

**APPROVED MINUTES**

**SARATOGA COUNTY SEWER COMMISSION No. 1**

**MINUTES OF September 26th, 2024**

**9:15 AM at the County Board of Supervisors**

**COMMISSIONERS PRESENT:** Chairman Bisnett, Commissioner Smassanow, Commissioner Scirocco, Commissioner Lansing, Commissioner Fillion, Commissioner Butler, Commissioner Hotaling

**COMMISSIONERS EXCUSED:** Commissioner O’Hara, Commissioner Doyle

**ALSO PRESENT:** Dan Rourke P.E., Executive Director; William Bills, Maintenance Manager, Andrew Marsden, Assistant Maintenance Manager; Gene Hutchings, Chief Operator; Alex Yacobucci, Assistant Chief Operator, Petra Holden, County Attorney; George Conway, County Attorney; Steve Bulger, County Administrator.

Chairman Bisnett called the meeting to order. Pledge led by Commissioner Hotaling

**PUBLIC COMMENTS: NONE**

**CHAIRMAN’S COMMENTS: NONE**

Chairman Bisnett asked for a motion to approve the August 29<sup>th</sup>, 2024 minutes.

**APPROVAL OF MINUTES of August 29th, 2024.** *Commissioner Smassanow made a motion to approve the minutes of August 29<sup>th</sup>, 2024. Commissioner Butler seconded the motion. No discussion. The minutes of August 29th, 2024 were approved: 7 Ayes, 0 Abstain, 2 Absent, 0 Nays.*

**2025 SCALE OF CHARGES**

**Motion to Approve and Establish the 2025 Scale of Charges -** *Commissioner Butler made a motion to approve and establish the 2025 Scale of Charges, Commissioner Scirocco seconded the motion. No discussion. Approved 7 Ayes, 0 Abstain, 2 Absent, 0 Nays*

**2020 CAPITAL PROJECTS**

**HVAC Upgrade at WWTP –** Executive Director Rourke gave a status update. Two units installed and all on site by end of month.

**Saratoga Springs Pump Station and F.M Evaluation and Design –** Executive Director Rourke gave a status update that the architectural changes and adjustments are being finalized. Hoping to have this complete by the end of the year.

## **2021 CAPITAL PROJECTS**

**Secondary Clarifier Gate and MCC Replacement** – Executive Director Rourke gave a status update. Clarifiers 1, 2, & 3 are still delayed and hoping to have them here late February 2025. The RAS pump work is still continuing in the basement.

## **2022 CAPITAL PROJECTS**

**Biosolids Handling Facility** –Executive Director Rourke gave a status update. The 60% was not quite there, received a new schedule and have another 60% meeting set for late November. The goal is to be out to bid by late Q2-early Q3 of 2025.

**Ammonia related WWTP Upgrades** – Per Executive Director Rourke this project is moving forward. The blowers for the northside have arrived. The EFC short-term financing closing is set for Oct. 17<sup>th</sup>.

**Strategic Infrastructure Planning and Financing** – Executive Director Rourke gave a status update. The Viall Ave Sewer Upgrade engineer is continuing working on this with information from us. The RFI/RFP pilot with Global Foundaries is on the backburner.

## **2023 CAPITAL PROJECTS**

**Spa Park Station Upgrade and South Broadway Design** – Executive Director Rourke gave a status update. We are awaiting the final schedule of the EJCDC documents, to then have the County Attorney review them then out to bid. He also gave the go ahead for the South Broadway Design.

## **2024 CAPITAL PROJECTS**

**North Side Primary Clarifier Upgrade** – Executive Director Rourke’s status update is the parts are ordered.

**Town of Wilton Force Main Capacity Upgrade Design** – Executive Director Rourke stated the engineer requested information and we are working on getting that for him.

**Building 7 Roof Replacement (Clamshell Building at the Plant)-** Executive Director Rourke stated there is a pre-construction meeting later today for this project.

**Lakeview Landing Sewer Rehab** – Executive Director Rourke stated there is also a pre-construction meeting for this project later today.

**Process Control and Washout Testing** – Executive Director Rourke stated the engineer for this project is to start in October.

**ATTORNEY REPORT**

NONE

**DEDICATIONS**

**Juniper Ridge Phase II a/k/a Betts Farm Phase 2** – Town of Halfmoon – requested dedication of the sanitary sewer infrastructure servicing Juniper Ridge Phase II a/k/a Betts Farm Phase 2, in the Town of Halfmoon.

*A motion to accept Resolution 9-2024 dedication of Juniper Ridge Phase II a/k/a Betts Farm Phase 2 was made by Commissioner Hotaling and seconded by Commissioner Lansing.*

Discussion involved conditions of dedication, Resolution 9-2024 accepting dedication of Juniper Ridge Phase II a/k/a Betts Farm Phase 2, consisting of (5) manholes and approximately 797 lf of 8” SDR 26 Gravity Sewer Main, and approximately 1,114 lf of 3” DR11 HDPE and 140 lf of 2” DR11 HDPE Low Pressure Sewer Main in the Town of Halfmoon.

Passed 7 Ayes, 0 Abstain, 2 Absent, 0 Nays

*Executive Director Rourke thanked everyone. A motion to adjourn was made by Commissioner Smassanow, Commissioner Scirocco seconded and passed unanimously.*

**Next meeting WEDNESDAY, October 30th, 2024  
3:00 P.M. at SCSD #1 Conference Room  
1002 Hudson River Rd., Mechanicville, NY 12118**