



# Health & Human Services Committee

Tuesday, October 1, 2024 3PM  
40 McMaster Street, Ballston Spa, NY

**Chair:** Diana Edwards

**Members:** Joe Grasso VC, John Lant, Ian Murray,  
Scott Ostrander, Tom Richardson, Angela Thompson

## Agenda

- I. Welcome and Attendance
- II. Approval of the minutes of the September 3, 2024 meeting
- III. Michael Prezioso, Mental Health & Addiction
  - a. Accepting additional aid from the New York State Office of Mental Health for cost of living adjustments, amending Resolutions 296 - 2021 and 201 - 2023, and amending the 2024 County budget in relation thereto.
  - b. Amending an agreement with the Saratoga County Sheriff's Office to include State-funded cost of living increases for Transitional Management Services and amending the 2024 county budget in relation thereto.
  - c. Authorizing ongoing Mental Health Service Provider contracts for 2025-2027.
  - d. Amending the MOU between the Department of Mental Health and Addiction Services and the Sheriff's Office for the provision of school-based Certified Recovery Peer Advocates.
- IV. Accepting additional Child Care Block Grant program funding from the Office of Children and Family Services and amending the 2024 County budget in relation thereto.  
– Patrick Maxwell, Department of Social Services
- V. Other Business
- VI. Adjournment



# SARATOGA COUNTY AGENDA ITEM REQUEST

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
George Conway, County Attorney  
Therese Connolly, Clerk of the Board  
Stephanie Hodgson, Director of Budget

**CC:** John Warmt, Director of Purchasing  
Jason Kemper, Director of Planning and Economic Development  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Audra Hedden, County Administrator's Office  
Samantha Kupferman, County Attorney's Office

**DEPARTMENT:** Mental Health and Addiction Services

**DATE:** September 25, 2024

**COMMITTEE:** Health & Human Services

1. Is a Resolution Required:

Yes, Grant Acceptance

2. Proposed Resolution Title:

2024-25 OMH COLAS

3. Specific Details on what the resolution will authorize:

New York State Office of Mental Health (OMH) has issued state aid letter amendment #6, dated 7/31/24, and #7, dated 8/2/24, indicating a 2.84% across the board cost of living adjustment (COLA), effective 4/1/24.

The resolution asks the Committee to accept the additional state aid and to amend the 2024 budget \$53,687.

This column must be completed prior to submission of the request.

County Attorney's Office  
Consulted Yes

4. Is a Budget Amendment needed:  YES or  NO  
If yes, budget lines and impact must be provided.  
Any budget amendments must have equal and offsetting entries.

County Administrator's Office  
Consulted **Yes**

- Please see attachments for impacted budget lines.  
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

The budget will be amended to accept these funds and authorize the related expenses

- a. G/L line impacted **see attached worksheet**
- b. Budget year impacted **2024**
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or  NO (If yes, provide details)

a. Is a new position being created?  Y  N

Effective date

Salary and grade

b. Is a new employee being hired?  Y  N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification?  Y  N

Is this position currently vacant?  Y  N

Is this position in the current year compensation plan?  Y  N

Human Resources Consulted  
N/A

7. Does this item require the awarding of a contract:  Y  N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department?  Y  N  N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement:  Y  N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted  
N/A

County Administrator's Office  
Consulted **Yes**

8. Is a grant being accepted:  YES or  NO
- a. Source of grant funding:  
State
  - b. Agency granting funds:  
OMH
  - c. Amount of grant:  
\$53,687
  - d. Purpose grant will be used for:  
Cost of living adjustments for providers
  - e. Equipment and/or services being purchased with the grant:  
OMH services
  - f. Time period grant covers:  
4/1/24-12/31/24
  - g. Amount of county matching funds:  
N/A
  - h. Administrative fee to County:  
N/A

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Resolution 296-2021

10. Remarks:

None of the increases are above the 10% contract threshold authorized by Resolution 296-2021, which allows the committee to accept additional funds from the State of New York in support of the services provided by our agencies without further amendment. A letter signed by the Commissioner and countersigned by the Agency detailing the increase in state aid is sufficient to document and effectuate the increases set forth in the original contract.



# BOARD OF SUPERVISORS

8/15/2023

## RESOLUTION ~~201-2023~~

Introduced by Health and Human Services: ~~Supervisors Barrett, Butler, Connolly, Edwards, Lant, Murray and Schopf~~

AMENDING RESOLUTIONS ~~296-2021 AND 201-2023~~, AUTHORIZING AMENDMENTS TO MENTAL HEALTH CONTRACTS TO INCLUDE STATE-FUNDED COST OF LIVING INCREASES, ~~A MINIMUM WAGE INCREASE, A STIPEND FOR SUPPORTED HOUSING BEDS~~, AND AMENDING THE ~~2023~~ ~~2024~~ COUNTY BUDGET IN RELATION THERETO

WHEREAS, Resolutions ~~296-2021 and 201-2023~~ authorized ongoing contracts for mental health services, subject to State appropriations therefor; and

WHEREAS, Resolutions ~~296-2021 and 201-2023~~ further authorized the Health and Human Services Committee to accept additional grant funds from the State of New York in support of the Services to be rendered by the contracting agencies listed in Resolution 296-2021, provided the additional grant funds did not exceed 10% of the contract amounts set forth in Resolution 296-2021; and

WHEREAS, additional funds have become available from New York State Office of Mental Health (“OMH”) in the amount of ~~\$44,248~~ ~~\$53,687~~ for cost of living adjustments (“COLA”), effective April 1, ~~2023~~ ~~2024~~, ~~a minimum wage increase totaling \$7,920, effective January 1, 2023, and a Five Hundred Eight Dollars (\$508) per bed minimum wage increase, and a Six Hundred Ninety One Dollar (\$691) per bed stipend for 57 supported housing beds, totaling \$51,257 effective April 1, 2023~~, allocated to the following mental health service providers contractually retained pursuant to Resolution 296-2021:

<u>PROVIDER</u>	<u>AMOUNT</u>
Unlimited Possibilities, Inc. d/b/a Unlimited Potential, Inc.	\$ <del>29,714</del> \$16,093
Rise Housing and Support Services, Inc.	\$ <del>64,200</del> \$31,433
Saratoga Bridges NYSARC, Inc. Saratoga County Chapter, Inc.	\$ <del>270</del> \$200
Rehabilitation Support Services, Inc.	\$ <del>7,554</del> \$3,506
Unity House of Troy, Inc.	\$ <del>444</del> \$327
Mechanicville Area Community Services, Inc.	\$ <del>315</del> \$235
Community Work and Independence, Inc.	\$ <del>273</del> \$202
Northeast Parent and Child Society, Inc.	\$ <del>410</del> \$605
Saratoga Center for the Family, Inc.	\$ <del>245</del> \$180
<del>[ADD] Shelters of Saratoga, Inc.</del>	<del>\$906</del>
	<del>\$103,425</del> <del>\$53,687</del>

; and

**WHEREAS**, our Health and Human Services Committee has authorized the acceptance of the forgoing additional grant funds in the amount of ~~\$103,425~~ \$53,687, which additional grant funds do not exceed 10% of the contract amounts set forth in Resolution 296-2021; and

**WHEREAS**, the acceptance of these additional funds requires an amendment to the ~~2023~~ 2024 County Budget; now, therefore, be it

**RESOLVED**, that the Chair of the Board and/or Commissioner of the Saratoga County Department of Mental Health and Addiction Services, provided any additional funds do not exceed 10% of the amounts stated above per year, are ~~is~~ hereby authorized to execute any agreements and documents necessary to accept additional funding awarded by OMH in the amount of ~~\$103,425~~ \$53,687; and it is further

**RESOLVED**, that the form and content of said documents shall be subject to the approval of the County Attorney; and it is further

**RESOLVED**, that Resolutions 296-2021 and 201-2023 are ~~is~~ hereby amended to increase the authorized contract amounts listed above, and the terms and provisions of Resolution 296-2021 not inconsistent with this Resolution shall remain in full force and effect; and it is further

**RESOLVED**, that the ~~2023~~ 2024 Saratoga County Budget is amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES

Increase Revenues:

A.43-3469	MH Reinvestment	<del>\$ 22,905</del> \$13,895
A.43-3470	MH – Health Homes	<del>\$ 8,140</del> \$6,010
A.43-3475	Innovative Job Reh.	<del>\$ 3,514</del> \$2,595
A.43-3476	SA Special Employment	<del>\$ 2,922</del> \$2,158
A.43-3478	Agency COLA	<del>\$ 8,739</del> \$606
A.43-3491	MH – Supported Housing	<del>\$ 46,761</del> \$18,857
A.43-3494	CSS	<del>\$ 9,907</del> \$7,316
[ADD] A.43-3495	Intensive Case Management	\$1,853
A.43-3497	Local Assist Agency	<del>\$ 537</del> \$397
		<del>\$103,425</del> \$53,687

Increase Appropriations:

A.43.441-8726.014	Transitional Services CSS	<del>\$ 112</del> \$83
[ADD] A.43.441-8726.034	Transitional Services ICM	\$947
A.43.441-8726.039	Transitional Services Rehab	<del>\$ 54</del> \$39
A.43.441-8726.078	Transitional Services SH	<del>\$ 41,365</del> \$16,945
A.43.441-8726.200	Transitional Services RF	<del>\$ 14,318</del> \$7,252
A.43.441-8726.570	TSA Health Homes	<del>\$ 8,140</del> \$6,010
A.43.441-8726.965	TSA Salary COLA	<del>\$ 211</del> \$157
A.43.441-8727.014	Unlimited Possibilities CSS	<del>\$ 9,782</del> \$7,223
A.43.441-8727.037	Unlimited Possibilities ISE	<del>\$ 909</del> \$671
A.43.441-8727.039	Unlimited Possibilities PR	<del>\$ 1,245</del> \$921

A.43.441-8727.040	Unlimited Possibilities IJR	<del>\$ 3,514</del>	\$2,595
A.43.441-8727.200	Unlimited Possibilities RF	<del>\$ 5,746</del>	\$4,242
A.43.441-8727.965	Unlimited Possibilities Salary COLA	<del>\$ 8,518</del>	\$441
A.43.441-8729.001	Mechanicville Srv LA	<del>\$ 296</del>	\$219
A.43.441-8729.014	Mechanicville Srv CSS	<del>\$ 13</del>	\$10
A.43.441-8729.965	Mechanicville Srv Salary COLA	\$ 6	
A.43.441-8730.200	Community Workshop RF	<del>\$ 273</del>	\$202
A.43.441-8731.001	Sar Center For Family LA	<del>\$ 241</del>	\$178
A.43.441-8731.965	Sar Center For Family COLA	<del>\$ 4</del>	\$2
A.43.441-8732.078	Rehabilitation Support Services SH	<del>\$ 5,396</del>	\$1,912
A.43.441-8732.200	Rehabilitation Support Services SH RIV	<del>\$ 2,158</del>	\$1,594
A.43.441-8733.037	Assn of Ret Citizens LSE	<del>\$ 270</del>	\$200
[ADD] A.43.441-8734.034	Shelters of Saratoga County		\$906
A.43.441-8741.200	NEP & CSOC RF	<del>\$ 410</del>	\$605
A.43.441-8749.037	Northeast Career Planning/UHT	<del>\$ 444</del>	\$327
		<del>\$103,425</del>	<b>\$53,687</b>

; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

August 15, 2023 Regular Meeting

Motion to Adopt: Supervisor Tollisen

Second: Supervisor Barrett

~~AYES (199263.5): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819), Michael Smith (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Mark Hammond (17130), Thomas Richardson (5163), Scott Ostrander (18800), Theodore Kusnierz (16202), Ian Murray (5808), Matthew E. Veitch (14245.5), John Lawler (8208), John Lant (17361)~~

~~NOES (0):~~

~~ABSENT (36245.5): Jean Raymond (1333), Willard H. Peek (5242), Sandra Winney (2075), Tara N. Gaston (14245.5), Edward D. Kinowski (9022)~~



**Grant Questions #3 - BUDGET ROUGH DRAFT & AIR Question #4 Budget Amendments  
ITEM #1 - 2.84% OMH COLAS**

REVENUES			Current Budget	New Budget
Account	Name	Increase	From	To
A.43- 3469	MH Reinvestment	\$13,895	\$837,172	\$851,067
A.43- 3470	MH - Health Homes	\$6,010	\$282,168	\$288,178
A.43- 3475	Inovative Job Reh.	\$2,595	\$169,620	\$172,215
A.43- 3476	SA Special Employment	\$2,158	\$101,334	\$103,492
A.43- 3478	COLA Agency	\$606	\$28,416	\$29,022
A.43- 3491	MH - Supported Housing	\$18,857	\$883,394	\$902,251
A.43- 3494	CSS	\$7,316	\$462,364	\$469,680
A.43- 3495	Intensive Case Mgt	\$1,853	\$87,102	\$88,955
A.43- 3497	Local Assist Agency	\$397	\$18,619	\$19,016
<b>TOTAL REVENUE INCREASE</b>		<b>\$ 53,687</b>		

EXPENSE			Current Budget	New Budget
Account	Name	Increase	From	To
A.43.441- 8726.014	Transitional Services CSS	\$83	\$3,880	\$3,963
A.43.441- 8726.034	Transitional Services ICM	\$947	\$44,544	\$45,491
A.43.441- 8726.039	Transitional Services Rehab	\$39	\$1,860	\$1,899
A.43.441- 8726.078	Transitional Services SH	\$16,945	\$793,621	\$810,566
A.43.441- 8726.200	Transitional Services RF	\$7,252	\$406,025	\$413,277
A.43.441- 8726.570	TSA Health Homes	\$6,010	\$282,168	\$288,178
A.43.441- 8726.965	TSA Salary COLA	\$157	\$7,393	\$7,550
A.43.441- 8727.014	Unlimited Possibilities CSS	\$7,223	\$339,116	\$346,339
A.43.441- 8727.037	Unlimited Possibilities ISE	\$671	\$31,511	\$32,182
A.43.441- 8727.039	Unlimited Possibilities PR	\$921	\$43,208	\$44,129
A.43.441- 8727.040	Unlimited Possibilities IJR	\$2,595	\$121,820	\$124,415
A.43.441- 8727.200	Unlimited Possibilities RF	\$4,242	\$199,175	\$203,417
A.43.441- 8727.965	Unlimited Possibilities Salary COLA	\$441	\$20,712	\$21,153
A.43.441- 8729.001	Mechanicville Srv LA	\$219	\$10,267	\$10,486
A.43.441- 8729.014	Mechanicville Srv CSS	\$10	\$440	\$450
A.43.441- 8729.965	Mechanicville Srv Salary COLA	\$6	\$298	\$304
A.43.441- 8730.200	Community Workshop RF	\$202	\$9,477	\$9,679
A.43.441- 8731.001	Sar Center For Family LA	\$178	\$8,352	\$8,530
A.43.441- 8731.965	Sar Center For Family LA	\$2	\$13	\$15
A.43.441- 8732.078	Rehabilitation Support Services SH	\$1,912	\$89,773	\$91,685
A.43.441- 8732.200	Rehabilitation Support Services SH RIV	\$1,594	\$74,811	\$76,405
A.43.441- 8733.037	Assn of Ret Citizens LSE	\$200	\$9,366	\$9,566
A.43.441- 8734.034	Shelters of Saratoga Inc LCM	\$906	\$42,558	\$43,464
A.43.441- 8741.200	NEP & CSOC RF	\$605	\$28,416	\$29,021
A.43.441- 8749.037	Northeast Career Planning	\$327	\$15,389	\$15,716
<b>TOTAL EXPENSE INCREASES</b>		<b>\$ 53,687</b>		



**SARATOGA COUNTY BOARD OF SUPERVISORS**

**RESOLUTION 296 - 2021**

**Introduced by Supervisors O’Connor, Barrett, Connolly, Grasso, Lant, Winney and Wood**

**AUTHORIZING ONGOING MENTAL HEALTH CONTRACTS FOR 2022 - 2024**

**WHEREAS**, the Community Services Board assists our Commissioner of Mental Health and Addiction Services in administrating the County’s many varied mental health programs; and

**WHEREAS**, contracts with certain mental health service providers will expire on December 31, 2021; and

**WHEREAS**, our Health and Human Services Committee has recommended that said expiring contracts be renewed for a term of three years; now, therefore, be it

