



# Law & Finance Committee

Wednesday, September 11, 2024 4PM  
40 McMaster Street, Ballston Spa, NY

## Minutes

Present: Chairman Matthew Veitch; Committee members, Joe Grasso, John Lant, Scott Ostrander, Kevin Veitch.

Absent: Diana Edwards, Kevin Tollisen

Supervisors Tom Richardson; Cinthya Young, Chairman of the Board Philip Barrett; Steve Bulger, Ridge Harris, Stephanie Hodgson, Renee Law, Christine Rush, Anne Van Vorst, County Administrator; George Conway, County Attorney; Michael Zurlo, Sheriff; Karen Heggen, District Attorney; Craig Hayner, County Clerk; Dan Rourke, Sewer District; Jason Kemper, Planning and Economic Development; Scot Chamberlain, Katie Bottger, Human Resources; Daniel Kuhles, Department of Health; Michael Prezioso, Mental Health; André Delvaux, Emergency Services; Joe Suhrada, Elections; Chris Dubois, Information Technology; Anna Stanko, Real Property; JoAnne Kupferman, Teri Wrisley, Treasurer; Sandi Cross, Rebecca Robarge, Aging & Youth; Donna Miter, CSEA.

Chairman Veitch called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Grasso, seconded by Mr. Lant, the minutes of the August 14, 2024 meeting were approved unanimously.**

**On a motion made by Mr. Lant, seconded by Mr. Kevin Veitch, the following resolutions were approved unanimously.**

### **HEALTH & HUMAN SERVICES**

- Accepting the 2024-2025 State Aid allocation from the New York State Office of Children and Family Services for Runaway and Homeless Youth Act programs.

**BUDGET IMPACT STATEMENT:** No budget impact. Funds are included in the department budget.

This supplemental funding stream will assist agencies and municipalities throughout the county in providing positive youth development and juvenile delinquency prevention programs. The total amount of this funding will be \$84,714.

- Authorizing an agreement with Captain Community Human Services, Inc. for Runaway Homeless Youth programs.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

This agreement will total \$76,243. Saratoga County will function as a pass through and reimburse all expenses related to the program with funds from the NYS Office of Children and Family Services.

- Accepting Environmental Health Transition funds from the New York State Department of Health and Health Research, Inc., and amending the 2024 County budget in relation thereto.

BUDGET IMPACT STATEMENT: The budget will be amended to increase revenue and increase fund balance by \$1,020,000.

This funding will assist the County's Public Health Department to administer mandated environmental health programs and services that were formerly performed by the NYS Department of Health.

- Authorizing an agreement with Speak Sobriety LLC for substance abuse prevention programming and amending the 2024 County budget in relation thereto.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

This resolution will authorize a contract in the amount of \$60,000, utilizing opioid settlement funding, to build upon the successful speaker series events that began last year. Stephen Hill will conduct a 12-day tour of all Saratoga County school districts and engage with students across the county so that they can become better educated on issues of mental health and substance use prevention.

**On a motion made by Mr. Ostrander, seconded by Mr. Grasso, the following resolutions were approved unanimously.**

### **BUILDINGS & GROUNDS**

- Authorizing an extension term to the lease with CPC Development I, LLC for the Department of Motor Vehicles' satellite office located in the Clifton Park Center Mall.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

This item will execute a five-year extension with CPC Development. The total first year cost of this agreement will be \$80,662.76.

- Authorizing an agreement with the Historic Hudson-Hoosic Rivers Partnership for the use of space at the Champlain Canal Region Gateway Visitors Center.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

This cooperative agreement will be for a five-year term with a five-year renewable option. This will allow the County to occupy and use certain areas of the Visitors Center in Schuylerville as the central hub for 250th Anniversary activities and programs.

**On a motion made by Mr. Grasso, seconded by Mr. Kevin Veitch, the following resolutions were approved unanimously.**

### **HUMAN RESOURCES & INSURANCE**

- Authorizing an agreement with Capital District Physicians' Health Plan, Inc. for health insurance coverage for eligible County employees and non-Medicare retirees in 2025.  
BUDGET IMPACT STATEMENT: No budget impact. Funds for this agreement will be included in the 2025 tentative budget.

This agreement will be in the amount of \$26,661,002.30.

- Authorizing an agreement with MVP Health Plan, Inc. for Medicare coverage for eligible County retirees in 2025.  
BUDGET IMPACT STATEMENT: No budget impact. Funds for this agreement will be included in the 2025 tentative budget.

This agreement will be in the amount of \$4,076,093.56.

- Authorizing an agreement with Metropolitan Life Insurance Company, Inc. for dental insurance coverage for eligible County employees and retirees in 2025.  
BUDGET IMPACT STATEMENT: No budget impact. Funds for this agreement will be included in the 2025 tentative budget.

This coverage in the amount of \$925,696.75 will be available to all County employees, including voluntary plans for County retirees.

**On a motion made by Mr. Lant, seconded by Mr. Ostrander, the following resolutions were approved unanimously.**

### **PUBLIC SAFETY**

- Accepting a Second Statewide Expansion of the Hurrell-Harring Settlement from the New York State Office of Indigent Legal Services.  
BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

This grant funding will total \$8,011,697.25 from April 1, 2024, until March 31, 2027. This funding will be split among the County's Public Defender Office, Conflict Defender Office, and Assigned Counsel for expenses related to providing services pursuant to Article 18-B of County Law.

- Proclaiming October 6-12, 2024 as "National Fire Prevention Week" in Saratoga County.  
BUDGET IMPACT STATEMENT: No budget impact.

