



Public Works Committee

Tuesday, October 29, 2024 3:30PM
40 McMaster Street, Ballston Spa, NY

Chair: Kevin Veitch

Members: Dave Ball, Eric Connolly, Diana Edwards, Jesse Fish,
Joe Grasso, Michele Madigan

Agenda

- I. Welcome and Attendance
- II. Approval of the minutes of the July 2, 2024 meeting
- III. Authorizing intermunicipal agreements with the Towns of Clifton Park, Corinth and Moreau and the City of Saratoga Springs for the purpose of managing the collection of recyclables at the county recycling centers located in their respective municipalities - Chad Cooke, Public Works
- IV. Amending an agreement with Prime Highway Contractors, LLC for additional services for the County Route 4 over Beecher Creek Bridget replacement project – Chad Cooke, Public Works
- V. Other Business
- VI. Adjournment



SARATOGA COUNTY AGENDA ITEM REQUEST

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
George Conway, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office
Samantha Kupferman, County Attorney's Office

DEPARTMENT: Department of Public Works

DATE: 10/7/24

COMMITTEE: Public Works

1. Is a Resolution Required:

Yes, Other

2. Proposed Resolution Title:

AUTHORIZING INTERMUNICIPAL AGREEMENTS WITH THE TOWNS OF CLIFTON PARK, CORINTH AND MOREAU AND THE CITY OF SARATOGA SPRINGS FOR THE PURPOSE OF MANAGING THE COLLECTION OF RECYCLABLES AT THE COUNTY RECYCLING CENTERS LOCATED IN THEIR RESPECTIVE MUNICIPALITIES

3. Specific Details on what the resolution will authorize:

Agreements for the purpose of managing the collection of recyclables in the amount of \$35,000 per year to each of the noted municipalities that manage recyclables. This is a 2-year agreement with an option to renew for an additional 2-year term.

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted Yes

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact. Funds are included in the Department Budget

- G/L line impacted
- Budget year impacted
- Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

7. Does this item require the awarding of a contract: Y N

Purchasing Office Consulted

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted

8. Is a grant being accepted: YES or NO

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:

Precedent resolution: 19 of 2021



SARATOGA COUNTY AGENDA ITEM REQUEST

TO: Steve Bulger, County Administrator
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CC: John Warnt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
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Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office
Samantha Kupferman, County Attorney's Office

DEPARTMENT: Department of Public Works

DATE: 10/17/24

COMMITTEE: Public Works

1. Is a Resolution Required:

Yes, Other

2. Proposed Resolution Title:

Amending an agreement with Prime Highway Contractors, LLC for additional services for the County Route 4 over Beecher Creek Bridge Replacement Project.

3. Specific Details on what the resolution will authorize:

Authorizing an amendment to the contract with Prime Highway Contractors, LLC in the amount of \$142,771.54 for additional services related to the Country Route 4 over Beecher Creek bridge replacement project. The County authorized the bridge replacement project through Resolution 349 of 2022 and the original contract amount was \$1,368,831.36

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted Yes

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
----------------	--------------	--------

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact. Funds are included in the Department Budget

- a. G/L line impacted H2023.50.100-7502
- b. Budget year impacted 2024
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

7. Does this item require the awarding of a contract: Y N

Purchasing Office Consulted

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted

8. Is a grant being accepted: YES or NO

- a. Source of grant funding:
- b. Agency granting funds:
- c. Amount of grant:
- d. Purpose grant will be used for:
- e. Equipment and/or services being purchased with the grant:
- f. Time period grant covers:
- g. Amount of county matching funds:
- h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other change order form

10. Remarks:

Due to unknown and unanticipated subsurface conditions, the originally designed bridge foundations required modification during construction. Funds are available in the H2023 capital account to cover this amendment.



SARATOGA COUNTY - CHANGE ORDER

(Rev. 10/17/24)

PROJECT: Project Name CR 4 Over Beecher Creek
Project Address 46 N. Shore Rd

CONTRACTOR: Prime Construction Contractor Legal Name Prime Highway Contractors, LLC
Legal Address 50 Colvin Ave, Suite 103
Legal Address Albany, NY 12206

Change Order Number: # 1
Initiation Date: Date 10/7/2024
Architect/Engineer Project Number: # ALB-2200029
County Project/Bid #: # 23-PWCR4BR-3
Contract For: Descrip. Bridge Replacement
Contract Date: Date 1/18/2024

You are directed to make the following changes in this contract:

Please see the attached Saratoga County-Change Order Continuation Sheet

Not Valid until signed by both the Owner and Architect/Engineer.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the contract sum or contract time.