**RESOLVED**, that the Chair of the Board is authorized to execute renewal agreements for a term of three years commencing on January 1, 2022 and terminating on December 31, 2024 with the following agencies to provide for the indicated funding per year for their services, subject to State appropriations therefor:

<u>ORGANIZATION</u>	<u>TOTAL</u>	<u>FUNDING LINE</u>
Albany Diocesan School Board aka/Roman Catholic Diocese of Albany	\$ 37,304	NYS OASAS-\$27,849 Saratoga County-\$9,455
The Alcohol and Substance Abuse Prevention Council of Saratoga, Inc.	\$ 683,931	NYS OASAS-\$658,151 Saratoga County-\$25,780
Captain Community Human Services Corp.	\$ 41,301	NYS OMH - \$30,836 Saratoga County- \$10,465
Center for Disability Services, Inc. aka/United Cerebral Palsy of the Tri-Counties, Inc.	\$ 10,264	Saratoga County-\$10,264
Community, Work and Independence, Inc.	\$ 8,646	NYS OMH-\$8,646
Franklin Community Center, Inc.	\$ 75,932	NYS OASAS - \$56,687 Saratoga County-\$19,245

Mechanicville Area Community Services Center, Inc.	\$ 14,992	NYS OMH-\$10,084 NYS OASAS-\$1,486 Saratoga County-\$3,422
Unity House of Troy, Inc.	\$ 14,039	NYS OMH-\$14,039
Northeast Parent and Child Society, Inc.	\$ 12,961	NYS OMH-\$12,961
Rehabilitation Support Services, Inc.	\$ 132,018	NYS OMH-\$132,018
Saratoga Bridges, NYS Association for Retarded Citizens, Inc., Saratoga County Chapter	\$ 64,311	NYS OMH-\$8,544 Saratoga County-\$55,767
Saratoga Center for the Family, Inc.	\$ 18,705	NYS OMH-\$7,620 Saratoga County-\$11,085
Shelters of Saratoga, Inc.	\$ 52,003	NYS OMH-\$38,823 Saratoga County-\$13,180
Rise Housing and Support Services, Inc.	\$1,481,506	NYS OMH-\$1,215,739 NYS OASAS-\$265,767
Unlimited Possibilities, Inc. d/b/a Unlimited Potential	\$ 716,389	NYS OMH-\$679,966 Saratoga County-\$36,423

and, be it further

**RESOLVED**, that the Health and Human Services Committee is hereby authorized to accept additional grant funds from the State of New York in support of the services provided by the foregoing agencies in an amount not to exceed 10% of amounts stated above per year; and be it further

**RESOLVED**, that each renewal agreement authorized herein shall provide that the amount stated above may be increased by up to 10% per year of said amount to include additional State grant funding received for the services provided by the agency without further amendment; and, be it further

**RESOLVED**, that the form and content of such contracts shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** Funding for these contracts has been placed in the 2022 Tentative Budget.

## RESOLUTION TRACKING FOR THE AIR

COMMUNITY WORK & INDEPENDENCE, INC.		MECHANICVILLE AREA CSC, INC.	
<b>Original amount of the contract, as of 1/01/22</b>		<b>Original amount of the contract, as of 1/01/22</b>	
<b>Resolution 296-2021</b>	\$ 8,646.00	<b>Resolution 296-2021</b>	\$ 14,992.00
Amendment 1, per Res 200-2022	\$ 350.00	Amendment 1, per Res 200-2022	\$ 507.00
Amendment 2, per Res 344-2022	\$ 117.00	Amendment 2, per Res 344-2022	\$ 75.00
<b>Base amount of the contract, as of 1/01/23</b>	<b>\$ 9,113.00</b>	<b>Base amount of the contract, as of 1/01/23</b>	<b>\$ 15,574.00</b>
Amendment 3, per Res 201-2023	\$ 273.00	Amendment 3, per Res 201-2023	\$ 315.00
<b>2023 contract sum</b>	<b>\$ 9,386.00</b>	<b>2023 contract sum is now</b>	<b>\$ 15,889.00</b>
2024 COLA within the County budget	\$ 91.00	2024 COLA within the County budget	\$ 104.00
<b>Base amount as of 1/01/24 Resolution 315-2023</b>	<b>\$ 9,477.00</b>	<b>Base amount as of 1/01/24 Resolution 315-2023</b>	<b>\$ 15,993.00</b>
Amend #4 - 2.84% OMH COLA Resolution ____-2024	\$ 202.00	Amend #4 - 2.84% OASAS COLA Resolution 191-2024	\$ 33.00
<b>2024 Contract Sum</b>	<b>\$ 9,679.00</b>	Amend #5 - 2.84% OMH COLA Resolution ____-2024	\$ 235.00
		<b>2024 Contract Sum</b>	<b>\$ 268.00</b>

## RESOLUTION TRACKING FOR THE AIR

UNITY HOUSE OF TROY, INC. aka/ Northeast Career	NE PARENT AND CHILD SOCIETY, INC.	REHABILITATION SUPPORT SERVICES, INC
Original amount of the contract, as of 1/01/22	Original amount of the contract, as of 1/01/22	Original amount of the contract, as of 1/01/22
Resolution 296-2021 \$ 14,039.00	Resolution 296-2021 \$ 12,961.00	Resolution 296-2021 \$ 132,018.00
Amendment 1, per Res 200-2022 \$ 569.00	Amendment 1, per Res 200-2022 \$ 525.00	Amendment 1, per Res 200-2022 \$ 12,127.00
Amendment 2, per Res 344-2022 \$ 189.00	Amendment 2, per Res 344-2022 \$ 175.00	Amendment 2, per Res 344-2022 \$ 4,031.00
<b>Base amount of the contract, as of 1/01/23 \$ 14,797.00</b>	<b>Base amount of the contract, as of 1/01/23 \$ 13,661.00</b>	<b>Based amount of the contract, as of 1/01/23 \$ 148,176.00</b>
Amendment 3, per Res 201-2023 \$ 444.00	Amendment 3, per Res 201-2023 \$ 410.00	Amendment 3, per Res 95-2023 \$ 4,752.00
<b>2023 contract sum is now \$ 15,241.00</b>	Amendment 4 per Res 263-2023 \$ 14,071.00	Amendment 4, per Res 201-2023 \$ 7,554.00
2024 COLA within the County budget \$ 148.00	<b>2023 contract sum is now \$ 28,142.00</b>	<b>2023 contract sum is now \$ 160,482.00</b>
<b>Base amount as of 1/01/24 Resolution 315-2023 \$ 15,389.00</b>	2024 COLA within the County budget \$ 274.00	2024 COLA within the County budget \$ 4,102.00
Amend #4 - 2.84% OMH COLA Resolution ____-2024 \$ 327.00	<b>Base amount as of 1/01/24 Resolution 315-2023 \$ 28,416.00</b>	<b>Base amount as of 1/01/24 Resolution 315-2023 \$ 164,584.00</b>
<b>2024 Contract Sum \$ 15,716.00</b>	Amend #5 - 2.84% OMH COLA Resolution ____-2024 \$ 605.00	Amend #5 - 2.84% OMH COLA Resolution ____-2024 \$ 3,506.00
	<b>2024 Contract Sum \$ 29,021.00</b>	<b>2024 Contract Sum \$ 168,090.00</b>

## RESOLUTION TRACKING FOR THE AIR

SARATOGA BRIDGES NYSARC, INC.	SARATOGA CENTER FOR THE FAMILY	SHELTERS OF SARATOGA
Original amount of the contract, as of 1/01/22 Resolution 296-2021	Original amount of the contract, as of 1/01/22 Resolution 296-2021	Original amount of the contract, as of 1/01/22 Resolution 296-2021
\$ 64,311.00	\$ 18,705.00	\$ 52,003.00
Amendment 1, per Res 200-2022	Amendment 1, per Res 200-2022	Amendment 1, per Res 200-2022
\$ 346.00	\$ 318.00	\$ 1,573.00
Amendment 2, per Res 344-2022	Amendment 2, per Res 344-2022	Amendment 2, per Res 326-2022
\$ 116.00	\$ 102.00	\$ 525.00
<b>Base amount of the contract, as of 1/01/23</b>	<b>Base amount of the contract, as of 1/01/23</b>	<b>Base amount of the contract, as of 1/01/23</b>
\$ 64,773.00	\$ 19,125.00	\$ 54,101.00
Amendment 3, per Res 201-2023	Amendment 3, per Res 201-2023	Amendment 3 per Res 262-2023
\$ 270.00	\$ 245.00	\$ 1,227.00
<b>2023 contract sum is now</b>	<b>2023 contract sum is now</b>	<b>2023 contract sum is now</b>
\$ 65,043.00	\$ 19,370.00	\$ 55,328.00
2024 COLA within the County budget	2024 COLA within the County budget	2024 COLA within the County budget
\$ 90.00	\$ 80.00	\$ 410.00
<b>Base amount as of 1/01/24 Resolution 315-2023</b>	<b>Base amount as of 1/01/24 Resolution 315-2023</b>	<b>Base amount as of 1/01/24 Resolution 315-2023</b>
\$ 65,133.00	\$ 19,450.00	\$ 55,738.00
Amend #4 - 2.84% OMH COLA Resolution ____-2024	Amend #4 - 2.84% OMH COLA Resolution ____-2024	Amend 4 - 2.84% OMH COLA Resolution ____-2024
\$ 200.00	\$ 180.00	\$ 906.00
<b>2024 Contract Sum</b>	<b>2024 Contract Sum</b>	<b>2024 Contract Sum</b>
\$ 65,333.00	\$ 19,630.00	\$ 56,644.00

## RESOLUTION TRACKING FOR THE AIR

RISE HOUSING AND SUPPORT SERVICES, INC.	UNLIMITED POSSIBILITIES, INC.
<b>Original amount of the contract, as of 1/01/22 Resolution 296-2021</b>	<b>Original amount of the contract, as of 1/01/22 Resolution 296-2021</b>
\$ 1,481,506.00	\$ 716,389.00
Amendment 1, per Res 74-2022	Amendment 1, per Res 200-2022
\$ 11,343.00	\$ 30,392.00
Amendment 2, per Res 75-2022	Amendment 2, per Res 344-2022
\$ 500.00	\$ 8,206.00
Amendment 3, per Res 200-2022	<b>Base amount of the contract, as of 1/01/23</b>
\$ 114,988.00	<b>\$ 754,987.00</b>
Amendment 4, via budget transfer and letter	Amendment 3, per Res 201-2023
\$ 131.00	\$ 29,714.00
Amendment 5, per Res 344-2022	<b>2023 contract sum is now</b>
\$ 39,373.00	<b>\$ 784,701.00</b>
<b>Base amount of the contract, as of 1/01/23</b>	2024 COLA within the County budget
<b>\$ 1,647,841.00</b>	\$ 7,264.00
Amendment 6, per Res 76-2023	<b>Base amount as of 1/01/24 Resolution 315-2023</b>
\$ 61,200.00	<b>\$ 791,965.00</b>
Amendment 7, per Res 95-2023	Amend 4 - 2.84% OMH COLA Resolution ___-2024
\$ 40,392.00	\$ 16,093.00
Amendment 8, per Res 179-2023	<b>2024 Contract Sum</b>
\$ 8,404.00	<b>\$ 808,058.00</b>
Amendment 9, per Res 201-2023	
\$ 64,200.00	
Amendment 10, per Res 262-2023	
\$ 1,284.00	
<b>2023 contract sum is now</b>	
<b>\$ 1,823,321.00</b>	
2024 OMH COLA within the County budget	
\$ 4,693.00	
2024 OASAS COLA within the County budget	
\$ 2,801.00	
<b>Base amount as of 1/01/24 Resolution 315-2023</b>	
<b>\$ 1,830,815.00</b>	
Amend 11 - 2.84% OASAS COLA Resolution 191-2024	
\$ 6,205.00	
<b>2024 Contract Sum</b>	
<b>\$ 1,837,020.00</b>	
Amend 12 - 2.84% OMH COLA Resolution ___-2024	
\$ 31,433.00	
<b>2024 Contract Sum</b>	
<b>\$ 1,868,453.00</b>	



Office of Mental Health

Aid to Localities Financial System

**Attachment A**  
**Funding Source Allocation Table**  
**County Code: 46 County Name: Saratoga**  
**Year: 2024 Amendment: 6 - 7/31/2024 4:44:42 PM**

Print Date : 08/01/2024 09:48 AM  
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<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>
Local Assistance	001A	GS	\$22,496	\$480	\$22,976	\$22,496	\$640	\$23,136	
<b>Remarks</b>									
An increase of \$480 represents 3 quarters (4/1/24 to 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$160 and the full annual value is \$640.									
Community Support Services	014	GS	\$462,364	\$9,849	\$472,213	\$462,364	\$13,132	\$475,496	
<b>Remarks</b>									
An increase of \$15,639 represents 3 quarters (4/1/24 to 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$5,213 and the full annual value is \$20,852.									
Adult Case Management & ACT	034J	GS	\$87,100	\$1,855	\$88,955	\$87,100	\$2,472	\$89,572	
<b>Remarks</b>									
An increase of \$1,855 represents 3 quarters (4/1/24 - 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$618 and the full annual value is \$2,472.									
Integrated Supp Emp	037	GS	\$56,266	\$1,198	\$57,464	\$56,266	\$1,597	\$57,863	
<b>Remarks</b>									
An increase of \$1,198 represents 3 quarters (4/1/24 through 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$39 and the full annual value is \$1,597.									
PROS State Aid	037P	GS	\$51,412	\$1,095	\$52,507	\$51,412	\$1,460	\$52,872	





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 Page : 2 of 5

<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>
<b>Remarks</b>									
An increase of \$1,095 represents 3 quarters (4/1/24 - 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$365 and the full annual value is \$1,460.									
Effective 1/1/2024, PROS Residual State Aid and PROS Vocational Initiative funding recalculated based upon monthly census data reported in CAIRS. CY 2023 funding increases are Saratoga County PROS SA \$19,858 Voc \$31,550.									
Dwyer Veteran P2P	038F	GS	\$144,300	\$4,098	\$148,398	\$192,400	\$5,464	\$197,864	
<b>Remarks</b>									
An increase of \$4,098 represents 3 quarters (4/1/24 - 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$1,366 and the full annual value is \$5,464.									
Quarterly Allocation of \$48,100 (FAV \$192,400) in the SFY 24-25 Enacted Budget for the period of 4/1/2024-3/31/2025, will be used for the Veteran Peer to Peer Support Service Prog for veterans. The provider should use the program code 0690 on all OMH financial reporting documents.									
Adjusting AVs to 4/1/2024 LP									
The full annual value is \$192,400. Program code 0690 should be used on all OMH financial reporting documents.									
MICA	039C	GS	\$1,860	\$39	\$1,899	\$1,860	\$52	\$1,912	
<b>Remarks</b>									
An increase of \$39 represents 3 quarters (4/1/24 through 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$13 and the full annual value is \$52.									
Forensics	039J	GS	\$482,306	\$10,273	\$492,579	\$482,308	\$13,694	\$496,002	
<b>Remarks</b>									
An increase of \$10,273 represents 3 quarters (4/1/24 - 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$3,424 and the full annual value is \$13,696.									
Psych Rehab	039L	GS	\$43,208	\$921	\$44,129	\$43,208	\$1,228	\$44,436	



Attachment A
Funding Source Allocation Table
County Code: 46 County Name: Saratoga
Year: 2024 Amendment: 6 - 7/31/2024 4:44:42 PM

Table with columns: Funding Source, Code, Type, Prior Letter Allocation, Allocation Changes Since Prior Letter, Revised Current Fiscal Year Allocation, Annualized Value from Prior Letter, Annualized Value Changes from Prior Letter, Fiscal Year Revised Annualized Value, Beds. Rows include Clinical Infrastructure-Adult, Innovative Psychiatric Rehabilitation, Clinical Infrastructure-C&F, Emergency Services C&F, Community Support Programs-C&F, and Supported Housing.



Office of Mental Health

Aid to Localities Financial System

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Page : 4 of 5

Table with columns: Funding Source, Code, Type, Prior Letter Allocation, Allocation Changes Since Prior Letter, Revised Current Fiscal Year Allocation, Annualized Value from Prior Letter, Annualized Value Changes from Prior Letter, Fiscal Year Revised Annualized Value, Beds. Includes rows for Trans. Mgmt. Kendra's, MGP Admin Kendra's, Com. Reinvestment, Supported Housing - Workforce RIV, and Commissioner's Perf. with associated remarks.