The County urges all residents to test and replace their smoke alarms for the Fire Prevention week of 2024 and to support the many public safety activities and efforts of Saratoga County's Fire and Emergency Services.

- Proclaiming October 2024 as “Domestic Violence Awareness Month” in Saratoga County.  
BUDGET IMPACT STATEMENT: No budget impact.

The Saratoga County District Attorney’s office, Sheriff’s Office, and the Department of Social Services, in conjunction with many other local agencies work hard to prevent domestic violence and assist its victims. Saratoga County encourages all its residents to support and participate in ongoing programs designed to reduce and eliminate domestic violence.

**On a motion made by Mr. Grasso, seconded by Mr. Kevin Veitch, the following resolution was approved. Mr. Vietch recused from voting.**

- Authorizing an agreement with Cellco Partnership DBA Verizon Wireless for the construction of a communications tower in the Town of Milton.  
BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

This land lease agreement with Verizon Wireless is for the purpose of providing real property and a right-of-way easement for the construction, installation, operation and maintenance of a tower and communications equipment at the County Farm Complex. Verizon will pay the County \$18,000 in monthly rent for the first year of this 20-year agreement with subsequent years subject to a two percent annual increase.

**On a motion made by Mr. Grasso, seconded by Mr. Kevin Veitch, the following resolutions were approved unanimously.**

**ECONOMIC DEVELOPMENT**

- Authorizing the transfer of funds from the Economic Development Grant Reserve and amending the 2024 County budget in relation thereto.  
BUDGET IMPACT STATEMENT: The budget will be amended to increase appropriations and reduce the Economic Development Grant Reserve by \$7,100.

This item will allow for the payment of the Town of Stillwater (2023) and the Town of Wilton (2024) grant projects.

**On a motion made by Mr. Ostrander, seconded by Mr. Grasso, the following resolutions were approved unanimously.**

**TRAILS & OPEN SPACE**

- Authorizing the transfer of funds from the County Trails Development Reserve and amending the 2024 County Budget in relation thereto.  
BUDGET IMPACT STATEMENT: The budget will be amended to increase appropriations and reduce the Trails Reserve Account fund by \$10,000.

This item will allow for the payment of the City of Saratoga Spring’s 2022 grant project.

**On a motion made by Mr. Grasso, seconded by Mr. Lant, the following resolutions were approved unanimously.**

**LAW & FINANCE**

- Authorizing an agreement with Clear Ballot Group, Inc., for the purchase of new voting machines, and amending the 2024 County Budget in relation thereto.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds, authorize the related expenses, and decrease fund balance by \$1,135,535.49.

With this agreement the Board of Elections will replace its current fleet of voting machines. The agreement totals \$1,762,769. The County has secured \$627,233.51 in grant funds to help offset the cost. This also includes a six-year maintenance agreement.

- Amending resolution 183-2003 for the addition of capitalization thresholds for leases and software-based information technology agreements.

BUDGET IMPACT STATEMENT: No budget impact.

This item will set a threshold of materiality for lease capitalization at \$10,000 and allow the County to remain compliant with the requirements of Governmental Accounting Standards Board #87 and #96.

- Appointing a member to the Albany Airport Authority Regional Advisory Board.

BUDGET IMPACT STATEMENT: No budget impact.

This item will appoint Supervisor Philip Barrett of the Town of Clifton Park to the board for a term to expire on 12/31/2024.

- Amending an agreement with Arcadis of New York, Inc. for additional professional services for the Saratoga County Sewer District's No. 1 Industrial Pretreatment Program.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

This agreement will increase the fee for these services at an amount not to exceed \$85,157, bringing the total contract amount to \$322,207.

- Amending an agreement with Delaware Engineering, D.P.C. for various strategic infrastructure needs for Saratoga County Sewer District No. 1.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

This item will allow for additional work to be performed on the construction of the Lakeview Landing force main. The total cost of this agreement will increase to \$260,000.

- Authorizing a change order with Jersen Construction Group, LLC for construction services for the Saratoga County Sewer District's No.1 Ammonia Removal Project.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

This item will allow Jersen to repair aeration tanks at the wastewater treatment plant at a cost not to exceed \$3,200,000.

- Authorizing an agreement with Hamer Enterprises for the purchase and implementation of a property tax collection system.

**BUDGET IMPACT STATEMENT:** The budget will be amended to increase expenses and decrease fund balance by \$40,100

This agreement totaling \$101,600 will streamline processes and promote efficiency for both the taxpayers and County departments during the County's property tax collection process.

- Authorizing an agreement with Captain Community Human Services, Inc., for Certified Recovery Peer Advocate services related to the school based Opioid and Substance Use Disorder Treatment Program.

**BUDGET IMPACT STATEMENT:** The budget will be amended to accept these funds and authorize the related expenses.

This two-year agreement, utilizing opioid settlement funds, will allow Captain to provide two CRPA's to assist students in coordination with the school-based opioid and substance use disorder treatment program. The total first year cost of this agreement will be \$36,497.

### **EXECUTIVE SESSION**

**A motion was made by Mr. Kevin Veitch, seconded by Mr. Ostrander, to enter into Executive Session for the purpose of discussing proposed, pending or current litigation. Unanimous.**

**A motion was made by Mr. Lant, seconded by Mr. Ostrander, to return to regular session. Unanimous.**

**No action was taken in Executive Session.**

**On a motion made by Mr. Grasso, seconded by Mr. Kevin Veitch, the Board Meeting Agenda for September 17, 2024 was approved unanimously.**

**On a motion made by Mr. Lant, seconded by Mr. Grasso, the meeting was adjourned unanimously.**

Respectfully submitted,

Bridget M. Rider, Deputy Clerk of the Board