The original contract sum was:	\$ 1,368,831.36
Net change by previously authorized Change Orders:	\$ -
The Contract Sum prior to this Change Order was:	\$ 1,368,831.36
The Contract Sum will be increased by this Change Order amount:	\$ 142,771.54
The new Contract Sum including this Change Order will be:	\$ 1,511,602.90
The Contract Time will be unchanged by days:	Unchanged
The Date of Substantial Completion as of the date of this Change Order therefore is:	Unchanged

ARCHITECT/ENGINEER:

Greenman-Pedersen, Inc.
325 West Main Street
Babylon, NY 11702

BY: Willy Grimmke
Digitally signed by Willy Grimmke
DN: cn=Willy Grimmke, o=Greenman-Pedersen, Inc., c=United States of America
Reason: I am approving this document
Date: 2024.10.18 12:12:03-0400

PRINTED NAME: Willy Grimmke
TITLE: Construction Supervisor
DATE: 10/17/24

CONTRACTOR:

Prime Highway Contractors, LLC
50 Colvin Ave, Suite 103
Albany, NY 12206

BY: *Linda S. Isabelle*
PRINTED NAME: Linda S. Isabelle
DATE: 10/18/24

OWNER:

Saratoga County
40 McMaster Street
Ballston Spa, N.Y. 12020

BY: _____

PRINTED NAME: _____
TITLE: _____
DATE: _____

PURSUANT TO RESOLUTION: _____

APPROVED AS TO FORM AND CONTENT:

George Conway, County Attorney

SARATOGA COUNTY - CHANGE ORDER CONTINUATION SHEET

Change Order No. _____ 1

Items whose quantities INCREASE as a result of this Change Order:

Item No.	Description	Contract Unit Price	Contract Quantity	Contract Total Price	Increase in Quantity	Increase in Contract \$
203.21	Select Structure Fill	\$70.00	790.00	\$55,300.00	1,382.67	\$96,786.90
206.01	Structure Excavation	\$22.00	2,700.00	\$59,400.00	410.00	\$9,020.00
206.0201	Trench and Culvert Excavation	\$32.00	60.00	\$1,920.00	20.00	\$640.00
304.12	Subbase Course, Type 2	\$68.00	320.00	\$21,760.00	119.01	\$8,092.68
404.098201	Top Course Asphalt	\$140.00	115.00	\$16,100.00	65.76	\$9,206.40
404.378901	Base Course Asphalt	\$130.00	240.00	\$31,200.00	1.87	\$243.10
554.3001	Geosynthetic Reinforced Soil System Wall-Weld	\$40.00	1,110.00	\$44,400.00	300.00	\$12,000.00
555.08	Footing Concrete	\$1,000.00	136.00	\$136,000.00	28.00	\$28,000.00
555.09	Concrete For Structure	\$900.00	82.00	\$73,800.00	28.50	\$25,650.00
556.0202	Epoxy Coated Bar Reinforcement	\$2.50	21,800.00	\$54,500.00	8,208.00	\$20,520.00
620.03	Light Stone Fill	\$100.00	31.00	\$3,100.00	35.57	\$3,557.00
620.05	Heavy Stone Fill	\$140.00	180.00	\$25,200.00	3.74	\$523.60
620.0801	Type One Bedding Material	\$70.00	39.00	\$2,730.00	40.96	\$2,867.20
620.0802	Type Two Bedding Material	\$70.00	9.00	\$630.00	29.75	\$2,082.50

subtotal \$219,189.38

Items whose quantities DECREASE as a result of this Change Order:

Item No.	Description	Contract Unit Price	Contract Quantity	Contract Total Price	Decrease in Quantity	Decrease in Contract \$
404.198901	Binder Course Asphalt	\$135.00	150.00	\$20,250.00	12.81	-\$1,729.35
619.0901	Temporary Pavement Markings	\$11.00	190.00	\$2,090.00	138.00	-\$1,496.00
619.1719	Warning Lights on Temporary Barrier	\$10.00	44.00	\$440.00	37.00	-\$370.00
637.11	Engineers Field Office	\$800.00	7.00	\$5,600.00	3.00	-\$2,400.00
637.34	Office Technology and Supplies	\$1,000.00	1.00	\$1,000.00	1.00	-\$1,000.00
640.2	White Paint Reflectorized Stripes	\$1.50	900.00	\$1,350.00	145.00	-\$217.50
640.21	Yellow Paint Reflectorized Stripes	\$1.50	900.00	\$1,350.00	125.00	-\$187.50
697.03	Field Change Payment	\$1.00	67,000.00	\$67,000.00	67,000.00	-\$67,000.00
698.04	Asphalt Price Adjustment	\$1.00	500.00	\$500.00	500.00	-\$500.00
698.05	Fuel Price Adjustment	\$1.00	500.00	\$500.00	500.00	-\$500.00
698.06	Steel Price Adjustment	\$1.00	500.00	\$500.00	500.00	-\$500.00
				\$0.00		\$0.00

subtotal -\$75,900.36

New Items ADDED to the Work as a result of Change Order:

Item No.	Description	Unit Price	Quantity	Increase in Contract \$
698.0501	Negative Fuel Price Adjustment	\$1.00	-517.49	-\$517.49
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

subtotal -\$517.49

Original Contract Dollar Value: \$1,368,831.36

Total Previously Approved Net Change Orders \$0.00

Total (increase or decrease) in the contract price as a result of this Change Order: \$142,771.64

New Contract Dollar Value: \$1,511,602.90