**Attachment A**  
**Funding Source Allocation Table**  
**County Code: 46 County Name: Saratoga**  
**Year: 2024 Amendment: 6 - 7/31/2024 4:44:42 PM**

<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>
<b>Remarks</b>									
An increase of \$1,935 represents 3 quarters (4/1/24 - 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$645 and the full annual value is \$2,580.									
Health Home	570	GS	\$202,156	\$4,306	\$206,462	\$202,156	\$5,740	\$207,896	
<b>Remarks</b>									
An increase of \$4,306 represents 3 quarters (4/1/24 - 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$1,435 and the full annual value is \$5,740.									
Kids Health Home Care Management	570K	GS	\$80,012	\$1,704	\$81,716	\$80,012	\$2,272	\$82,284	
<b>Remarks</b>									
An increase of \$1,704 represents 3 quarters (4/1/24 - 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$568 and the full annual value is \$2,272.									
Funding Reduction/COLA	965	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Personnel Services Enhancements	965S	GS	\$28,416	\$606	\$29,022	\$28,416	\$808	\$29,224	
<b>Remarks</b>									
An increase of \$606 represents 3 quarters (4/1/24 - 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$202 and the full annual value is \$808.									
<b>Grand Total:</b>			<b>\$3,666,966</b>	<b>\$76,577</b>	<b>\$3,743,543</b>	<b>\$3,715,068</b>	<b>\$102,096</b>	<b>\$3,817,164</b>	



# SARATOGA COUNTY AGENDA ITEM REQUEST

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
George Conway, County Attorney  
Therese Connolly, Clerk of the Board  
Stephanie Hodgson, Director of Budget

**CC:** John Warnt, Director of Purchasing  
Jason Kemper, Director of Planning and Economic Development  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Audra Hedden, County Administrator's Office  
Samantha Kupferman, County Attorney's Office

**DEPARTMENT:** Mental Health and Addiction Services

**DATE:** September 25, 2024

**COMMITTEE:** Health & Human Services

1. Is a Resolution Required:

Yes, Contract Amendment

2. Proposed Resolution Title:

2024-25 2.84% Discharge Planning COLA - Sheriff's Office

3. Specific Details on what the resolution will authorize:

Background: We have a current agreement with the Sheriff's Office for the provision of Transitional Management Services (discharge planning) at the correctional facility. The current budget and agreement \$15,252.

The resolution will authorize acceptance of a 2.84% Office of Mental Health cost of living adjustment, effective 4/1/24, for Transitional Management Services (discharge planning), and to amend the 2024 budget and the agreement with the Sheriff's Office \$325 for the provision of these services. The new budget and agreement will be \$15,577.

This column must be completed prior to submission of the request.

County Attorney's Office  
Consulted Yes

4. Is a Budget Amendment needed:  YES or  NO  
If yes, budget lines and impact must be provided.  
Any budget amendments must have equal and offsetting entries.

County Administrator's Office  
Consulted Yes

Please see attachments for impacted budget lines.  
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
A.30-3490	Mental Health S.A.	\$325

Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Increase A-0599.B Appropriated Fund Balance-Budgetary

Amount: \$325

5. Identify Budget Impact (**Required**):

Other

- a. G/L line impacted A-0599.B & A.30-3490
- b. Budget year impacted 2024
- c. Details

The budget will be amended to increase revenues and increase fund balance \$325.

This funding partially offsets the salary of the discharge planner at the jail. Quarterly state aid advances are retained in Deferred Revenue account A-0691.43. SCMHAS reimburses SCCF revenue account A.30-3490 on a quarterly basis through journal entry. At the end of the year, the Sheriff's Office provides Mental Health with the salary, number of staff hours, and total number of clients seen for the provision of these services.

6. Are there Amendments to the Compensation Schedule?

YES or  NO (If yes, provide details)

a. Is a new position being created?  Y  N

Effective date

Salary and grade

b. Is a new employee being hired?  Y  N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification?  Y  N

Is this position currently vacant?  Y  N

Is this position in the current year compensation plan?  Y  N

7. Does this item require the awarding of a contract:  Y  N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department?  Y  N  N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement:  Y  N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted  
N/A

Purchasing Office Consulted  
N/A

8. Is a grant being accepted:  YES or  NO

County Administrator's Office  
Consulted Yes

a. Source of grant funding:

State

b. Agency granting funds:

OMH

c. Amount of grant:

\$325

d. Purpose grant will be used for:

Jail inmates

e. Equipment and/or services being purchased with the grant:

Discharge planning

f. Time period grant covers:

1/1/24-12/31/24 and ongoing

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Resolution 121-2024 and a copy of the MOU.

10. Remarks:

This is backed by 100% OMH state aid allocated to the Sheriff's Department budget.





# BOARD OF SUPERVISORS

8/20/2024

## RESOLUTION ~~192—2024~~

~~Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson~~

AMENDING AN AGREEMENT WITH THE ~~ALCOHOL AND SUBSTANCE ABUSE PREVENTION COUNCIL OF SARATOGA, INC.~~ **SARATOGA COUNTY SHERIFF'S OFFICE** TO INCLUDE STATE-FUNDED COST-OF-LIVING INCREASES FOR ~~THE CERTIFIED RECOVERY PEER ADVOCATE~~ **TRANSITIONAL MANAGEMENT SERVICES** AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO

WHEREAS, Resolution ~~296—2021~~ **121-2024** authorized ~~renewal agreements, subject to annual appropriations, with various agencies for mental health services between January 1, 2022 and December 31, 2024, including The Alcohol and Substance Abuse Prevention Council of Saratoga County, Inc. ("The Prevention Council")~~ an agreement between the Saratoga County Sheriff's Office and the Saratoga County Department of Mental Health and Addiction Services for the provision of Transitional Management Services at the Saratoga County Correctional Facility; and

~~WHEREAS, Resolutions 201—2022 and 202—2023 amended the aforementioned agreement with The Prevention Council to provide the County with additional Certified Recovery Peer Advocate (CRPA) Services at an additional cost not to exceed \$83,064, through an amended agreement whereby a Memorandum of Understanding outlining the additional CRPA services would be incorporated therein to the total agreement cost not to exceed \$825,848; and~~

WHEREAS, additional funds have become available from the New York State Office of ~~Addiction Services and Supports (OASAS)~~ **Mental Health (OMH)** in the amount of ~~\$1,769~~ **\$325**, effective April 1, 2024, to provide a 2.84% Cost-of-Living Adjustment (COLA) for ~~the CRPA working in the County's Addiction Services Outpatient Clinic~~ **discharge planning at the Saratoga County Correctional Facility**, for a total cost not to exceed ~~\$84,833~~ **\$15,577**; and

WHEREAS, our Health and Human Services Committee has recommended the acceptance of the foregoing additional grant funds in the amount of ~~\$1,769~~ **\$325**, which additional grant funds do not exceed 10% of the agreement amounts set forth in ~~296—2021~~ **121-2024** ~~and amended thereafter by Resolutions 201—2022 and 202—2023~~, and that those funds be provided to the ~~CRPA working in the County's Addiction Services Outpatient Clinic~~ **Sheriff's Office** at a total cost not to exceed ~~\$84,833~~ **\$15,577**; and

WHEREAS, the acceptance of these additional funds requires an amendment to the 2024 County Budget; now, therefore, be it

**[ADD] RESOLVED**, that the Chair of the Board and/or Commissioner of the Saratoga County Department of Mental Health and Addiction Services, provided any additional funds do not exceed 10% of the amounts stated above per year, are authorized to execute all agreements and documents necessary to accept ongoing Transitional Management Services Program grant funding; and it is further

**[ADD] RESOLVED**, that the County Administrator and/or the Sheriff and/or Commissioner of Mental Health and Addiction Services are authorized to submit any documentation or information as required by the New York State Office of Mental Health necessary to accept such state aid or secure reimbursement for eligible expenses through the Transitional Management Services Program; and it is further

**[ADD] RESOLVED**, that the Sheriff and the Commissioner of Mental Health and Addiction Services are authorized to execute any ongoing intra-departmental agreements or Memoranda of Understanding as required by the NYS Office of Mental Health necessary to maintain the TMS program; and it is further

~~RESOLVED, that the Chair of the Board of Supervisors and/or Commissioner of Mental Health and Addiction Services is authorized to execute any agreements and documents necessary to accept additional funding awarded by OASAS in the amount of \$1,769; and be it further~~

~~RESOLVED, that the Chair of the Board of Supervisors and/or the Commissioner of Mental Health and Addiction Services is authorized to execute an amended agreement with the Alcohol and Substance Abuse Prevention Council of Saratoga, Inc. of Saratoga Springs, New York, for continued CRPA Services at an additional amount of \$1,769, for a total cost not to exceed \$84,833, thereby amending the total agreement amount to not exceed \$849,921; and be it further~~

**RESOLVED**, that the form and content of such amended agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that Resolution ~~296—2021~~ **121-2024**, ~~hereafter amended by Resolutions 201—2022 and 202—2023~~, is hereby amended to increase the authorized agreement amount listed above; and be it further

**RESOLVED**, that the terms and provisions of Resolution ~~296—2021~~ **121-2024** ~~Resolution 201—2022, and Resolution 202—2023~~ not inconsistent with this Resolution shall remain in full force and effect; and be it further

**RESOLVED**, that the 2024 Saratoga County Budget is amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES:

Increase Revenues:

<del>A.43-3463</del>	<del>Alcoholism Services 818</del>	<del>\$1,769</del>
A.30-3490	Mental Health SA	\$325

Increase Decrease Expenses:

<del>A.43.443-8738.013</del>	<del>ASAPP ASA</del>	<del>\$1,769</del>
A-0599.B	Appropriated Fund Balance Budgetary	\$325

; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

August 20, 2024 Regular Meeting

Motion to Adopt: Supervisor Madigan

Second: Supervisor Kinowski

~~AYES (210,712.50): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), Diana Edwards (819), Jean Raymond (1333), James D. Arnold (3525), Kevin Veitch (8004), Kevin Tollisen (25662), Cynthia Young (17130), Thomas Richardson (5163), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Ian Murray (5808), Michele Madigan (14245.5), Edward D. Kinowski (9022), David Ball (8208), John Lant (17361)~~

~~NOES (0):~~

~~ABSENT (24,796.50): C. Eric Butler (6500), Arthur M. Wright (1976), Sandra Winney (2075), Matthew E. Veitch (14245.5)~~



# BOARD OF SUPERVISORS

05/21/2024

## RESOLUTION 121 - 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

**AUTHORIZING AN AGREEMENT FOR A TRANSITIONAL MANAGEMENT SERVICES PROGRAM BETWEEN THE SHERIFF'S OFFICE AND THE DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, the New York State Office of Mental Health (OMH) provides funding to municipalities that provide Transitional Management Services (TMS) for individuals released from Saratoga County Correctional Facility, and current funding in the amount of \$15,525 is available for such services; and

**WHEREAS**, the Saratoga County Sheriff's Office (SCSO) and the Saratoga County Department of Mental Health and Addiction Services (SCDMHAS) have proposed to retain the state aid advances as deferred revenue wherein the quarterly expenses incurred by the SCSO for services rendered will be claimed by SCDMHAS for reimbursement through state aid; and

**WHEREAS**, SCDMHAS will book such State Aid revenue from the deferred account to the SCSO account on a quarterly basis for such expenses incurred; and

**WHEREAS**, our Health and Human Services Committee, the Sheriff, and the Commissioner of the Mental Health and Addiction Services have recommended that the TMS program be continued; and the current available funding in the amount of \$15,525 be allocated to the SCSO to partially cover the salary of the Discharge Planner, with authorization for necessary budget amendments and execution of any intra-departmental agreements as required by OMH; now, therefore be it

**RESOLVED**, that the Health and Human Services Committee is hereby authorized to accept additional grant funds from the State of New York in support of the services provided by the foregoing agency in an amount not to exceed 10% of amounts stated above per year; and be it further

**RESOLVED**, that the Chair of the Board and/or Commissioner of the Saratoga County Department of Mental Health and Addiction Services, providing any additional funds do not exceed 10% of the amounts stated above per year, are authorized to execute all agreements and documents necessary to accept ongoing TMS Program grant funding; and it is further

**RESOLVED**, that the County Administrator and/or the Sheriff and/or Commissioner of Mental Health and Addiction Services are authorized to execute and submit any documentation

or information as required by OMH necessary to accept such state-aid or secure reimbursement for eligible expenses through the TMS Program; and it is further

**RESOLVED**, that the Sheriff and the Commissioner of Mental Health and Addiction Services are authorized to execute any ongoing intra-departmental agreements or Memoranda of Understanding as required by OMH necessary to maintain the TMS program; and it is further

**RESOLVED**, that the 2024 County budget is amended as follows:

SHERIFF

Increase Revenue:

A.30-3490	Mental Health S.A.	\$	15,525
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MENTAL HEALTH AND ADDICTION SERVICES

Decrease Revenue:

A.43-3490	Mental Health S.A.	\$	15,525
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; now, therefore, be it

**RESOLVED**, that the form and content of such documents, agreements and/or memoranda of understanding shall be subject to the approval of the County Attorney; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: Transfer of associated budget between departments.

May 21, 2024 Regular Meeting  
Motion to Adopt: Supervisor Grasso  
Second: Supervisor Ball

AYES (191216): Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Diana Edwards (819), Jean Raymond (1333), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Willard H. Peck (5242), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)

NOES (0):

ABSENT (44293): Eric Connolly (11831), Thomas Richardson (5163), Jesse Fish (16202), Sandra Winney (2075), Edward D. Kinowski (9022)

<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>
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**Remarks**

An increase of \$425 per bed is being applied to 57 Standard SH beds in Saratoga county and represents a 2.84% COLA, effective 4/1/24. The 4/1/24 - 12/31/24 value of this increase is \$18,169. The full annual value of this increase is \$24,225.  
 Allocations amounting to \$40 are being added in 2024 to bring funding to the SH model rate. A total 2024 allocation of \$883,434 represents 57 SH beds at \$14,962 per bed and a \$601 bed RTS enhancement for 51 beds.  
 Effective 1/1/24, 5 beds and \$74,810 are being moved from FSC 200C to FSC 078.

Trans. Mgmt. Kendra's	170B	GS	\$15,252	\$325	\$15,577	\$15,252	\$432	\$15,684	
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**Remarks**

An increase of \$325 represents 3 quarters (4/1/24 through 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$108 and the full annual value is \$432.

MGP Admin Kendra's	170C	GS	\$6,324	\$0	\$6,324	\$6,368	\$0	\$6,368	
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**Remarks**

An increase of \$132 represents 3 quarters (4/1/24 through 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$44 and the full annual value is \$176.

Com. Reinvestment	200	GS	\$762,196	\$0	\$762,196	\$767,496	\$0	\$767,496	
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**Remarks**

An increase of \$15,896 represents 3 quarters (4/1/24 through 12/31/24) of the approved 2.84% COLA increase for fiscal year 2024, effective 4/1/24. The quarterly value is \$5,299 and the full annual value is \$21,196.

Supported Housing - Workforce RIV	200C	GS	\$0	\$0	\$0	\$0	\$0	\$0	
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MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT, made this *10<sup>th</sup>* day of *June* 2024,

BY AND BETWEEN

**THE SARATOGA COUNTY DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES**, with an office for the place of business at 135 South Broadway, Saratoga Springs, New York, 12866, (DEPARTMENT),

-and-

**THE SARATOGA COUNTY SHERIFF'S DEPARTMENT**, with offices at 6012 County Farm Road, Ballston Spa, New York, 12020 (AGENCY)

WITNESSETH:

WHEREAS, the New York State Office of Mental Health (OMH) provides funding to municipalities that provide Transitional Management Services (TMS) for individuals released from Saratoga County Correctional Facility, and current funding in the amount of \$15,252 is available for such services; and

WHEREAS, the Saratoga County Sheriff's Office (SCSO) and the Saratoga County Department of Mental Health and Addiction Services (SCDMHAS) have proposed to retain the state aid advances as deferred revenue wherein the quarterly expenses incurred by the SCSO for services rendered will be claimed by SCDMHAS for reimbursement through state aid; and

WHEREAS, our Health and Human Services Committee, the Sheriff, and the Commissioner of the Mental Health and Addiction Services have recommended that the TMS program be continued; and the current available funding in the amount of \$15,252 be allocated to the SCSO to partially cover the salary of the Discharge Planner, with authorization for necessary budget amendments and execution of any intra-departmental agreements as required by OMH; now, therefore be it

NOW THEREFORE IT IS AGREED:

1. The Chair of the Board and/or the Sheriff and/or Commissioner of Mental Health and Addiction Services are authorized to execute all agreements and documents necessary to accept ongoing Transitional Management Services grant funding.
2. That the County Administrator and/or the Sheriff and/or Commissioner of Mental Health and

Addiction Services are authorized to submit any documentation or information as required by the New York State Office of Mental Health necessary to accept such state-aid or secure reimbursement for eligible expenses through the Transitional Management Services Program.

