Treasurer Phil Barrett, Mr. Michael Mooney, Ms. Jennifer Weaver and Supervisor Tom Richardson. **Absent:** Chairman Tim Szczepaniak and Supervisor Kevin Tollisen. Also in attendance: Executive Director Ed Hernandez, General Counsel Mark Schachner and Hon. Glen Bruening, Paul Maile, Town Engineer for Stillwater and Dan Abraham, county resident.

Vice Chair Wilcox inquired if there were any changes, additions or deletions to the May 22 2024, meeting minutes. **On a motion by Mr. Mooney and a second by Ms. Weaver the minutes of the May 22, 2024, meeting was adopted. (2024-0035)**

Reports:

Operations:

Mr. Hernandez reported average daily water flows for May 2024 were 7.35 mgd. The rolling annual average was 7.02 mgd.

Financials:

Mr. Hernandez reviewed the Administrative Summary as of May 31, 2024. Budgeted water revenues through May 31, 2024, were \$3.09 mil. Actual revenues through May 31, 2024, were \$2.92 mil. Budgeted expenses through May 31, 2024, were \$1.25 mil and actual expenses were \$1 mil. The next Debt Service payment is due Sept. 1st, 2024, for \$1.5 mil for the Series 2016 Unrefunded bonds and the Series 2022 EFC Bond. Cash available for operations after that payment is estimated at \$4.1 mil.

Legal:

Mr. Schachner noted there were no legal activities during the previous month. He indicated that the PFOA Class Action application was ongoing.

Motions & Resolutions:

A motion was made by Mr. Richardson and seconded by Mr. Barrett to authorize the payment of the monthly vouchers at a cost of \$136,506.03 in operating costs. Motion carried unanimously. (2024-0036)

Mr. Hernandez then informed the Board that the public bid for the Cordero Blvd. Tank Project was held on the 20th and that bid results had been reviewed by Delaware Engineering. The following contracts were awarded:

Contract 1 – General Construction to Fisher Tank at a cost of \$6,997,200 with an alternate bid of \$984,300 for tank rehab on the existing tank. The total contract is for \$7,981,500, which was within the budget.

Contract 2 – Electrical Construction to Stilsing Electrical at a bid price of \$87,000.

Contract 3 – Pressure Monitoring System to General Control Systems at a bid price of \$281,174.

Total cost for the project is \$8,349,674.

A motion was made by Mr. Mooney with a second by Mr. Richardson to award each of the contracts based upon the winning bids and the recommendation of Delaware Engineering. Motion carried unanimously. (2024-0037)

The final matter was to appoint Stephanie Bryans as Confidential Secretary to the Executive Director commencing August 1st. The current secretary has notified the board she will be retiring in January of 2025. **Motion was made by Mr. Barrett with a second by Ms. Weaver. Motion carried unanimously. (2024-0038)**

Old Business:

Mr. Hernandez indicated that Moreau State Park was ready to proceed with a contract with the Authority to supply potable water to the park. He indicated a contract would be forthcoming.

New Business:

Mr. Wilcox set the next meeting of the Authority Board for Wednesday, July 31, 2024 at 3:30 p.m. in Ballston Spa.

With no further business, the meeting was adjourned at 3:50 p.m. by Mr. Richardson with a second by Mr. Mooney. Motion carried and meeting was adjourned.

Respectfully submitted,

Carol A. Alden, Confidential Secretary