3. That the Sheriff and the Commissioner of Mental Health and Addiction Services are authorized to execute any intra-departmental agreements or memoranda of understanding as required by the NYS Office of Mental Health necessary to continue the Transitional Management Services Program.

4. That the Health and Human Services Committee is hereby authorized to accept additional grant funds from the State of New York in support of the services provided by the foregoing agency in an amount not to exceed 10% of amounts stated above per year.

5. That the Chair of the Board and/or Commissioner of the Saratoga County Department of Mental Health and Addiction Services, providing any additional funds do not exceed 10% of the amounts stated above per year, are authorized to execute all agreements and documents necessary to accept ongoing TMS Program grant funding.

6. That the County Administrator and/or the Sheriff and/or Commissioner of Mental Health and Addiction Services are authorized to execute and submit any documentation or information as required by OMH necessary to accept such state-aid or secure reimbursement for eligible expenses through the TMS Program.

7. Any notice, demand, request, consent, approval or other communication given under or with respect to this Agreement shall be in writing and shall be personally served or sent by United States registered, certified or express mail, return receipt requested, postage pre-paid, or by overnight courier with delivery charge paid, addressed to the party or other entity to be notified as follows:

To DEPARTMENT: Michael S. Prezioso, Ph.D., Commissioner  
Department of Mental Health and Addiction Services  
135 South Broadway  
Saratoga Springs, New York 12866

With copy to: Saratoga County Attorney  
40 McMaster Street  
Ballston Spa, NY 12020

To AGENCY: Michael Zurlo, Sheriff  
Saratoga County Sheriff's Department  
6010 County Farm Road  
Ballston Spa, New York, 12020

8. No modifications of this Agreement shall be valid unless made in writing and signed by both DEPARTMENT and AGENCY.

9. This Agreement shall be interpreted in accordance with the laws of the State of New




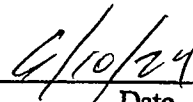
York.

10. In the event that any provision of this Agreement shall be determined by a Court of Law to be illegal and/or unenforceable, the Agreement, to the extent the Courts have determined practical, shall continue in full force and effect between the parties as if the illegal or unenforceable provision were not contained a part thereof.

11. This Agreement constitutes the entire agreement of the parties hereto and all previous communications between the parties, whether written or oral, with reference to the subject matter of this Agreement are hereby superseded.

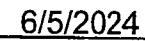
IN WITNESS WHEREOF, the parties have hereunto signed this agreement on the day and year appearing opposite their respective signatures.

BY:   
Philip Barrett, Chairman  
Saratoga County Board of Supervisors  
Per Resolution 121-2024

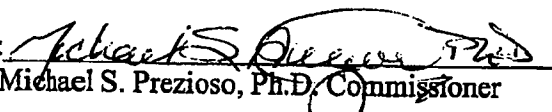
  
Date

SARATOGA COUNTY SHERIFF'S DEPARTMENT

BY:   
Michael Zurlo, Sheriff

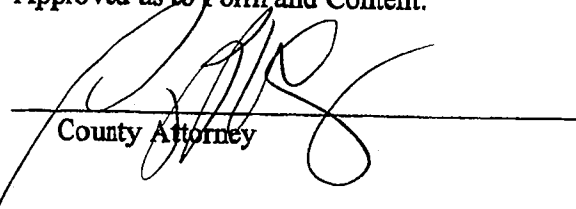
  
Date

THE COUNTY OF SARATOGA DEPARTMENT  
OF MENTAL HEALTH AND ADDICTION SERVICES

BY:   
Michael S. Prezioso, Ph.D., Commissioner

  
Date

Approved as to Form and Content:

  
County Attorney



# SARATOGA COUNTY AGENDA ITEM REQUEST

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
George Conway, County Attorney  
Therese Connolly, Clerk of the Board  
Stephanie Hodgson, Director of Budget

**CC:** John Warnt, Director of Purchasing  
Jason Kemper, Director of Planning and Economic Development  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Audra Hedden, County Administrator's Office  
Samantha Kupferman, County Attorney's Office

**DEPARTMENT:** Mental Health and Addiction Services

**DATE:** September 25, 2024

**COMMITTEE:** Health & Human Services

1. Is a Resolution Required:

Yes, Contract Amendment

2. Proposed Resolution Title:

2025-2027 Annual Provider Contracts

3. Specific Details on what the resolution will authorize:

Our current mental health service provider contracts will expire December 31, 2024. The resolution will authorize the Chair of the Board to execute renewal agreements with providers for a term of three years commencing January 1, 2025 through December 31, 2027, to provide for their funding, subject to state aid and commencing with the 2025 Saratoga County Budget appropriations.

This column must be completed prior to submission of the request.

County Attorney's Office  
Consulted Yes

4. Is a Budget Amendment needed:  YES or  NO  
If yes, budget lines and impact must be provided.  
Any budget amendments must have equal and offsetting entries.

County Administrator's Office  
Consulted Yes

Please see attachments for impacted budget lines.  
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact. Funds are included in the Department Budget

- a. G/L line impacted N/A
- b. Budget year impacted 2025
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or  NO (If yes, provide details)

a. Is a new position being created?  Y  N

Effective date

Salary and grade

b. Is a new employee being hired?  Y  N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification?  Y  N

Is this position currently vacant?  Y  N

Is this position in the current year compensation plan?  Y  N

7. Does this item require the awarding of a contract:  Y  N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department?  Y  N  N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement:  Y  N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted  
N/A

Purchasing Office Consulted  
N/A

8. Is a grant being accepted:  YES or  NO

- a. Source of grant funding:
- b. Agency granting funds:
- c. Amount of grant:
- d. Purpose grant will be used for:
- e. Equipment and/or services being purchased with the grant:
- f. Time period grant covers:
- g. Amount of county matching funds:
- h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other \_\_\_\_\_

10. Remarks:

The contract amounts are reset according to the initial 2025 county budget allocations. Amendments will follow any increases in state aid. Resolution 296-2021 is attached, both original and with changes.



# SARATOGA COUNTY BOARD OF SUPERVISORS

## RESOLUTION ~~296-2021~~

Introduced by Supervisors ~~O'Connor, Barrett, Connolly, Grasso, Lant, Winney and Wood~~

### AUTHORIZING ONGOING MENTAL HEALTH CONTRACTS FOR ~~2022-2024~~ 2025-2027

WHEREAS, the Community Services Board assists our Commissioner of Mental Health and Addiction Services in administrating the County's many varied mental health programs; and

WHEREAS, contracts with certain mental health service providers will expire on December 31, ~~2021~~ 2024; and

WHEREAS, our Health and Human Services Committee has recommended that said expiring contracts be renewed for a term of three years; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute renewal agreements for a term of three years commencing on January 1, ~~2022~~ 2025 and terminating on December 31, ~~2024~~ 2027 with the following agencies to provide for the indicated funding per year for their services, subject to State appropriations therefor:

ORGANIZATION	TOTAL	FUNDING LINE
<del>Albany Diocesan School Board aka/Roman Catholic Diocese of Albany</del>	<del>\$ 37,304</del>	<del>NYS OASAS \$27,849 Saratoga County \$9,455</del>
The Alcohol and Substance Abuse Prevention Council of Saratoga, Inc.	\$ <del>683,931</del> 1,400,569	NYS OASAS <del>\$658,151</del> \$1,286,854 Saratoga County <del>\$25,780</del> \$113,715
<del>Captain Community Human Services Corp.</del>	<del>\$ 41,301</del>	<del>NYS OMH \$30,836 Saratoga County \$10,465</del>
Center for Disability Services, Inc. aka/United Cerebral Palsy of the Tri-Counties, Inc.	\$ 10,264	Saratoga County-\$10,264
Community, Work and Independence, Inc.	\$ <del>8,646</del> 9,746	NYS OMH <del>\$8,646</del> \$9,746
Franklin Community Center, Inc.	\$ <del>75,932</del> 88,129	NYS OASAS <del>\$56,687</del> \$63,904 Saratoga County <del>\$19,245</del> \$24,225
Mechanicville Area Community Services Center, Inc.	\$ <del>14,992</del> 21,355	NYS OMH <del>\$10,084</del> \$11,320 NYS OASAS <del>\$1,486</del> \$1,633 Saratoga County <del>\$3,422</del> \$8,402
Unity House of Troy, Inc.	\$ <del>14,039</del> 15,826	NYS OMH <del>\$14,039</del> \$15,826
Northeast Parent and Child Society, Inc.	\$ <del>12,961</del> 29,223	NYS OMH <del>\$12,961</del> \$29,223

Rehabilitation Support Services, Inc.	\$ <del>132,018</del> 169,258	NYS OMH <del>-\$132,018</del>	\$169,258
Saratoga Bridges, NYS Association for Retarded Citizens, Inc., Saratoga County Chapter	\$ <del>64,311</del> 65,399	NYS OMH <del>-\$8,544</del>	\$9,632 Saratoga County-\$55,767
Saratoga Center for the Family, Inc.	\$ <del>18,705</del> 19,688	NYS OMH <del>-\$7,620</del>	\$8,603 Saratoga County-\$11,085
Shelters of Saratoga, Inc.	\$ <del>52,003</del> 61,925	NYS OMH <del>-\$38,823</del>	\$43,765 Saratoga County <del>-\$13,180</del> \$18,160
Rise Housing and Support Services, Inc.	\$ <del>1,481,506</del> 1,880,120	NYS OMH <del>-\$1,215,739</del>	\$1,580,522 NYS OASAS <del>-\$265,767</del> \$299,598
Unlimited Possibilities, Inc. d/b/a Unlimited Potential	\$ <del>716,389</del> 818,403	NYS OMH <del>-\$679,966</del>	\$777,000 Saratoga County <del>-\$36,423</del> \$41,403

and, be it further

**RESOLVED**, that the Health and Human Services Committee is hereby authorized to accept additional grant funds from the State of New York in support of the services provided by the foregoing agencies in an amount not to exceed 10% of amounts stated above per year; and be it further

**RESOLVED**, that each renewal agreement authorized herein shall provide that the amount stated above may be increased by up to 10% per year of said amount to include additional State grant funding received for the services provided by the agency without further amendment; and, be it further

**RESOLVED**, that the form and content of such contracts shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: Funding for these contracts has been placed in the ~~2022~~ 2025 Tentative Budget.



# SARATOGA COUNTY AGENDA ITEM REQUEST

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
George Conway, County Attorney  
Therese Connolly, Clerk of the Board  
Stephanie Hodgson, Director of Budget

**CC:** John Warnt, Director of Purchasing  
Jason Kemper, Director of Planning and Economic Development  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Audra Hedden, County Administrator's Office  
Samantha Kupferman, County Attorney's Office

**DEPARTMENT:** Mental Health and Addiction Services

**DATE:** 9/17/24

**COMMITTEE:** Health & Human Services

1. Is a Resolution Required:

Yes, Contract Amendment

2. Proposed Resolution Title:

Amending the MOU between the Saratoga County Department of Mental Health and Addiction Services and the Saratoga County Sheriff's Office for the provision of school-based Certified Recovery Peer Advocates (CRPA).

3. Specific Details on what the resolution will authorize:

This resolution will amend the MOU between SCDMHAS and SCSO for the provision of school-based CRPA services. This amendment will extend the MOU through 12/31/26 and will increase the MOU by an additional \$185,260 for a total cost of \$295,260 which will fund a 2 year contract between the Sheriff's Department and Captain Community Human Services for 2 CRPAs at \$125,130/year and a minor contract with Healthy Capital District for an additional 2 years (3 years total) for supervision of the CRPAs at \$15,000/year.

This column must be completed prior to submission of the request.

County Attorney's Office  
Consulted Yes



4. Is a Budget Amendment needed:  YES or  NO  
If yes, budget lines and impact must be provided.  
Any budget amendments must have equal and offsetting entries.

County Administrator's Office  
Consulted Yes

Please see attachments for impacted budget lines.  
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
----------------	--------------	--------

Expense

Account Number	Account Name	Amount
----------------	--------------	--------

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

**No Budget Impact. Funds are included in the Department Budget**

a. G/L line impacted **A.30.000.8190**

b. Budget year impacted **2024-2026**

c. Details

Funds are included in the 2024 budget and have been requested in the 2025 budget.

6. Are there Amendments to the Compensation Schedule?

YES or  NO (If yes, provide details)

a. Is a new position being created?  Y  N

Effective date

Salary and grade

b. Is a new employee being hired?  Y  N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification?  Y  N

Is this position currently vacant?  Y  N

Is this position in the current year compensation plan?  Y  N

7. Does this item require the awarding of a contract:  Y  N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department?  Y  N  N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement:  Y  N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted  
N/A

Purchasing Office Consulted  
N/A

8. Is a grant being accepted:  YES or  NO

County Administrator's Office  
Consulted Yes

a. Source of grant funding:

State

b. Agency granting funds:

OASAS

c. Amount of grant:

\$1.7M+ opioid funds

d. Purpose grant will be used for:

School-based opioid and substance abuse disorder treatment

e. Equipment and/or services being purchased with the grant:

CRPA services, supervision

f. Time period grant covers:

2022-2039

g. Amount of county matching funds:

N/A

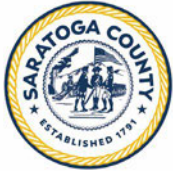
h. Administrative fee to County:

N/A

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Original MOU, Res 34-2022, Res 246-2024

10. Remarks:



# BOARD OF SUPERVISORS

8/15/2023

## RESOLUTION ~~202~~—2023

Introduced by Health and Human Services: ~~Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright~~

**AUTHORIZING AN AMENDED AGREEMENT ~~BETWEEN~~ WITH THE ~~ALCOHOL AND SUBSTANCE ABUSE PREVENTION COUNCIL OF SARATOGA, INC~~ SARATOGA COUNTY DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES AND THE SARATOGA COUNTY SHERIFF'S OFFICE. TO INCLUDE STATE FUNDED COST OF LIVING INCREASES FOR THE CERTIFIED RECOVERY PEER ADVOCATE**

**WHEREAS**, Resolution ~~296-2021-34-2024~~ authorized ~~renewal~~ a one-year agreements between the Saratoga County Department of Mental Health and Addiction Services (SCDMHAS) and the Saratoga County Sheriff's Office (SCSO) to provide funding for a contract for two school-based Certified Recovery Peer Advocates (CRPA) at a total cost of \$110,000 for mental health services between January 1, 2022 and December 2024, subject to annual appropriation, with various agencies, including the Alcohol and Substance Abuse Prevention Council of Saratoga, Inc. ("Prevention Council"); and

**WHEREAS**, Resolution ~~201-2022-246-2024~~ authorized a two-year agreement between the SCSO and Captain Community Human Services for the provision of CRPA services at a total cost of \$125,130 per year amended the agreement with the Prevention Council to provide the County with additional Certified Peer Recovery Advocate (CPRA) services at an additional cost not to exceed \$80,574, through an amended agreement whereby a Memorandum of Understanding outlining the additional services would be incorporated therein at the total agreement cost not to exceed \$764,505; and

**WHEREAS**, the SCSO will also need to enter into a minor contract with Healthy Capital District (HCD) to provide required supervision of the CRPAs at a cost of \$15,000 per year for an additional two years additional funds have become available from the New York State Office of Addiction Services and Supports (OASAS) in the amount of \$2,490, effective April 1, 2023, to provide a 4% cost of living adjustment ("COLA"), including related expenses, to be provided to the CPRA working in the Addiction Services outpatient clinic for a total cost for CPRA services not to exceed \$83,064; and

**WHEREAS**, our Health and Human Services Committee has authorized the acceptance of the foregoing additional grant funds in the amount of \$2,490, which additional grant funds do not exceed 10% of the contract amounts set forth in Resolution 296-2021 and amended thereafter

by Resolution 201-2022; and that those funds be provided to the CPPA working in the Addiction Services outpatient clinic at a total cost not to exceed \$83,064; and

**WHEREAS**, the New York State Office of Addiction Services and Supports (OASAS) has made available ongoing Opioid Regional Abatement funds to the Local Government Units for initiatives to reduce the impact of addition and opioid use disorder~~the acceptance of these additional funds requires an amendment to the 2023 County Budget;~~ now therefore, be it

**RESOLVED**, that ~~the Chair of the Board is authorized to execute any agreements and documents necessary to accept additional funding awarded by OASAS in the amount of \$2,490; and it is further~~

**RESOLVED**, that the Chair of the Board and/or the Sheriff and/or the Commissioner of Mental Health and Addiction Services is authorized to execute an amended agreement ~~with the Alcohol and Substance Abuse Prevention Council of Saratoga, Inc. of Saratoga Springs New York~~between the SCDMHAS and the SCSO; for continued CPPA to fund the contract between the SCSO and Captain Community Human Services for CRPA services as well as two additional years of a minor contract with HCD at an additional amount of ~~\$2,490~~185,260, for a total cost ~~not to exceed \$83,064~~; thereby amending the total agreement amount to not exceed ~~\$825,848~~295,260; and it is further

**RESOLVED**, that the amended agreement between the SCDMHAS and the SCSO shall be extended through December 31, 2026; and it is further

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**RESOLVED**, that the form and content of such amended agreement shall be subject to the approval of the County Attorney; and it is further:

**RESOLVED**, that Resolution ~~296-2021~~34-2024, hereafter amended by Resolution ~~201-XXX-2024~~, is hereby amended to increase the authorized contract amount listed above, and the terms and provisions of Resolution ~~296-2021~~34-2024 and ~~Resolution 201-2022~~ not inconsistent with this Resolution shall remain in full force and effect; and it is further

**RESOLVED**, that ~~the 2023 Saratoga County Budget is amended as follows:~~

MENTAL HEALTH AND ADDICTION SERVICES

Increase Revenues:

A.43-3463 Alcoholism Services-818 ————— \$ 2,490

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Increase Appropriations:

A.43.443-8738.013 ASAPP ASA ————— \$ 2,490

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~~;~~ and it is further

**RESOLVED**, that this Resolution shall take effect immediately.



# BOARD OF SUPERVISORS

02/20/2024

## RESOLUTION 34 - 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

**AUTHORIZING IMPLEMENTATION OF A SCHOOL-BASED OPIOID AND SUBSTANCE USE DISORDER SUPPORT PROGRAM BETWEEN THE SHERIFF'S OFFICE AND DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, the New York State Office of Addiction Services and Support (OASAS) has distributed Opioid Regional Abatement (ORA) funding to municipalities for specific initiatives that address and reduce the impact of addiction and opioid use disorder in communities across New York, and ongoing 2024 funding in the amount of one hundred ten thousand dollars (\$110,000) is available for such services; and

**WHEREAS**, the NYS OASAS regulatory components of the planned use of funds require program implementation components, budgetary considerations and intra-departmental agreement(s); and

**WHEREAS**, the Sheriff's Office – Administrative Division and the Department of Mental Health and Addiction Services propose to use Certified Recovery Peer Advocates (CRPAs) to work with School Resource Officers to assist students suffering from opioid and/or substance use disorders (OUD/SUD) and wish to implement the program; and

**WHEREAS**, the ORA funding is dispersed as state aid advances and held by the County as deferred revenue wherein the yearly expenses incurred by the Sheriff's Office for services rendered by the CRPAs will be forwarded to the Department of Mental Health and Addiction Services for reimbursement through state aid; and

**WHEREAS**, our Health and Human Services Committee, the Sheriff, and the Commissioner of Mental Health and Addiction Services have recommended the proposed implementation of the school-based OUD/SUD Support Program including necessary budget amendments and authorization to execute necessary intra-departmental agreements as required by the NYS Office of Addiction Services and Support; now, therefore, be it

**RESOLVED**, that the Chair of the Board and/or the Sheriff and/or the Commissioner of Mental Health and Addiction Services are authorized to execute all agreements and documents necessary to accept ongoing ORA funding; and it is further

**RESOLVED**, that the County Administrator and/or the Sheriff and/or Commissioner of Mental Health and Addiction Services are authorized to submit any documentation or information as required by the New York State Office of Addiction Services and Support necessary to accept such state-aid or secure reimbursement for eligible expenses through the school-based OUD/SUD Support Program; and it is further

**RESOLVED**, that the Sheriff and the Commissioner of Mental Health and Addiction Services are authorized to execute any intra-departmental agreements or memoranda of understanding as required by the NYS Office of Addiction Services and Supports necessary to implement the school-based OUD/SUD Support Program; and it is further

**RESOLVED**, that the form and content of such documents, agreements and/or memoranda of understanding shall be subject to the approval of the County Attorney; and it is further

**RESOLVED**, that the 2024 County Budget is amended as follows:

SHERIFF'S OFFICE

Increase Revenues

A.30-2727	Opioid Revenue	\$110,000
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Increase Appropriations

A.30.000-8190	Other Professional Services	\$110,000
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; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT:** The budget will be amended to accept these funds and authorize the related expenses.

February 20, 2024 Regular Meeting  
Motion to Adopt: Supervisor M. Veitch  
Second: Supervisor Winney

AYES (151341.50): Joseph Grasso (4328), Philip C. Barrett (19014.5), Diana Edwards (819), James D. Arnold (3525), Kevin Veitch (8004), Kevin Tollisen (25662), Thomas Richardson (5163), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Michele Madigan (14245.5), Matthew E. Veitch (14245.5), David Ball (8208)

NOES (0):

ABSENT (84167.50): Eric Connolly (11831), Angela Thompson (19014.5), C. Eric Butler (6500), Jean Raymond (1333), Arthur M. Wright (1976), Cynthia Young (17130), Edward D. Kinowski (9022), John Lant (17361)



# BOARD OF SUPERVISORS

9/17/2024

## RESOLUTION 246 – 2024

**Introduced by Law and Finance: Supervisors M. Veitch, Edwards, Grasso, Lant, Ostrander, Tollisen, and K. Veitch**

**AUTHORIZING AN AGREEMENT WITH CAPTAIN COMMUNITY HUMAN SERVICES, INC. FOR CERTIFIED RECOVERY PEER ADVOCATE SERVICES RELATED TO THE SCHOOL-BASED OPIOID AND SUBSTANCE USE DISORDER TREATMENT PROGRAM AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, the New York State Office of Addiction Services and Supports (hereinafter “NYS OASAS”) has distributed Opioid Regional Abatement (hereinafter “ORA”) funding to municipalities for specific initiatives that address and reduce the impact of opioid use disorder (hereinafter “OUD”) and substance use disorder (hereinafter “SUD”) in communities throughout New York State, and ongoing 2024 funding in the amount of \$161,627 is available for such services; and

**WHEREAS**, the NYS OASAS regulatory components of the planned use of funds require program implementation components, budgetary considerations, and intra-departmental agreement(s); and

**WHEREAS**, our Health and Human Services Committee, the Sheriff, and the Commissioner of Mental Health and Addiction Services have recommended accepting the proposed implementation of the School-Based OUD and SUD Support Program, including necessary budget amendments and authorization to execute any intra-departmental agreements as required by the NYS OASAS; and

**WHEREAS**, pursuant to Resolution 34 – 2024, the County authorized the Sheriff and/or the Commissioner of Mental Health and Addiction Services to execute any intra-departmental agreements or memoranda of understanding as required by the NYS OASAS to accept and implement the School-Based OUD and SUD Support Program; and

**WHEREAS**, the Sheriff’s Office has identified Captain Community Human Services, Inc., of Clifton Park, New York, as a potential partner for the School-Based OUD and SUD Support Program due to the organization’s ability to provide two (2) qualified Certified Peer Recovery Advocates (hereinafter “CRPAs”) to work with students; now, therefore, be it

**RESOLVED**, that the Sheriff’s Office is hereby authorized to enter into a two-year agreement for \$125,130 with Captain Community Human Services for the provision of Certified Peer Recovery Advocate services from two individual CRPAs; and be it further



**RESOLVED**, that the 2024 County Budget be amended as follows:

SHERIFF'S OFFICE:

Increase Revenues:

A.30-2727	Opioid Revenue	\$36,497
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Increase Expenses:

A.30.000-8190	Other Professional Services	\$36,497
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; and be it further

**RESOLVED**, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

September 17, 2024 Regular Meeting

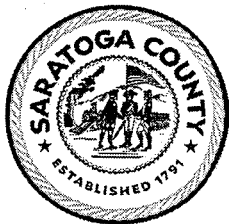
Motion to Adopt: Supervisor Ball

Second: Supervisor K. Veitch

AYES (199,077.50): Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), C. Eric Butler (6500), Diana Edwards (819), James D. Arnold (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Thomas Richardson (5163), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Sandra Winney (2075), Ian Murray (5808), Matthew E. Veitch (14245.5), David Ball (8208), John Lant (17361)

NOES (0):

ABSENT (36,431.50): Eric Connolly (11831), Jean Raymond (1333), Michele Madigan (14245.5), Edward D. Kinowski (9022)



**OFFICE OF THE  
COUNTY ATTORNEY**

GEORGE P. CONWAY, ESQ., COUNTY ATTORNEY

518.884.4770

SARATOGACOUNTYNY.GOV

40 MC MASTER ST, BALLSTON SPA, NY 12020

**First Assistant Attorney**

Ann Flower E. Stitt, Esq.

**Assistant Attorneys**

Petra Holden, Esq.

Laura M. Kruegler, Esq.

SERVICE BY EMAIL NOT ACCEPTED

**MEMORANDUM**

DATE: March 18, 2024

TO: Michael Prezioso  
Mental Health

FROM: George Conway  
Saratoga County Attorney's Office

SUBJECT: Vendor Name : **Saratoga County Sheriff's Department**  
Vendor Address : 6012 County Farm Rd, Ballston Spa, NY 12020  
Vendor I.D. # : N/A  
Contract Amount : \$110,000 Per Res: 34-2024  
Contract Period : 2024  
Contract I.D.# : N/A  
Purpose of Agreement : School Based Opioid Support Program

Attached, please find one fully executed copy of the above referenced contract, which had been executed by the Chairman of the Board of Supervisors on March 13, 2024.

Please send this contract to the above-named vendor.

cc: Clerk, Board of Supervisors, w/enclosure  
County Auditor, without enclosure  
County Administrator without enclosure

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT, made this 18<sup>th</sup> day of March 2024,

BY AND BETWEEN

**THE SARATOGA COUNTY DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES**, with an office for the place of business at 135 South Broadway, Saratoga Springs, New York, 12866, (DEPARTMENT),

-and-

**THE SARATOGA COUNTY SHERIFF'S DEPARTMENT**, with offices at 6012 County Farm Road, Ballston Spa, New York, 12020 (AGENCY)

WHEREAS, the New York State Office of Addiction Services and Support (OASAS) has distributed Opioid Regional Abatement (ORA) funding to municipalities for specific initiatives that address and reduce the impact of addiction and opioid use disorder in communities across New York, and ongoing 2024 funding in the amount of one hundred ten thousand dollars (\$110,000) is available for such services; and

WHEREAS, the NYS OASAS regulatory components of the planned use of funds require program implementation components, budgetary considerations, and intra-departmental agreement(s); and

WHEREAS, the Sheriff's Office – Administrative Division and the Department of Mental Health and Addiction Services propose to use Certified Recovery Peer Advocates (CRPAs) to work with School Resource Officers to assist students suffering from opioid and/or substance use disorders (OUD/SUD) and wish to implement the program; and

WHEREAS, the ORA funding is dispersed as state aid advances and held by the County as deferred revenue wherein the yearly expenses incurred by the Sheriff's Office for services rendered by the CRPAs will be forwarded to the Department of Mental Health and Addiction Services for reimbursement through state aid; and

WHEREAS, our Health and Human Services Committee, the Sheriff, and the Commissioner of Mental Health and Addiction Services have recommended the proposed implementation of the school-based OUD/SUD Support Program including necessary budget amendments and authorization to execute necessary intra-departmental agreements as required by the NYS Office of Addiction Services and Support.

NOW THEREFORE the parties agree that:

1. The Chair of the Board and/or the Sheriff and/or the Commissioner of Mental Health and Addiction Services are authorized to execute all agreements and documents necessary to accept ongoing ORA funding.

2. That the County Administrator and/or the Sheriff and/or Commissioner of Mental Health and Addiction Services are authorized to submit any documentation or information as required by the New York State Office of Addiction Services and Support necessary to accept such state-aid or secure reimbursement for eligible expenses through the school-based OUD/SUD Support Program.

3. That the Sheriff and the Commissioner of Mental Health and Addiction Services are authorized to execute any intra-departmental agreements or memoranda of understanding as required by the NYS Office of Addiction Services and Supports necessary to implement the school-based OUD/SUD Support Program.

4. Any notice, demand, request, consent, approval, or other communication given under or with respect to this Agreement shall be in writing and shall be personally served or sent by United States registered, certified or express mail, return receipt requested, postage pre-paid, or by overnight courier with delivery charge paid, addressed to the party or other entity to be notified as follows:

To DEPARTMENT: Dr. Michael Prezioso, Director  
Department of Mental Health and Addiction Services  
135 South Broadway  
Saratoga Springs, New York 12866

With copy to: Saratoga County Attorney  
40 McMaster Street  
Ballston Spa, NY 12020

To DEPARTMENT: Michael Zurlo, Sheriff  
Saratoga County Sheriff's Department  
6010 County Farm Road  
Ballston Spa, New York, 12020

5. No modifications of this Agreement shall be valid unless made in writing and signed by both DEPARTMENTS..


6. This Agreement shall be interpreted in accordance with the laws of the State of New York.

7. In the event that any provision of this Agreement shall be determined by a Court of Law to be illegal and/or unenforceable, the Agreement, to the extent the Courts have determined practical, shall continue in full force and effect between the parties as if the illegal or unenforceable provision were not contained a part thereof.

8. This Agreement constitutes the entire agreement of the parties hereto and all previous communications between the parties, whether written or oral, with reference to the subject matter of this Agreement are hereby superseded.

IN WITNESS WHEREOF, the parties have hereunto signed this agreement on the day and year appearing opposite their respective signatures.

COUNTY OF SARATOGA

BY:  3-10-24  
Philip C. Barrett, Chairman  
Saratoga County Board of Supervisors  
Per Resolution: 34-2024  
DATE

SARATOGA COUNTY SHERIFF'S DEPARTMENT

BY:  3/4/2024  
Michael Zurlo, Sheriff  
DATE

THE COUNTY OF SARATOGA DEPARTMENT  
OF MENTAL HEALTH AND ADDICTION SERVICES

BY:  3/8/24  
Dr. Michael Prezioso  
DATE

Approved as to Form and Content:

  
Saratoga County Attorney



# BOARD OF SUPERVISORS

02/20/2024

## RESOLUTION 34 - 2024

**Introduced by Health and Human Services: Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

**AUTHORIZING IMPLEMENTATION OF A SCHOOL-BASED OPIOID AND SUBSTANCE USE DISORDER SUPPORT PROGRAM BETWEEN THE SHERIFF'S OFFICE AND DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES, AND AMENDING THE 2024 COUNTY BUDGET IN RELATION THERETO**

**WHEREAS**, the New York State Office of Addiction Services and Support (OASAS) has distributed Opioid Regional Abatement (ORA) funding to municipalities for specific initiatives that address and reduce the impact of addiction and opioid use disorder in communities across New York, and ongoing 2024 funding in the amount of one hundred ten thousand dollars (\$110,000) is available for such services; and

**WHEREAS**, the NYS OASAS regulatory components of the planned use of funds require program implementation components, budgetary considerations and intra-departmental agreement(s); and

**WHEREAS**, the Sheriff's Office – Administrative Division and the Department of Mental Health and Addiction Services propose to use Certified Recovery Peer Advocates (CRPAs) to work with School Resource Officers to assist students suffering from opioid and/or substance use disorders (OUD/SUD) and wish to implement the program; and

**WHEREAS**, the ORA funding is dispersed as state aid advances and held by the County as deferred revenue wherein the yearly expenses incurred by the Sheriff's Office for services rendered by the CRPAs will be forwarded to the Department of Mental Health and Addiction Services for reimbursement through state aid; and

**WHEREAS**, our Health and Human Services Committee, the Sheriff, and the Commissioner of Mental Health and Addiction Services have recommended the proposed implementation of the school-based OUD/SUD Support Program including necessary budget amendments and authorization to execute necessary intra-departmental agreements as required by the NYS Office of Addiction Services and Support; now, therefore, be it

**RESOLVED**, that the Chair of the Board and/or the Sheriff and/or the Commissioner of Mental Health and Addiction Services are authorized to execute all agreements and documents necessary to accept ongoing ORA funding; and it is further

**RESOLVED**, that the County Administrator and/or the Sheriff and/or Commissioner of Mental Health and Addiction Services are authorized to submit any documentation or information as required by the New York State Office of Addiction Services and Support necessary to accept such state-aid or secure reimbursement for eligible expenses through the school-based OUD/SUD Support Program; and it is further

**RESOLVED**, that the Sheriff and the Commissioner of Mental Health and Addiction Services are authorized to execute any intra-departmental agreements or memoranda of understanding as required by the NYS Office of Addiction Services and Supports necessary to implement the school-based OUD/SUD Support Program; and it is further

**RESOLVED**, that the form and content of such documents, agreements and/or memoranda of understanding shall be subject to the approval of the County Attorney; and it is further

**RESOLVED**, that the 2024 County Budget is amended as follows:

**SHERIFF'S OFFICE**

**Increase Revenues**

A.30-2727	Opioid Revenue	\$110,000
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**Increase Appropriations**

A.30.000-8190	Other Professional Services	\$110,000
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; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

**BUDGET IMPACT STATEMENT**: The budget will be amended to accept these funds and authorize the related expenses.



# SARATOGA COUNTY AGENDA ITEM REQUEST

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
George Conway, County Attorney  
Therese Connolly, Clerk of the Board  
Stephanie Hodgson, Director of Budget

**CC:** John Warnt, Director of Purchasing  
Jason Kemper, Director of Planning and Economic Development  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Audra Hedden, County Administrator's Office  
Samantha Kupferman, County Attorney's Office

**DEPARTMENT:** Department of Social Services

**DATE:** 9/23/24

**COMMITTEE:** Health & Human Services

1. Is a Resolution Required:

Yes, Grant Acceptance

2. Proposed Resolution Title:

AUTHORIZING ACCEPTANCE OF ADDITIONAL CHILD CARE  
BLOCK GRANT (CCBG) PROGRAM FUNDING FROM THE  
OFFICE OF CHILDREN AND FAMILY SERVICES (OCFS).

3. Specific Details on what the resolution will authorize:

The Office of Children and Family Services notified the  
Department of Social Services that there was a revision made  
to the original allocation awarded to the Department of Social  
Services for the period April 1, 2023 through September 30,  
2024.

This resolution will authorize the acceptance of the additional  
funds and add \$1,268,058 to the 2024 child care budget.  
Funding is 100% reimbursed.

This column must be completed  
prior to submission of the request.

County Attorney's Office  
Consulted Yes



4. Is a Budget Amendment needed:  YES or  NO  
If yes, budget lines and impact must be provided.  
Any budget amendments must have equal and offsetting entries.

County Administrator's Office  
Consulted Yes

Please see attachments for impacted budget lines.  
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
A.60-4655	Day Care	\$1,268,058

Expense

Account Number	Account Name	Amount
A.60.610-8362	Day Care	\$1,178,058

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Increase A-0599.B Appropriated Fund Balance-Budgetary

Amount: \$90,000

5. Identify Budget Impact (**Required**):

Other

a. G/L line impacted A.60.610-8362

b. Budget year impacted 2024

c. Details

The Budget will be amended to accept these funds and authorize the related expenses, and increase fund balance by \$90,000

6. Are there Amendments to the Compensation Schedule?

YES or  NO (If yes, provide details)

a. Is a new position being created?  Y  N

Effective date

Salary and grade

b. Is a new employee being hired?  Y  N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification?  Y  N

Is this position currently vacant?  Y  N

Is this position in the current year compensation plan?  Y  N

7. Does this item require the awarding of a contract:  Y  N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department?  Y  N  N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement:  Y  N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted  
N/A

Purchasing Office Consulted  
N/A

8. Is a grant being accepted:  YES or  NO

- a. Source of grant funding:  
Federal
- b. Agency granting funds:  
Office of Children and Family Services
- c. Amount of grant:  
\$1,268,058
- d. Purpose grant will be used for:  
mandated child care assistance
- e. Equipment and/or services being purchased with the grant:  
Child care services and DSS administrative salaries related to the program
- f. Time period grant covers:  
April 1, 2023 through September 30, 2024
- g. Amount of county matching funds:  
N/A
- h. Administrative fee to County:  
N/A

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other 23-OCFS-LCM-12-R3

10. Remarks:

The Office of Children and Family Services amended the Child Care Block Grant (CCBG) funding allocation to \$5,268,058 the the period April 1, 2023 through September 30, 2024. The County 2024 is currently \$4,000,000. The request is the amend the County child care assistance budget to include the additional \$1,268,058. The additional funds will be necessary to cover the mandated child care expenses through December 31, 2024.



# SARATOGA COUNTY BOARD OF SUPERVISORS

## RESOLUTION -

**Introduced by Supervisors Edwards, Grasso, Lant, Murray, Ostrander, Richardson and Thompson**

### **AUTHORIZING THE ACCEPTANCE OF ADDITIONAL CHILD CARE BLOCK GRANT (CCBG) PROGRAM FUNDING FROM THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES**

**WHEREAS**, the County Department of Social Services was notified of a revision made to the original Child Care Block Grant allocation awarded by the New York State Office of Children and Family Services which funds are available to provide mandated child care services to eligible families; and

**WHEREAS**, on July 1, 2024, the department was notified that the Child Care Block Grant funding allocation was revised to a total of \$5,268,058 for the time period 4/1/2023 through 9/30/24, which is greater than our current budget of \$4,000,000; and

**WHEREAS**, the Child Care Block Grant funds are 100% federally reimbursed; and

**WHEREAS**, the Health and Human Services Committee and the Commissioner of Social Services recommend approval and acceptance of these additional funds; and

**WHEREAS**, the acceptance of these additional funds requires the approval of this Board to authorize the acceptance of the additional child care funds and add \$1,268,058 to the DSS budget for expenditure of these funds and receipt of the associated reimbursement; now, therefore; be it

**RESOLVED**, that the 2024 Saratoga County Budget is hereby amended as follows:

#### DEPARTMENT OF SOCIAL SERVICES

Increase Revenues:

A.60.4655	Day Care Block Grant Fed	\$1,268,058
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Increase Expense:

A.60.610-8362	Day Care	\$1,178,058
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Increase Fund Balance:

A-0599.B	Appropriated Fund Balance	\$90,000
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**BUDGET IMPACT STATEMENT:** The budget will be amended to accept these funds, authorize the related expenses, and increase fund balance by \$90,000.



# Office of Children and Family Services

Kathy Hochul  
Governor

52 WASHINGTON STREET  
RENSSELAER, NY 12144

DaMia Harris-Madden, Ed.D., MBA, M.S.  
Commissioner

## Local Commissioners Memorandum

<b>Transmittal:</b>	23-OCFS-LCM-12-R3 ( <i>Revised July 1, 2024</i> )
<b>To:</b>	Local Departments of Social Services Commissioners
<b>Issuing Division/Office:</b>	Division of Child Care Services Division of Administration
<b>Date:</b>	<b>R3: July 1, 2024; R2: October 16, 2023; R1: August 18, 2023. Original publication date: June 30, 2023</b>
<b>Subject:</b>	<b>New York State Child Care Block Grant Allocations April 1, 2023-September 30, 2024</b>
<b>Contact Person(s):</b>	<p>Program Questions</p> <ul style="list-style-type: none"> <li>Child Care Assistance Policy Unit, OCFS Division of Child Care Services <a href="mailto:ocfs.sm.districtsupport.subsidy@ocfs.ny.gov">ocfs.sm.districtsupport.subsidy@ocfs.ny.gov</a></li> </ul> <p>Claiming Questions</p> <ul style="list-style-type: none"> <li>Regions 1-5 Justin Gross: 518-408-4970 <a href="mailto:otda.sm.Field_Ops.I-IV@otda.ny.gov">otda.sm.Field_Ops.I-IV@otda.ny.gov</a></li> <li>Region 6 (NYC) Michael Simon: 212-961-8250 <a href="mailto:Michael.Simon@otda.ny.gov">Michael.Simon@otda.ny.gov</a></li> </ul> <p>WMS/Services Questions</p> <ul style="list-style-type: none"> <li>Service Portal: <a href="https://nysitsm2.service-now.com/sp">https://nysitsm2.service-now.com/sp</a></li> <li>1-844-891-1786, <a href="mailto:fixit@its.ny.gov">fixit@its.ny.gov</a></li> </ul> <p>Chat: <a href="https://chat.its.ny.gov">https://chat.its.ny.gov</a></p>
<b>Attachments:</b>	<p>Attachment A (<b>Revised</b>): <i>New York State Child Care Block Grant Social Services District Allocations 4/1/2023-9/30/2024</i></p> <p>Attachment B (<b>Revised</b>): <i>New York State Child Care Block Grant Total Funding Available 10/1/2022-9/30/2023</i></p> <p>Attachment C (<b>Revised</b>): <i>New York State Child Care Block Grant Total Funding Available 10/1/2023-9/30/2024</i></p> <p>Attachment D, <i>New York State Child Care Block Grant Maintenance of Effort Level</i></p> <p>Attachment E, <i>Attachment for U.S. Department of Health and Human Services Grants</i></p>

R3: This Local Commissioners Memorandum (LCM) was revised and reissued on July 1, 2024, to reflect the addition of \$3.5M, which has been added to the allocations for the period April 1, 2023, through September 30, 2024. Changes are reflected in Attachments A, B, and C.

R2: This LCM was revised and reissued on October 16, 2023, to reflect the addition of \$32M, which were added to the allocations for the period April 1, 2023, through September 30, 2024. Changes are reflected in Attachments A, B, and C.

R1: This LCM was revised and reissued on August 18, 2023, to reflect the addition of \$18.9M, which were added to the allocations for the period April 1, 2023, through September 30, 2024. Changes are reflected in Attachments A, B, and C.

## **I. Purpose**

The purpose of this Local Commissioners Memorandum (LCM) is to inform local departments of social services (LDSSs) of their allocations and maintenance of effort (MOE) levels for the New York State Child Care Block Grant (NYSCCBG) Child Care Assistance Program (CCAP) for the period April 1, 2023, through September 30, 2024.

## **II. Background**

In order for an LDSS to participate in the NYSCCBG CCAP, the commissioner of the LDSS must agree to comply with the program requirements of the NYSCCBG as set forth in Title 5-C of Article 6 of the Social Services Law; Title 18 of the New York State Code of Rules and Regulations (18 NYCRR) Parts 358, 404, 405, 407, 415, and 628; and New York State Office of Children and Family Services (OCFS) policy directives, including Administrative Directives (ADM)s, LCMs, and Informational Letters (INFs). Title 5-C of Article 6 of the Social Services Law, section 410-x(4), requires OCFS to establish in regulation the applicable market-related payment rates that will establish the ceilings for state and federal reimbursement for payments made under the NYSCCBG. The amount to be paid or allowed for child care assistance funded under the NYSCCBG shall be the actual cost of care but no more than the applicable market rate established in regulations. LDSSs must pay the applicable market rate unless the actual cost of care is less, in which case LDSSs must pay the actual cost of care. The LDSS also must agree to comply with the requirements for the federal Child Care and Development Fund (CCDF). LDSSs provide such legal assurances as part of the submission of their Child and Family Services Plans.

## **III. Program Implications**

### **A. ALLOCATION INFORMATION**

Attachment A provides LDSS allocations for the NYSCCBG child care assistance funds for the period beginning April 1, 2023, and ending September 30, 2024. The allocations are listed for three six-month periods. The lists show allocations for the period April 1, 2023, to September 30, 2023, the last half of the federal fiscal year (FFY) 2022-23; the period October 1, 2023, to March 31, 2024, the first half of the FFY 2023-24; and April 1, 2024, to September 30, 2024, the second half of the FFY 2023-24. Previously, 22-OCFS-LCM-08, dated April 29, 2022, notified LDSSs of their NYSCCBG allocations for the period April 1, 2022, to September 30, 2022, the last half of FFY 2021-22, and for the period October 1, 2022, to March 31, 2023, the first half of the FFY 2022-23. Any unspent funds allocated for that period will be carried into and be available for the period ending September 30, 2023. Any portion of an LDSS's NYSCCBG allocation for FFY 2022-23 (October 1, 2022, through September 30, 2023) that is not claimed by the LDSS by March 31, 2024, will remain available to the LDSS through the end of FFY 2023-2024 (September 30, 2024). This would include any Temporary Assistance for Needy Families (TANF) funds transferred from an LDSS's Flexible Fund for Family Services (FFFS) allocation for the period October 1, 2023, to September 30, 2024. However, claims for expenditures for October 1, 2022, through September 30, 2023, cannot be rolled forward into the next FFY.

Attachment B provides the total LDSS funding available for NYSCCBG for FFY 2022-23 (beginning October 1, 2022, and ending September 30, 2023).

Unspent NYSCCBG funds that remain available to LDSSs in subsequent periods are referred to as rollover. Funds are unspent when claims submitted fall short of the amount allocated to an LDSS plus their prior period rollover. This amount is presented along with each LDSS's NYSCCBG allocation in Attachment B to clarify the amount available to each LDSS for the FFY 2023 period.

Attachment C provides the total LDSS funding available for NYSCCBG for FFY 2023-2024 (beginning October 1, 2023, and ending September 30, 2024).

The initial allocation methodology for this fiscal term was based solely on each LDSS's proportionate share of the block grant funds as determined by the average level of annual child care claims for the past three years, FFY 2019-20 through FFY 2021-22. OCFS has been monitoring spending and liquidation on all programs and grants administered by the Division of Child Care Services. After evaluating spending levels, an additional \$18.9M was added to the allocations on August 18, 2023, for the period April 1, 2023, through September 30, 2024. OCFS continued to monitor claiming and an additional \$32M was added to the allocations on October 16, 2023, for the period of April 1, 2023, through September 30, 2024. OCFS has continued to monitor claiming, and an additional \$3.5M has been added to the allocations for the period of April 1, 2023, through September 30, 2024, to cover expenditures projected for this period. These additional funds have been allocated to LDSSs that have spending patterns that indicate additional supplemental funds are necessary to support recent increases in utilization of CCAP. Based on the supplemental allocations, LDSSs are expected to have sufficient funds available to continue to open cases and maintain eligibility for families that remain eligible at the end of their current authorization period. OCFS recognizes that program changes may change spending patterns and will continue to monitor spending over the course of this allocation period to support LDSSs implementing these changes. However, it is the responsibility of the LDSS to monitor spending and communicate any anticipated funding needs to OCFS over the course of the allocation period, including whether the county plans to update its Child and Family Services Plan to be able to initiate waitlists if necessary. This also includes but is not limited to notifying OCFS when an LDSS establishes a waitlist, if identified as an option in the LDSS's Child and Family Services Plan, or denies child care assistance application(s) at the case determination due to a lack of available funds.

While the NYSCCBG allocation is the primary resource available to LDSSs in meeting their child care assistance needs for low-income families and individuals on public assistance, all LDSSs have the ability to utilize additional funds from the FFFS for child care assistance costs. Additional information on utilizing FFFS funds may be found in the SFY 2023-24 FFFS ADM, 23-OCFS-ADM-13, *2023 Bridge – Flexible Fund for Family Services (FFFS)*, and in the 2023-24 FFFS LCM, 23-OCFS-LCM-17, *2023-24 Flexible Fund for Family Services (FFFS)*.

An LDSS may spend no more than 5% of its FFY NYSCCBG allocation, including any funds transferred from FFFS, for administrative activities. Administrative activities do not include the costs of providing direct services such as eligibility determinations and redeterminations; preparation and participation in judicial hearings; child care placements; the recruitment, licensing, inspection, review, and supervision of child care placements; rate setting for contract development; resource and referral services; training; or the establishment and maintenance of computerized child care information systems.

An LDSS, at its option, may make payments for eligible families to be transported to and from a child care provider. An LDSS will be reimbursed for transportation expenses charged by a child care provider that are separate and apart from the regular rate charged by the provider. The LDSS may make arrangements using other providers of transportation services. Expenditures for transportation are reimbursed as a program cost under the LDSS's NYSCCBG allocation if the provision of transportation services is included in the LDSS's Child and Family Services Plan.

## **B. ELIGIBLE FAMILIES**

Effective October 1, 2023, there was a change to eligible families as defined in 18 NYCRR 415.2. LDSSs must use the funding allocated in this directive to fund child care assistance to families who are eligible in accordance with the applicable rules at the time of the application.

## **C. PARENTAL CHOICE**

LDSSs must inform parents or caretakers requesting NYSCCBG services that they may either

- choose to have care provided by one of the child day care providers with whom the LDSS has contracted for the provision of child care services; or
- request a child care certificate, which enables the parents or caretakers to select from a full range of child care arrangements, including care by licensed or registered child care providers and providers of legally exempt child care.

The child's parents or caretakers must be given discretion in selecting or arranging for the purchase of child care services from any eligible provider. The case record should document that parents or caretakers have been apprised of the full range of providers eligible for payment and of their right to elect to use a child care certificate. LDSSs must allow parents to select, and must have a method to pay, any and all legally operating eligible providers with whom they do not contract. A contract may not be made a condition of receiving payment from NYSCCBG funds.

## **D. REIMBURSEMENT**

Claims for expenditures for child care services for families receiving public assistance will be reimbursed at 75% with NYSCCBG funds, up to the LDSS's NYSCCBG allocation ceiling. Claims for expenditures for child care for all other eligible families will be reimbursed at 100% with NYSCCBG funds, as long as the LDSS's MOE is met, up to the LDSS's NYSCCBG allocation ceiling.

## **E. MAINTENANCE OF EFFORT**

Each LDSS must maintain local spending for child care services at a level established by OCFS in accordance with state statute. The MOE for each LDSS is listed in Attachment D and is unchanged from the previous year.

The MOE was calculated by totaling the LDSS share of expenditures in FFY 1994-95 for child care services claimed under the following categories: State Low-Income Day Care program and administrative costs, Transitional Child Care, At-Risk Low-Income Child Care, Child Care and Development Block Grant, Emergency Assistance to Families, Job Opportunities and Basic Skills (JOBS)-related child care, and employment-related child care. The MOE for those LDSSs participating in the Child Assistance Program (CAP) was adjusted to reflect the LDSS share for FFY 1996-97 CAP child care expenditures included in their NYSCCBG allocations.

Each LDSS must meet its MOE level in cash in FFY 2022-23 and in each subsequent FFY. The MOE is met by the 25% local share of claims for expenditures for public assistance recipients, as reported on Schedule H, *Non-Title XX Services for Recipients*, and any other non-Title XX expenditures that are allowable but not reimbursed under the NYSCCBG allocation. Claims submitted under NYSCCBG will be processed to ensure that the LDSS's MOE requirement is met. Claims for administrative costs exceeding the 5% administrative cap will not count toward meeting the MOE and will not be eligible for federal and state reimbursement.



## F. SYSTEMS INFORMATION

Procedures for the authorization of payment for child care services in the Welfare Management System (WMS) are as follows:

For child care payments for eligible families applying for or receiving public assistance, the LDSS can continue to use the DSS-3209, *IM/WMS Authorization*. The LDSS may, at its option, use the DSS-2970, *WMS Services Authorization*, to authorize payment for child care for public assistance families. Purchase of Service Type Suffix Code (Data Element #23021) value "S-Block Grant DC 75%" designates child care services funded under the NYSCCBG for public assistance applicants/recipients and reimbursed at 75% federal and state share, up to the LDSS's allocation ceiling.

The LDSS has the option to authorize payments for child care for NYSCCBG eligible families not in receipt of public assistance on the DSS-3209 for Supplemental Nutrition Assistance Program and Medical Assistance-only cases.

For all other eligible families, the LDSS must authorize payment in WMS Services by using Purchase of Service Type Suffix Code value "R-Block Grant DC 100%" on the DSS-2970, *WMS Services Authorization*, which designates child care services funded under NYSCCBG for non-public assistance families and reimbursed at 100% federal and state share, up to the LDSS's allocation ceiling.

In circumstances of an adult-only public assistance case in which the children are not included in the public assistance filing unit, child care payment is authorized as a public assistance family and reimbursed at 75% federal and state share. For cases in which children are in receipt of public assistance but the caretaker is not included in the public assistance filing unit, child care is authorized in WMS Services and reimbursed at 100% federal and state share, up to the LDSS's allocation ceiling.

WMS Services continue to support the monitoring of the issuance and return of child care certificates. Instructions for the child care certificate are included in [92 LCM-138, Child Care Certificate Program](#) and in the *BICS Operations Manual*, page A-62, BICS Production Request 32, Request for Self-Selected Day Care Certs, in the edition dated April 1, 2005. Information is also provided in the *Benefit Issuance Control Subsystem (BICS) Services Payments Processing (BSPP) Manual*, Chapter 2, Authorizations, and Self-Selected Day Care Certificates.

## G. CLAIMING INSTRUCTIONS

NYSCCBG expenditures for child care assistance for families receiving public assistance are claimed on Schedule H, *Non-Title XX Services for Recipients* (LDSS-4283), column 17 (Day Care Block Grant 75%). NYSCCBG program expenditures for child care assistance for all other eligible families are claimed on Schedule H, column 16 (Day Care Block Grant 100%). Please refer to the *Fiscal Reference Manual*, Volume 2, Chapter 3, for detailed instructions for completing Schedule H.

NYSCCBG child counts and expenditures also must be reported on the Schedule G-2, *Summary of All Payments for Day Care* (LDSS-2109EL). Expenditures made under the service types allowed must be reported on the Schedule G-2, via the Automated Claiming System. The BICS Schedule G-2 report provides the information needed to file the report. Please refer to the *Fiscal Reference Manual*, Volume 2, Chapter 3, for Schedule G-2 instructions.

Administrative expenditures for the NYSCCBG that are not direct charged on the Schedule D-2 are claimed in accordance with the Services Random Moment Survey (RMS) as Child Care Block Grant costs on line 6, section 1A (associated central services costs are claimed on line 4, section 2) of the Schedule D-2, *Allocation for Claiming General Services Administration Expenditures* (LDSS-2347B). Instructions

for completing the Schedule D-2 are contained in Chapter 9 of the *Fiscal Reference Manual*, Volume 3 (Cost Allocation Plan).

Claiming instructions for LDSS administrative expenditures related to the training of employees that are claimed on the Schedule D-6, *Reimbursement Claim for Training* (LDSS-2347-C), for the NYSCCBG program are provided in Chapter 13 of Volume 3 of the *Fiscal Reference Manual*.

The *Fiscal Reference Manual* (FRM) is available here: FRM Vol. 2 & 3 – <https://otda.ny.gov/resources/fiscal-reference/>

## H. SUBAWARD INFORMATION

Title 45 U.S. Code of Federal Regulations Part 75 (45 CFR 75), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards*, section 352(a), states “all pass-through entities must ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, includes the changes in subsequent subaward identification.” Attachment E provides the required subaward information for subrecipients.

**/s/ Nora Yates**

**Issued by:**

Name: Nora Yates

Title: Deputy Commissioner

Division/Office: Division of Child Care Services

**/s/ Sharon Devine**

**Issued by:**

Name: Sharon Devine

Title: Deputy Commissioner

Division/Office: Division of Administration

## ATTACHMENT A

**NEW YORK STATE CHILD CARE BLOCK GRANT  
SOCIAL SERVICES DISTRICT ALLOCATIONS  
4/1/2023-9/30/2024  
(Updated 7/1/2024)**

<b>LDSS</b>	<b>Revised April 1, 2023- September 30, 2023</b>	<b>October 1, 2023 - March 31, 2024</b>	<b>Revised April 1, 2024 - September 30, 2024</b>	<b>Revised Total NYSCCBG Allocation April 1, 2023-September 30, 2024</b>
Albany	\$4,283,883	\$4,283,883	\$4,283,884	\$12,851,650
Allegany	\$154,298	\$154,298	\$154,297	\$462,893
Broome	\$2,097,738	\$2,097,738	\$5,447,048	\$9,642,524
Cattaraugus	\$758,013	\$758,013	\$1,667,012	\$3,183,038
Cayuga	\$729,065	\$729,065	\$729,065	\$2,187,195
Chautauqua	\$1,764,138	\$1,764,138	\$1,764,137	\$5,292,413
Chemung	\$1,224,986	\$1,224,986	\$1,224,986	\$3,674,958
Chenango	\$195,559	\$195,559	\$195,559	\$586,677
Clinton	\$484,814	\$484,814	\$1,943,611	\$2,913,239
Columbia	\$451,059	\$451,059	\$451,059	\$1,353,177
Cortland	\$324,542	\$324,541	\$324,541	\$973,624
Delaware	\$429,873	\$429,873	\$429,872	\$1,289,618
Dutchess	\$2,815,264	\$2,815,264	\$2,815,263	\$8,445,791
Erie	\$12,846,815	\$12,846,815	\$29,804,698	\$55,498,328
Essex	\$159,579	\$159,579	\$159,580	\$478,738
Franklin	\$359,176	\$359,176	\$359,177	\$1,077,529
Fulton	\$165,494	\$165,494	\$165,493	\$496,481
Genesee	\$306,509	\$306,509	\$306,510	\$919,528
Greene	\$177,082	\$177,082	\$177,081	\$531,245
Hamilton	\$10,758	\$10,758	\$54,767	\$76,283
Herkimer	\$361,376	\$361,376	\$361,377	\$1,084,129
Jefferson	\$805,707	\$805,707	\$2,402,047	\$4,013,461
Lewis	\$102,248	\$102,248	\$174,847	\$379,343
Livingston	\$536,773	\$536,773	\$1,346,192	\$2,419,738
Madison	\$501,676	\$451,676	\$1,719,020	\$2,672,372
Monroe	\$18,396,524	\$18,396,524	\$25,725,523	\$62,518,571
Montgomery	\$1,120,328	\$467,384	\$3,032,419	\$4,620,131
Nassau	\$26,632,109	\$26,632,109	\$26,632,108	\$79,896,326
Niagara	\$1,097,711	\$1,097,711	\$6,637,554	\$8,832,976
Oneida	\$2,700,045	\$2,700,045	\$2,700,046	\$8,100,136

<b>LDSS</b>	<b>Revised April 1, 2023- September 30, 2023</b>	<b>October 1, 2023 - March 31, 2024</b>	<b>Revised April 1, 2024 - September 30, 2024</b>	<b>Revised Total NYSCCBG Allocation April 1, 2023-September 30, 2024</b>
Onondaga	\$8,842,195	\$8,842,195	\$8,842,196	\$26,526,586
Ontario	\$847,295	\$847,295	\$1,495,097	\$3,189,687
Orange	\$2,645,103	\$2,645,103	\$2,645,102	\$7,935,308
Orleans	\$267,033	\$267,033	\$267,032	\$801,098
Oswego	\$915,009	\$915,009	\$915,008	\$2,745,026
Otsego	\$296,987	\$296,987	\$296,987	\$890,961
Putnam	\$227,869	\$227,869	\$227,868	\$683,606
Rensselaer	\$1,359,240	\$1,359,240	\$1,424,241	\$4,142,721
Rockland	\$2,897,054	\$2,897,054	\$2,897,054	\$8,691,162
Saratoga	\$696,683	\$696,683	\$2,350,029	\$3,743,395
Schenectady	\$2,966,357	\$2,966,357	\$5,016,497	\$10,949,211
Schoharie	\$220,822	\$220,822	\$220,821	\$662,465
Schuyler	\$170,330	\$170,330	\$170,331	\$510,991
Seneca	\$179,779	\$179,779	\$938,367	\$1,297,925
Steuben	\$1,214,356	\$1,214,356	\$7,525,300	\$9,954,012
St. Lawrence	\$579,825	\$579,825	\$769,824	\$1,929,474
Suffolk	\$14,076,564	\$14,076,564	\$14,076,565	\$42,229,693
Sullivan	\$576,835	\$576,835	\$576,834	\$1,730,504
Tioga	\$452,486	\$452,486	\$452,486	\$1,357,458
Tompkins	\$708,484	\$708,484	\$708,484	\$2,125,452
Ulster	\$1,399,348	\$1,399,348	\$1,399,349	\$4,198,045
Warren	\$353,458	\$353,458	\$353,457	\$1,060,373
Washington	\$337,442	\$337,442	\$337,441	\$1,012,325
Wayne	\$446,295	\$446,295	\$446,294	\$1,338,884
Westchester	\$13,958,820	\$13,958,820	\$13,958,821	\$41,876,461
Wyoming	\$165,039	\$165,039	\$165,038	\$495,116
Yates	\$116,797	\$116,797	\$260,798	\$494,392
ROS	\$138,910,647	\$138,207,702	\$191,926,094	\$469,044,443
NYC	\$205,792,299	\$205,792,299	\$205,792,299	\$617,376,897
<b>TOTAL</b>	<b>\$344,702,946</b>	<b>\$344,000,001</b>	<b>\$397,718,393</b>	<b>\$1,086,421,340</b>

## ATTACHMENT B

**NEW YORK STATE CHILD CARE BLOCK GRANT  
TOTAL FUNDING AVAILABLE  
10/1/2022-9/30/2023 (FFY 2023)  
(Updated 7/1/2024)**

<b>LDSS</b>	<b>Rollover: Unspent Funds from FFY 2022 into FFY2023</b>	<b>Pandemic Funds Allocation FFY 2023 (previously issued via 22-OCFS- LCM-08)</b>	<b>October 1, 2022 - March 31, 2023 (previously issued via 22-OCFS- LCM-08)</b>	<b>April 1, 2023- September 30, 2023</b>	<b>Total Funding Available</b>
Albany	\$17,040,602	\$5,527,446	\$6,089,905	\$4,283,883	\$32,941,836
Allegany	\$746,101	\$196,099	\$216,053	\$154,298	\$1,312,551
Broome	\$3,209,744	\$2,422,771	\$2,669,306	\$2,097,738	\$10,399,559
Cattaraugus	\$1,532,160	\$954,544	\$1,051,676	\$758,013	\$4,296,393
Cayuga	\$1,108,660	\$933,293	\$1,028,263	\$729,065	\$3,799,281
Chautauqua	\$5,215,596	\$1,985,846	\$2,187,920	\$1,764,138	\$11,153,500
Chemung	\$4,831,906	\$1,858,743	\$2,047,884	\$1,224,986	\$9,963,519
Chenango	\$710,116	\$246,701	\$271,805	\$195,559	\$1,424,181
Clinton	\$756,081	\$537,175	\$591,836	\$484,814	\$2,369,906
Columbia	\$1,762,267	\$637,954	\$702,871	\$451,059	\$3,554,151
Cortland	\$1,115,223	\$414,133	\$456,274	\$324,542	\$2,310,172
Delaware	\$1,464,320	\$522,664	\$575,849	\$429,873	\$2,992,706
Dutchess	\$6,334,171	\$3,679,182	\$4,053,566	\$2,815,264	\$16,882,183
Erie	\$14,150,125	\$15,664,163	\$17,258,107	\$12,846,815	\$59,919,210
Essex	\$585,334	\$235,804	\$259,799	\$159,579	\$1,240,516
Franklin	\$1,678,639	\$524,667	\$578,056	\$359,176	\$3,140,538
Fulton	\$968,274	\$192,910	\$212,540	\$165,494	\$1,539,218
Genesee	\$1,612,479	\$398,451	\$438,997	\$306,509	\$2,756,436
Greene	\$465,791	\$239,467	\$263,834	\$177,082	\$1,146,174
Hamilton	\$49,501	\$12,044	\$13,270	\$10,758	\$85,573
Herkimer	\$974,371	\$478,463	\$527,151	\$361,376	\$2,341,361
Jefferson	\$1,418,189	\$977,599	\$1,077,077	\$805,707	\$4,278,572
Lewis	\$376,749	\$121,881	\$134,284	\$102,248	\$735,162
Livingston	\$1,833,900	\$727,683	\$801,731	\$536,773	\$3,900,087
Madison	\$82,453	\$519,631	\$572,508	\$501,676	\$1,676,268
Monroe	\$24,928,220	\$21,505,762	\$23,694,132	\$18,396,524	\$88,524,638
Montgomery	\$127,106	\$528,567	\$582,353	\$1,120,328	\$2,358,354

<b>LDSS</b>	<b>Rollover: Unspent Funds from FFY 2022 into FFY2023</b>	<b>Pandemic Funds Allocation FFY 2023 (previously issued via 22-OCFS- LCM-08)</b>	<b>October 1, 2022 - March 31, 2023 (previously issued via 22-OCFS- LCM-08)</b>	<b>April 1, 2023- September 30, 2023</b>	<b>Total Funding Available</b>
Nassau	\$48,013,360	\$33,209,818	\$36,589,163	\$26,632,109	\$144,444,450
Niagara	\$3,956,315	\$1,418,575	\$1,562,926	\$1,097,711	\$8,035,527
Oneida	\$8,326,444	\$3,743,335	\$4,124,248	\$2,700,045	\$18,894,072
Onondaga	\$15,338,693	\$10,943,264	\$12,056,822	\$8,842,195	\$47,180,974
Ontario	\$2,268,189	\$1,120,106	\$1,234,085	\$847,295	\$5,469,675
Orange	\$6,654,186	\$3,609,077	\$3,976,327	\$2,645,103	\$16,884,693
Orleans	\$1,057,935	\$362,419	\$399,299	\$267,033	\$2,086,686
Oswego	\$2,715,955	\$1,224,086	\$1,348,646	\$915,009	\$6,203,696
Otsego	\$1,100,708	\$415,437	\$457,710	\$296,987	\$2,270,842
Putnam	\$2,114,232	\$357,231	\$393,582	\$227,869	\$3,092,914
Rensselaer	\$4,752,673	\$1,826,052	\$2,011,867	\$1,359,240	\$9,949,832
Rockland	\$9,174,939	\$4,002,200	\$4,409,454	\$2,897,054	\$20,483,647
Saratoga	\$2,301,065	\$832,623	\$917,348	\$696,683	\$4,747,719
Schenectady	\$5,818,014	\$3,897,921	\$4,294,563	\$2,966,357	\$16,976,855
Schoharie	\$550,449	\$272,282	\$299,989	\$220,822	\$1,343,542
Schuyler	\$563,954	\$230,207	\$253,632	\$170,330	\$1,218,123
Seneca	\$428,026	\$221,614	\$244,165	\$179,779	\$1,073,584
Steuben	\$957,904	\$1,467,839	\$1,617,202	\$1,214,356	\$5,257,301
St. Lawrence	\$1,952,284	\$732,230	\$806,740	\$579,825	\$4,071,079
Suffolk	\$28,061,967	\$19,547,228	\$21,536,303	\$14,076,564	\$83,222,062
Sullivan	\$2,006,203	\$803,726	\$885,511	\$576,835	\$4,272,275
Tioga	\$1,599,010	\$591,019	\$651,159	\$452,486	\$3,293,674
Tompkins	\$2,441,486	\$922,468	\$1,016,336	\$708,484	\$5,088,774
Ulster	\$5,679,461	\$1,870,221	\$2,060,530	\$1,399,348	\$11,009,560
Warren	\$2,230,384	\$491,401	\$541,406	\$353,458	\$3,616,649
Washington	\$1,485,933	\$468,133	\$515,769	\$337,442	\$2,807,277
Wayne	\$1,412,521	\$616,235	\$678,942	\$446,295	\$3,153,993
Westchester	\$29,838,635	\$18,222,651	\$20,076,941	\$13,958,820	\$82,097,047
Wyoming	\$501,872	\$208,601	\$229,829	\$165,039	\$1,105,341
Yates	\$337,444	\$162,941	\$179,524	\$116,797	\$796,706
ROS	\$288,718,319	\$175,834,583	\$193,727,065	\$138,910,647	\$797,190,614
NYC	\$509,497,512	\$230,165,417	\$253,586,449	\$205,792,299	\$1,199,041,677
<b>TOTAL</b>	<b>\$798,215,831</b>	<b>\$406,000,000</b>	<b>\$447,313,514</b>	<b>\$344,702,946</b>	<b>\$1,996,232,291</b>

## ATTACHMENT C

**NEW YORK STATE CHILD CARE BLOCK GRANT  
TOTAL FUNDING AVAILABLE  
10/1/2023-9/30/2024 (FFY 2024)  
(Updated 7/1/2024)**

<b>LDSS</b>	<b>Rollover: Unspent Funds from FFY 2023 into FFY2024</b>	<b>Pandemic Funds Allocation FFY 2024 (previously issued via 22-OCFS-LCM-08)</b>	<b>October 1, 2023 - March 31, 2024</b>	<b>April 1, 2024 - September 30, 2024</b>	<b>Total Funding Available</b>
Albany	\$21,204,971	\$2,763,723	\$4,283,883	\$4,283,884	\$32,536,461
Allegany	\$728,007	\$98,049	\$154,298	\$154,297	\$1,134,651
Broome	\$2,242,393	\$1,211,385	\$2,097,738	\$5,447,048	\$10,998,564
Cattaraugus	\$1,468,846	\$477,272	\$758,013	\$1,667,012	\$4,371,143
Cayuga	\$1,715,221	\$466,646	\$729,065	\$729,065	\$3,639,997
Chautauqua	\$5,390,651	\$992,923	\$1,764,138	\$1,764,137	\$9,911,849
Chemung	\$6,563,619	\$929,371	\$1,224,986	\$1,224,986	\$9,942,962
Chenango	\$708,399	\$123,351	\$195,559	\$195,559	\$1,222,868
Clinton	\$289,394	\$268,587	\$484,814	\$1,943,611	\$2,986,406
Columbia	\$2,230,195	\$318,977	\$451,059	\$451,059	\$3,451,290
Cortland	\$1,064,060	\$207,067	\$324,541	\$324,541	\$1,920,209
Delaware	\$1,508,172	\$261,332	\$429,873	\$429,872	\$2,629,249
Dutchess	\$8,298,306	\$1,839,591	\$2,815,264	\$2,815,263	\$15,768,424
Erie	\$15,699,922	\$7,832,081	\$12,846,815	\$29,804,698	\$66,183,516
Essex	\$622,757	\$117,902	\$159,579	\$159,580	\$1,059,818
Franklin	\$1,833,902	\$262,334	\$359,176	\$359,177	\$2,814,589
Fulton	\$790,598	\$96,455	\$165,494	\$165,493	\$1,218,040
Genesee	\$1,670,364	\$199,226	\$306,509	\$306,510	\$2,482,609
Greene	\$649,485	\$119,733	\$177,082	\$177,081	\$1,123,381
Hamilton	\$37,668	\$6,022	\$10,758	\$54,767	\$109,215
Herkimer	\$1,101,692	\$239,232	\$361,376	\$361,377	\$2,063,677
Jefferson	\$1,291,237	\$488,799	\$805,707	\$2,402,047	\$4,987,790
Lewis	\$360,332	\$60,941	\$102,248	\$174,847	\$698,368
Livingston	\$1,572,838	\$363,842	\$536,773	\$1,346,192	\$3,819,645
Madison	\$58,430	\$259,816	\$451,676	\$1,719,020	\$2,488,942
Monroe	\$28,981,285	\$10,752,881	\$18,396,524	\$25,725,523	\$83,856,213
Montgomery	\$0	\$264,284	\$467,384	\$3,032,419	\$3,764,087
Nassau	\$59,245,677	\$16,604,909	\$26,632,109	\$26,632,108	\$129,114,803
Niagara	\$1,748,577	\$709,287	\$1,097,711	\$6,637,554	\$10,193,129
Oneida	\$8,407,113	\$1,871,668	\$2,700,045	\$2,700,046	\$15,678,872
Onondaga	\$17,799,394	\$5,471,632	\$8,842,195	\$8,842,196	\$40,955,417
Ontario	\$2,473,314	\$560,053	\$847,295	\$1,495,097	\$5,375,759

LDSS	Rollover: Unspent Funds from FFY 2023 into FFY2024	Pandemic Funds Allocation FFY 2024 (previously issued via 22- OCFS-LCM-08)	October 1, 2023 - March 31, 2024	April 1, 2024 - September 30, 2024	Total Funding Available
Orange	\$7,640,441	\$1,804,538	\$2,645,103	\$2,645,102	\$14,735,184
Orleans	\$1,309,423	\$181,210	\$267,033	\$267,032	\$2,024,698
Oswego	\$2,932,874	\$612,043	\$915,009	\$915,008	\$5,374,934
Otsego	\$1,178,006	\$207,718	\$296,987	\$296,987	\$1,979,698
Putnam	\$2,434,499	\$178,615	\$227,869	\$227,868	\$3,068,851
Rensselaer	\$4,532,044	\$913,026	\$1,359,240	\$1,424,241	\$8,228,551
Rockland	\$11,109,326	\$2,001,100	\$2,897,054	\$2,897,054	\$18,904,534
Saratoga	\$1,805,035	\$416,311	\$696,683	\$2,350,029	\$5,268,058
Schenectady	\$5,980,087	\$1,948,960	\$2,966,357	\$5,016,497	\$15,911,901
Schoharie	\$687,684	\$136,141	\$220,822	\$220,821	\$1,265,468
Schuyler	\$579,859	\$115,103	\$170,330	\$170,331	\$1,035,623
Seneca	\$193,142	\$110,807	\$179,779	\$938,367	\$1,422,095
Steuben	\$375,301	\$733,919	\$1,214,356	\$7,525,300	\$9,848,876
St. Lawrence	\$2,162,178	\$366,115	\$579,825	\$769,824	\$3,877,942
Suffolk	\$30,760,150	\$9,773,614	\$14,076,564	\$14,076,565	\$68,686,893
Sullivan	\$2,530,123	\$401,863	\$576,835	\$576,834	\$4,085,655
Tioga	\$1,572,365	\$295,509	\$452,486	\$452,486	\$2,772,846
Tompkins	\$2,411,062	\$461,234	\$708,484	\$708,484	\$4,289,264
Ulster	\$7,446,850	\$935,110	\$1,399,348	\$1,399,349	\$11,180,657
Warren	\$2,210,750	\$245,701	\$353,458	\$353,457	\$3,163,366
Washington	\$1,779,554	\$234,067	\$337,442	\$337,441	\$2,688,504
Wayne	\$1,719,050	\$308,117	\$446,295	\$446,294	\$2,919,756
Westchester	\$36,887,212	\$9,111,326	\$13,958,820	\$13,958,821	\$73,916,179
Wyoming	\$563,084	\$104,301	\$165,039	\$165,038	\$997,462
Yates	\$347,160	\$81,473	\$116,797	\$260,798	\$806,228
ROS	\$328,904,078	\$87,917,292	\$138,207,702	\$191,926,094	\$746,955,166
NYC	\$590,566,720	\$115,082,708	\$205,792,299	\$205,792,299	\$1,117,234,026
TOTAL	\$919,470,798	\$203,000,000	\$344,000,001	\$397,718,393	\$1,864,189,192



**ATTACHMENT D**  
**NEW YORK STATE CHILD CARE BLOCK GRANT**  
**MAINTENANCE OF EFFORT (MOE) LEVEL**  
**Federal Fiscal Year 1994-95 Basis**

<b>LDSS</b>	<b>MOE Amount</b>	<b>LDSS</b>	<b>MOE Amount</b>
Albany	\$1,019,127	Oneida	\$283,468
Allegany	\$68,895	Onondaga	\$1,204,201
Broome	\$518,534	Ontario	\$73,752
Cattaraugus	\$34,769	Orange	\$32,900
Cayuga	\$15,101	Orleans	\$36,152
Chautauqua	\$558,879	Oswego	\$41,453
Chemung	\$63,364	Otsego	\$28,900
Chenango	\$27,933	Putnam	\$62,728
Clinton	\$99,395	Rensselaer	\$164,819
Columbia	\$7,848	Rockland	\$235,830
Cortland	\$53,422	Saint Lawrence	\$101,658
Delaware	\$34,955	Saratoga	\$30,127
Dutchess	\$193,433	Schenectady	\$228,165
Erie	\$1,264,742	Schoharie	\$12,101
Essex	\$16,498	Schuyler	\$9,515
Franklin	\$26,381	Seneca	\$19,292
Fulton	\$38,407	Steuben	\$148,022
Genesee	\$49,813	Suffolk	\$692,326
Greene	\$20,310	Sullivan	\$28,491
Hamilton	\$2,738	Tioga	\$22,049
Herkimer	\$14,318	Tompkins	\$70,752
Jefferson	\$81,936	Ulster	\$208,356
Lewis	\$11,454	Warren	\$22,063
Livingston	\$76,936	Washington	\$32,583
Madison	\$12,147	Wayne	\$39,416
Monroe	\$4,221,021	Westchester	\$1,018,071
Montgomery	\$11,738	Wyoming	\$13,806
Nassau	\$1,574,621	Yates	\$11,683
Niagara	\$364,420		
		New York City	\$52,937,271
		State Total	\$68,293,085

**ATTACHMENT E****ATTACHMENT FOR U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES GRANTS**

Title 45 U.S. Code of Federal Regulations Part 75 (45 CFR 75), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards*, section 352(a) states “all pass-through entities must ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, includes the changes in subsequent subaward identification.”

(i)	Subrecipient's name	Attachment A
(ii)	Subrecipient's unique entity identifier	County LDSS office
(iii)	Federal Award Identification Number (FAIN)	2101NYCCDD 2101NYCCC5 2101NYCDC6 2201NYCCDF 2201NYCCDM 2201NYCCDD 2301NYCCDF 2301NYCCDM 2301NYCCDD 2401NYTANF
(iv)	Federal Award Date of award to the recipient by the HHS awarding agency	02/03/2021 (2101NYCCDD)  02/01/2021 (2101NYCCC5)  06/07/2021 (2101NYCDC6)  09/30/2021 (2201NYCCDF)  09/30/2021 (2201NYCCDM)  11/01/2021 (2201NYCCDD)  10/17/22 (2301NYCCDF) 10/17/22 (2301NYCCDM) 10/28/22 (2301NYCCDD)
(v)	Subaward period of performance start and end date	Section 3.A "Allocation Information"
(vi)	Amount of federal funds obligated to the subrecipient by this action by the pass-through entity to the subrecipient	Attachment A contains allocations from the NYS Child Care Block Grant, which consists of state funds, CCDF matching, mandatory and discretionary funds, and TANF transfers to CCDF discretionary funds.
(vii)	Total amount of the federal funds obligated to the subrecipient by the pass-through entity including the current obligation	Attachment A contains allocations from the NYS Child Care Block Grant, which consists of state funds, CCDF matching, mandatory and discretionary funds, and TANF transfers to CCDF discretionary funds.
(viii)	Total amount of the award committed to the subrecipient by the pass-through entity	Attachment A contains allocations from the NYS Child Care Block Grant, which consists of state funds, CCDF matching, mandatory and discretionary funds, and TANF transfers to CCDF discretionary funds.

(ix) Federal award project description	Child Care Discretionary Funds (CCDD) and Child Care Mandatory (CCDF) and Matching (CCDM) Funds comprise the Child Care and Development Fund program. Program funds provide grants to states, territories, tribes, and tribal organizations serving federally recognized tribes (public institutions of higher education and hospitals are not eligible applicants) for child care assistance for low-income families.
(x) Name of the HHS awarding agency, pass-through entity, and contact information for awarding official of the pass-through entity	Awarding HHS Agency: Administration for Children and Families Pass-through: NYS Office of Children and Family Services  Shonna Clinton <a href="mailto:Shonna.Clinton@ocfs.ny.gov">Shonna.Clinton@ocfs.ny.gov</a>
(xi) CFDA Number and Name	93.575 (Discretionary) 93.596 (Mandatory and Matching)
(xii) Identification of whether the award is Research and Development (R&D)	N
(xiii) Indirect cost rate for the federal award (including if the de minimis rate is charged per section 75.414)	Please see uniform guidance 45 CFR 75. However, please note that administrative costs are capped at 5%.